

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 12, 2016**

MINUTES

Call to Order – 7:03 PM – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 5, 2016. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Marj Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones (arrived 7:20 pm);

ALSO PRESENT: Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:04 pm Mr. Ballard motioned, seconded by Ms. Roseman, to convene in Executive Session.

- A. Attorney Client Privilege
- B. HIB
- C. Personnel

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None
ABSENT: Ms. Jones (arrived 7:20 pm)

CALL TO ORDER – 7:30 p.m.

The Board returned to Public Session.

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ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Marj Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones (arrived 7:20 pm)

ALSO PRESENT: Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq., Anthony Solomini, Esq.

FLAG SALUTE

Ms. Ludwikowski led the Salute to the Flag.

II. SUPERINTENDENT'S REPORT

In Dr. Rumage's absence this was reported by Mrs. Pappagallo.

- A. Mrs. Pappagallo welcomed Brookdale Community College students and Professor Dr. Latte.
- B. HIB—One reported incident, investigated, and deemed non HIB.
- C. Bond Refinancing - Bond Counsel, Anthony Solomini, Esq. reported on the process of refunding current bonds that were issued to finance the Middle School expansion and referendum.
- D. ACCESS and ELL Testing Update
Susan Berrios gave a presentation on Access/ELL testing.

III. PRESIDENT'S REPORT

- A. Ms. Ludwikowski reported on a busy day with parents, staff, administrators and Board members who went to support Senator Beck at the Senate budget meeting in Trenton. Ms. Viscomi and Dr. Stone gave an overview of the budget hearing at the Senate.

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B. Ms. Ludwikowski reported she and Mrs. Pappagallo attended a Town Hall Assembly meeting with Assemblyman Eric Houghtaling and Assembly Budget Chairman Gary Schaer. April 20th is the Assembly Budget hearing.

IV. HEARING OF PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- John Adranovitz, Middle School Teacher and First VP of RBBEA—formally congratulated Margaret Nerney and Christina Vlahos on being selected as “Teachers That Rock”.

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the Board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

VI. ACTION AGENDA

Ms. Roseman motioned, seconded by Ms. Jones, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3026. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
<i>Kristen Maiello</i>	05/25/16 8:30 a.m. – 4:00 p.m.	Lakewood, NJ	\$214.43	Garden State Summit Featuring Google for Education	11-000- 221-500- 004

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<i>Jenny Hurd</i>	06/03/16 9:00 a.m. – 3:00 p.m.	Monroe, NJ	\$164.84	Legally Compliant IEP	100-000-216-592-003
<i>Josie Katz</i>	06/03/16 9:00 a.m. – 3:00 p.m.	Monroe, NJ	\$164.84	Legally Compliant IEP	100-000-216-592-003
<i>Debra Pappagallo</i>	06/08/16 – 06/10/16 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$287.00	NJASBO Annual Conference	11-000-221-500-004

3027. REFUNDING OF BOND ORDINANCE-FIRST READING

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE BOROUGH OF RED BANK IN THE COUNTY OF MONMOUTH, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE REFUNDING SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED JULY 1, 2005, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$4,690,000, APPROPRIATING NOT TO EXCEED \$2,190,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$2,190,000 REFUNDING SCHOOL BONDS TO PROVIDE FOR SUCH REFUNDING.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RED BANK IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Borough of Red Bank in the County of Monmouth, New Jersey (the “School District”) is hereby authorized to refund all or a portion of the outstanding callable refunding school bonds of the School District originally issued in the principal amount of \$4,690,000 and dated July 1, 2005 (the “Prior Bonds”).

The Prior Bonds maturing on or after May 1, 2017 (the “Refunded Bonds”) may be redeemed at the option of the School District in whole or in part on any date on or after May 1, 2016 (the “Redemption Date”) at a redemption price equal to the par amount of the Refunded Bonds to be redeemed plus accrued interest, if any, to the Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the “Refunding Bonds”) are hereby authorized to be issued in the aggregate principal amount not to exceed \$2,190,000 pursuant to N.J.S.A. 18A:24-61 et seq.

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Section 3. An aggregate amount not exceeding \$85,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Clerk of the Borough of Red Bank (the "Borough") and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6. No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the Prior Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption.

3028. APPOINTMENT OF BOND COUNSEL

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN LEGAL SERVICES
ADOPTED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RED BANK IN THE
COUNTY OF MONMOUTH**

WHEREAS, there exists a need for specialized legal services in connection with the capital program and the authorization and the issuance of obligations of THE BOARD OF EDUCATION OF THE BOROUGH OF RED BANK IN THE COUNTY OF MONMOUTH, (the "Board"), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

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WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of McManimon , Scotland & Baumann, LLC, Roseland, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RED BANK IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. The law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is hereby retained to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations of the Board in accordance with an Agreement dated as of April 12, 2016 and submitted to the Board (the "Contract").
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in The Asbury Park Press.

3029. SUMMER FACILITY PROJECTS

BE IT RESOLVED that the Red Bank Borough Board of Education authorizes Settembrino Architects to submit capital improvement projects at the following schools to the State of New Jersey Department of Education for review and approval:

<u>School Project</u>	<u>NJ DOE Project #</u>
Capital Improvements at Red Bank Middle School	DOE #: 4360-060-16-xxxx
Capital Improvements at Red Bank Primary School	DOE #: 4360-075-16-xxxx
Remediation of BOE Property – Block: 97.01 / Lot: 4.01 9 Drs. Parker Boulevard	DOE #: 4360-xx

The proposed work at Red Bank Middle School shall include: the removal of interior classroom walls between two classrooms to create one classroom; removal of existing wood framed floor and finish floor and replacement with concrete and/or new flooring/subflooring; and window replacement.

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The proposed work at Red Bank Primary School shall include: Removal of temporary partition walls and replacement with permanent walls, and flooring installation.

The proposed work at the Board of Education site shall include environmental remediation of site for contaminated soils.

These projects are other capital projects. The Red Bank Borough Board of Education is not seeking any state funding for these projects.

BE IT FURTHER RESOLVED that the Red Bank Borough Board of Education authorizes amendment to the District’s approved LRFP to include the following as capital improvement projects:

<u>School Project</u>	<u>NJ DOE Project #</u>
Capital Improvements at Red Bank Middle School	DOE #: 4360-060-16-xxxx
Capital Improvements at Red Bank Primary School	DOE #: 4360-075-16-xxxx
Remediation of BOE Property – Block: 97.01 / Lot: 4.01 9 Drs. Parker Boulevard	DOE #: 4360-xx

BE IT FURTHER RESOLVED that the Red Bank Borough Board of Education authorizes Settembrino Architects to prepare public bid documents (drawings and specifications) for the following projects:

<u>School Project</u>	<u>NJ DOE Project #</u>
Capital Improvements at Red Bank Middle School	DOE #: 4360-060-16-xxxx
Capital Improvements at Red Bank Primary School	DOE #: 4560-075-16-xxxx

BE IT FURTHER RESOLVED that the Red Bank Borough Board of Education authorizes T & M Associates to prepare public bid documents (drawings and specifications) for the following projects:

<u>School Project</u>	<u>NJ DOE Project #</u>
Remediation of BOE Property – Block: 97.01 / Lot: 4.01 9 Drs. Parker Boulevard	DOE #: 4360-xx

BE IT FURTHER RESOLVED that the Red Bank Borough Board of Education authorizes the Business Administrator/Board Secretary to advertise and receive bids for the following projects:

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<u>School Project</u>	<u>NJ DOE Project #</u>
Capital Improvements at Red Bank Middle School	DOE #: 4360-060-16-xxxx
Capital Improvements at Red Bank Primary School	DOE #: 4360-075-16-xxxx
Remediation of BOE Property – Block: 97.01 / Lot: 4.01 9 Drs. Parker Boulevard	DOE #: 4360-xx

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4052.** That the Board accepts the resignation of *Barbara Gallagher* for the purpose of retirement, effective June 30, 2016.
- 4053.** That the Board approves the completion of the Superintendent’s Merit Goals Qualitative #2, Quantitative #1 and #3.
- 4054.** That the Board approves a Family Medical Leave of Absence (FMLA) for *Lauren Schmitt*, effective September 1, 2016 through November 24, 2016, and a New Jersey Family Leave of Absence (NJFLA), effective November 25, 2016 through January 13, 2017.
- 4055.** That the Board approves the following as Guest Teacher effective April 13, 2016 through June 30, 2016.

John Sansevere, Jr. Sharon Smallwood

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6026.** That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Walking Trip	Wells Fargo Bank, Red Bank, NJ (Grade 8 AVID students)	04/22/2016
Horizons	Rumson Country Day School, Rumson, NJ (Six select students from Grades 7&8)	04/28/2016

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- 6027.** That the Board approves the Harassment, Intimidation and Bullying (HIB) report as submitted by the Superintendent.
- 6028.** That the Board approves the revision to the 2015-2016 school calendar giving back one unused snow day on May 27, 2016.
- 6029.** That the Board approves the submission of the Donors Choose project “Literacy and Math Rock Stars!” in the amount of \$356.95, to purchase literacy games and supplies.
- 6030.** That the Board approves the submission of the Donors Choose project “A Very Merry Kinder” in the amount of \$314.63, to purchase various classroom materials.
- 6031.** That the Board approves the submission of the Donors Choose project “Love of Learning” in the amount of \$203.92, to purchase various classroom toys and supplies.
- 6032.** That the Board approves the submission of the Donors Choose project “Teaching Using Technology!” in the amount of \$566.93, to purchase an iPad and folio case.
- 6033.** That the Board approves the submission of the Donors Choose project “Super Scientists Exploring in Kindergarten!” in the amount of \$343.93, to purchase various science materials.
- 6034.** That the Board approves the submission of the Donors Choose project “Welcome to Kindergarten!” in the amount of \$847.46, to purchase various literacy games and supplies.
- 6035.** That the Board approves the submission of the Donors Choose project “Teaching using Technology!” in the amount of \$712.27, to purchase an iPad Mini and iPad case.
- 6036.** That the Board approves the submission of the Donors Choose project “Love of Learning!” in the amount of \$476.00, to purchase science based exploration materials and materials for the blocks center (science view specimens, chain reaction kits, STEAM project items, construction vehicles and natural blocks).
- 6037.** That the Board approves the submission of the Donors Choose project “Teaching using Technology!” in the amount of \$560.07, to purchase an iPad Mini and iPad case.
- 6038.** That the Board approves the following students from the Red Bank Regional High School music program to assist Mr. Boga in the Middle School after school strings program.

Kevin Velazquez
Amy Thomas

Christian O’Keefe
Salvatore Giglio

Maitte Avila Hernandez

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6039. The Board approves the following students from Red Bank Regional High School and Christian Brothers' Academy to serve as tutors during the AVID Tutorial Club:

Raphael Martinez	Jason Rose	Luis Flores
Cristo Luna	Jose Campa	

ROLL CALL VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

VII. HEARING OF THE PUBLIC

- Stacy Sherwood, Director of C&I and Bilingual/ESL/WLP – stated it was nice to see former students coming back to the District.

VIII. OLD BUSINESS – None

IX. NEW BUSINESS - None

At 8:30 pm the Board took a brief recess. And returned at 8:36 pm

ROLL CALL – 8:36 pm

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ALSO PRESENT: Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

X. EXECUTIVE SESSION #2

At 8:36 pm Ms. Roseman motioned, seconded by Ms. Jones, to reconvene in Executive Session.

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

XI. RETURN TO PUBLIC SESSION – 9:48 pm

ROLL CALL:

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ALSO PRESENT: Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

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XII. ADJOURNMENT

At 9:49 pm Dr. Stone motioned, seconded by Ms. Roseman, to adjourn.

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble,
Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary