

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
JULY 19, 2016**

MINUTES

Call to Order – 7:09 PM – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 5, 2016. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Marj Lowe, Carrie Ludwikowski, Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones, Peter Noble, Ann Roseman

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:10 pm Mr. Ballard motioned, seconded by Dr. Stone, to convene in Executive Session.

- A. Personnel
- B. Pupil Personnel Services

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones, Mr. Noble, Ms. Roseman

RETURN TO PUBLIC SESSION CALL TO ORDER – 7:53 p.m.

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 5, 2016. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

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ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Marj Lowe, Carrie Ludwikowski,
Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones, Peter Noble, Ann Roseman

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business
Administrator/Board Secretary; Peter Sokol, Esq

FLAG SALUTE

Ms. Ludwikowski led the Salute to the Flag.

II. SUPERINTENDENT'S REPORT

The report was interrupted at this time to approve 4138, 4139, 4140.

Dr. Stone motioned, seconded by Mr. Forest, to approve the following:

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4138. That the Board approves the appointment of Alyssa Geary as Middle School Special Education teacher (replacing Theresa Davidson transferred), at an MA Step 5-6 annual salary of \$53,895.00, effective September 1, 2016 through June 30, 2017. Account #11-213-100-101-003

4139. That the Board approves the appointment of Gabrielle Coco as Middle School Math teacher (replacing Erica Unterburger), at a BA Step 1 annual salary of \$49,300.00, effective September 1, 2016 through June 30, 2017. Account #11-130-100-101-002

4140. That the Board approves the appointment of Katelin Leibner as a non-tenure track, long-term maternity replacement Middle School Grade 4 teacher (replacing Lauren Schmitt), at an MA Step 1 prorated annual salary of \$52,300.00, effective September 1, 2016 through January 13, 2017. Account #11-120-100-101-002

ROLL CALL VOTE:

AYES: Mr. Ballard, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones, Mr. Noble, Ms. Roseman

Dr. Ramage introduced the three new staff members.

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After a brief recess the Board returned at 8:05 pm.

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Marj Lowe, Carrie Ludwikowski,
Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones, Peter Noble, Ann Roseman

ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business
Administrator/Board Secretary; Peter Sokol, Esq

III. SUPERINTENDENT’S REPORT Continued

B. Dr. Rumage indicated a Safety and Security update will be presented at the August 16 meeting.

C. Dr. Rumage spoke about Mr. Noble who is still in a rehabilitation facility and is in good spirits.

IV. PRESIDENT’S REPORT

A. Board Retreat

Mrs. Ludwikowski reminded the Board of the upcoming retreat and the Board self-evaluation which needs to be completed by all Board members.

V. HEARING OF PUBLIC - None

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

VI. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

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VII. ACTION AGENDA

Ms. Viscomi motioned, seconded by Dr. Stone, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3088. IDEA APPLICATION 2016-2017

That the Board authorize the Superintendent to apply for the IDEA (Individual with Disability Education Act) funds for the 2016-2017 School Year as follows:

Public IDEA	\$286,272.00
Non Public IDEA	65,140.00
Public IDEA PreK	<u>12,242.00</u>
Total	\$363,654.00

3089. BILLS PAYMENT

To approve payment of final bills for June 2016 and for bills as of July 2016.

3090. APPROVAL OF SECRETARY/TREASURER’S REPORT

Pursuant to 18A:6-59

Approve the May 2016 Report of the Treasurer and the May 2016 Report of the Secretary as being in balance for the month.

3091. BUDGET TRANSFERS

To ratify any budget transfers effective May 2016 per the transfer report.

3092. 2016-2017 MEAL PRICES-REVISED

That the Board approves the following subsidized meal prices for the 2016-2017 school year:

<u>Primary School</u>	<u>Paid</u>	<u>Reduced</u>
Breakfast	\$1.25	\$0.30
Lunch	\$2.20	\$0.40
<u>Middle School</u>		
Breakfast	\$1.25	\$0.30
Lunch	\$2.20	\$0.40

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3093. APPROVAL OF MINUTES

To approve the minutes from the June 14 and June 28, 2016 Board of Education meetings.

ROLL CALL VOTE:

AYES: Mr. Ballard, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: Ms. Viscomi on 3093 (June 14 Minutes)

ABSENT: Ms. Jones, Mr. Noble, Ms. Roseman

Dr. Stone motioned, seconded by Ms. Viscomi, to approve the following:

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4133.** That the Board approves the Guest Teachers/Nurses for the 2016-2017 school year per Attachment A.
- 4134.** That the Board approves *JePiera Boykin* as Bus Aide Liaison, with a yearly stipend of \$200.00, for the 2016-2017 school year. Account #11-000-270-107-001
- 4135.** That the Board approves *Kristine Giglio* as Cafeteria Aide Liaison, with a yearly stipend of \$200.00, for the 2016-2017 school year. Account #11-000-262-107-000
- 4136.** That the Board approves all Instructional Assistants, Lunchroom Aides and Guest Teachers as substitute bus aides for the 2016-2017 school year, at the hourly rate of \$12.00. Account #11-000-262-107-001
- 4137.** That the Board approves the appointment of *Meghan Hutchinson* as a non-tenure track, long term maternity replacement Primary School Grade 2 teacher (replacing Sara Herrlich), at an MA Step 9-10 annual salary of \$55,295.00, effective September 1, 2016 through June 30, 2017. Account #11-120-100-101-001
- 4138.** Approved Earlier in the meeting
- 4139.** Approved Earlier in the meeting
- 4140.** Approved Earlier in the meeting
- 4141.** That the Board approves the revised salary for *Mohammed Rahimi* of \$39,697.00, effective July 1, 2016 through June 30, 2017.

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EXTRA WORK/EXTRA PAY

- 4142.** That the Board approves the appointment of *Michelle Case* as Substitute Coordinator/Guest Teacher Registry, at a \$4,000.00 stipend, effective July 1, 2016 through June 30, 2017. Account #11-000-223-105-009
- 4143.** That the Board approves *Sophia Ali* for summer work for scheduling purposes, effective August 1, 2016 through August 30, 2016, at the stipulated negotiated contractual rate of \$33.00 per hour not to exceed 20 hours. Account #11-000-218-104-002
- 4144.** That the Board approves the following staff members' participation in the Red Bank Primary School SIT (School Improvement Team) for the 2016-2017 school year, not to exceed 25 hours each, at the stipulated negotiated contractual rate of \$33.00 per hour for teachers and \$20.00 per hour for instructional assistants. Account #20-275-200-100-SI1

<i>Kelly Hogan</i>	<i>Rachel Mambach</i>	<i>Jacqueline Rivera</i>	<i>Anne Szczurek</i>
<i>Erika Goldman</i>	<i>Nicole Mancini</i>	<i>Donna Sickles</i>	<i>Mercedes Wall</i>

- 4145.** That the Board approves *Carol Boehm* as Primary School Chorus Advisor for the 2016-2017 school year, at the stipulated negotiated contractual stipend of \$1,500. Account #11-401-100-100-001
- 4146.** That the Board approves all Instructional Assistants, Lunchroom Aides, Bus Aides, Secretaries and Guest Teachers as district babysitters, on an as-needed basis for all parental activities, at the hourly rate of \$12.00, effective September 1, 2016 through June 30, 2017. Account #20-235-200-100PI1.
- 4147.** That the Board approves the following as district translators for the 2016-2017 school year, on an as-needed basis, at the hourly rate of \$20.00. Account #11-800-330-110-000

<i>Martha Carvajal</i>	<i>Meliza Lemus</i>	<i>Laura Lin</i>
<i>Maria Mujirishvili</i>	<i>Rosalyn Giallanza</i>	<i>Christina Vlahos</i>
<i>Gisela Montalvo-Acevedo</i>	<i>Magda Timmes</i>	<i>Reyna Torres</i>
<i>Nicole Matarazzo</i>	<i>Elsida Mazariegos</i>	<i>Lucia Oubina</i>
<i>Maribel Romero</i>	<i>Maria Zuffanti</i>	<i>Stephanie Whelan</i>
<i>Jacqueline Rivera</i>	<i>Maria Spallone</i>	<i>Cruz Roolaart</i>
<i>Rosalie Trudell</i>	<i>Noemi Pedroza</i>	<i>Mercedes Wall</i>
<i>Josie Katz</i>	<i>Diana Archila</i>	<i>Sonia Santos</i>

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Board Member Comment:

- Mr. Ballard addressed #4146 & #4147 and asked if these positions were posted and if these were interested parties and if there was any penalty to not participate. It was answered that these approvals were needed to be in place in the event they were interested; but there was no obligation.

4148. That the Board approves the following staff members and their compensation for participation in ELA Curriculum Design effective June 30, 2016 through August 31, 2016, not to exceed the hours listed, at the stipulated negotiated contractual rate of \$33.00 per hour. Account #11-000-221-110-004

Dana Slipek, Grade 1, 10 hours
Jackie Rivera, Grade 2, 50 hours
Tiffany Fetter, Grade 3, 20 hours

Rosalyn Giallanza, Grade 2, 50 hours
Megan Saraiva, Grade 3, 20 hours

4149. That the Board approves the following staff members and their compensation for participation in Kindergarten Data Analysis effective June 30, 2016 through August 31, 2016, not to exceed the hours listed, at the stipulated negotiated contractual rate of \$33.00 per hour. Account #11-000-221-110-004

Alyssa May, 4 hours

Lucy Oubina, 4 hours

Board Member Comment:

- Mr. Ballard addressed #4148 & #4149 that these items have been going on from June 30, so the vote doesn't matter. Mr. Sokol stated it would be ratifying the past and approving the future and if not approved they would not get paid.
- Mr. Ballard asked what the deficiencies that had to be addressed from ground up? It was answered that the curriculum has a wide variety of needs.
- Mr. Ballard asked if this had to start on June 30, why wasn't it on the May agenda. It was answered that we did not know how many hours were needed at that time. Since this is a continuation of work on curriculum from 2015-2016. Mr. Ballard commented that if the work was already in place and why were they now seeing the need.

4150. That the Board approves the revised rate for the following staff members as related services providers for the Extended School Year Program, effective July 5 through August 4, 2016. Account #13-422-100-101-003

Trisha Sugrue \$75.00 per hour for Occupational Therapy Services
Alicia DeSanto \$75.00 per hour for Speech Therapy Services

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ROLL CALL VOTE:

AYES: Mr. Ballard, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones, Mr. Noble, Ms. Roseman

Dr. Stone motioned, seconded by Ms. Viscomi, to approve the following:

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4151. That the Board approves the termination of Jose Cepeda effective July 20, 2016.

ROLL CALL VOTE:

AYES: Mr. Forest, Miss Lowe, Ms. Ludwikowski, Dr. Stone, Ms. Viscomi

NAYS: Mr. Ballard ABSTENTIONS: None ABSENT: Ms. Jones, Mr. Noble, Ms. Roseman

Ms. Viscomi motioned, seconded by Dr. Stone, to approve the following:

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5009. That the Board approves Occupational Therapy Services to be provided by EBS (Educational Based Services) at the rate of \$75.00 per hour (not to exceed 18 hours per week) plus mileage between school assignments effective September 1, 2016 through June 30, 2017. Account #s 11-000-216-320-003 & 20-250-100-300-008

5010. That the Board approves Physical Therapy Services to be provided by EBS (Educational Based Services) at the rate of \$75.00 per hour (not to exceed 14 hours per week) plus mileage between school assignments effective September 1, 2016 through June 30, 2017. Account #11-000-216-320-003 & 20-250-100-300-008

5011. That the Board approves behavioral training and consultation services to be provided by Above and Beyond Learning Group, LLC at the rate of \$130.00 per hour, not to exceed 45 hours per month effective September 1, 2016 through June 30, 2017. Account #11-000-216-320-003 & 20-250-100-300-008

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CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6058.** That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
United Way Grant	The Community YMCA (All K-2 students participating in the United Way Summer Program)	07/19/16, 07/20/16, 07/21/16, 07/26/16, 07/27/16, 07/28/16, 08/02/16, 08/03/16, & 08/04/16
United Way Grant	AMC Movie Theater, Eatontown, NJ (All K-2 students participating in the United Way Summer Program)	07/25/16

- 6059.** That the Board approves the Mobile Dentist to provide onsite dental care, cleaning, x-rays, fluoride, and sealants as a service to our Primary School families on November 30, December 1-2, 2016 and June 1-2 and 5, 2017. The Mobile Dentist accepts insurance and provides grants for families without insurance.

- 6060.** That the Board approves the Optical Academy to provide on-site eye exams and eyewear as a service to our Primary School students and staff on January 24-25, 2017. The Optical Academy accepts insurance and also provides grants/reduced rates for eye exams/glasses.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

- 9009.** That the Board approves the following policies and regulations for second reading and adoption:

- | | |
|---------|--|
| P2422 | Health and Physical Education |
| R2431.2 | Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad |
| P5881 | Return to School Following Crisis Situation |

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ROLL CALL VOTE:

AYES: Mr. Ballard, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones, Mr. Noble, Ms. Roseman

VIII. HEARING OF THE PUBLIC

- Rose Sestito, 190 River Street, addressed items on the agenda—Resolutions 4149, 6059, 6060.

IX. OLD BUSINESS

- Ms. Ludwikowski stated we received a copy of the updated Statement to the Public. Mr. Sokol will review with the Superintendent and Business Administrator.
- Ms. Viscomi inquired about the path near the Primary School. Mrs. Pappagallo emailed Christine Ballard from T&M Associates and asked where we were in the process and reminded them the Board has not formally approved the easement.

X. NEW BUSINESS

- Mrs. Pappagallo announced a new meeting on August 2; 6:30 pm Executive Session, 7:00 pm Public Session in the Middle School AVID Center. She will follow up with an email.

XI. EXECUTIVE SESSION #2

At 8:38 pm Mr. Ballard motioned, seconded by Dr. Stone, to reconvene in Executive Session.

A. Personnel

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones, Mr. Noble, Ms. Roseman

XII. PUBLIC SESSION

At 9:04 pm the Board returned to Public Session.

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ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Marj Lowe, Carrie Ludwikowski,
Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones, Peter Noble, Ann Roseman

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business
Administrator/Board Secretary; Peter Sokol, Esq

XIII. ADJOURNMENT

At 9:04pm Dr. Stone motioned, seconded by Miss Lowe, to adjourn.

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Dr. Stone, Ms. Viscomi

NAYS: None **ABSTENTIONS:** None **ABSENT:** Ms. Jones, Mr. Noble, Ms. Roseman

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary