

**RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
AUGUST 18, 2015**

**MINUTES**

**Call to Order** – 7:30 p.m. – Primary School Cafeteria

**SUNSHINE STATEMENT**

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**ROLL CALL**

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi    ABSENT: Peter Noble

ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary

**FLAG SALUTE**

Mr. Forest led the Salute to the Flag.

**I. SUPERINTENDENT’S REPORT**

Dr. Rumage reported on:

- A. Personnel items on the agenda.
  - B. NJSBA Grant Support Program – We received the packet and will review where and what we can benefit from.
  - C. Packet Pickup Update – Today at the Primary School and at the Middle School tomorrow. Primary and Middle School families will pick up packets and can take free giveaways (binders, clothing). It is a great event.
  - D. We will be utilizing the anonymous donation to fund a strings afterschool program for 4<sup>th</sup> through 8<sup>th</sup> grades, a partnership with the Monmouth County Conservatory and grades 4-8 instrumental music instruction.
- Mr. Ballard asked if there would be an opportunity for parents that may not have known or missed the pickup. Dr. Rumage stated that the schools will call the parents for the remaining student packets to schedule an appointment to come in and pick them up.
  - Mr. Forest congratulated Dr. Rumage on the music programs.

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**II. PRESIDENT’S REPORT**

- Ms. Viscomi reported on the Finance Committee.
- Ms. Ludwikowski reported on the Community Relations Committee.
- Dr. Stone reported on the Policy Committee.
- Dr. Stone reported on the Facilities Committee.
- Ms. Roseman reported the Curriculum & Instruction Committee did not meet.

**III. HEARING OF PUBLIC**

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Vicky Nelson, 166 River Street, Red Bank – Commented on the Board meeting location.

**IV. STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the Board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

**V. ACTION AGENDA**

Ms. Jones motioned, seconded by Ms. Roseman, to approve the following:

**BUSINESS – 3000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

**3110. AWARD TRANSPORTATION CONTRACT**

To award Student Transportation Services contract for the 2015-2016 school year as follows: Bid packages were properly advertised on August 7, 2015; Bid opening was Tuesday, August 18, 2015 at 10:30 a.m. Bid specifications were provided to: Briggs Transportation - Point Pleasant Beach NJ, First Student - Neptune NJ, Irving Raphael, Inc. - E. Brunswick NJ, and Unlimited Autos - Keyport NJ. Bids were solely submitted by: Unlimited Autos. The Board awards the routes based on the lowest per diem bid (not the bulk bid discount) as it is the least expensive option Bid Results Below:

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Unlimited Autos: M1516      Total Contract \$22,473.00

	CONTRACTOR
ROUTE	UNLIMITED AUTOS
M1516	\$124.85
M1516 Inc/Dec	\$1.90

**3111. BILLS PAYMENT**

To approve payment of final bills for June 2015 and July 2015 and for bills as of August 2015.

**3112. APPROVAL OF MINUTES**

To approve the minutes from the July 14, 2015 Board of Education meeting.

**3113. BUDGET TRANSFERS**

To ratify any budget transfers effective June 2015 per the transfer report.

**3114. APPROVAL OF SECRETARY/TREASURER’S REPORT**

*Pursuant to 18A:6-59*

Approve the June 2015 Report of the Treasurer and the June 2015 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(e) and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

**3115. APPROVE USE OF FACILITIES**

That the Board approves the one-time and recurring building use requests according to Board Policy, as previously distributed to the Board.

- Mr. Ballard asked what was included in this resolution. Mrs. Pappagallo stated it included the facility use list included in the Board Packet.

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**3116. TUITION RATES**

That the Board approves the following tuition rates for the 2015-2016 School Year:

General Ed Grades K-5	\$10,700
General Ed Grades 6-8	\$11,300
Language Learning Disabled	\$13,700
Multiply Disabled	\$34,200

- Ms. Viscomi asked Mrs. Pappagallo to explain. Mrs. Pappagallo explained that we have incoming tuition students that we are required to educate and the residential District is responsible for tuition. In the case of any additional students, we should approve tuition rates for all programs.

**3117. NON-RESIDENT TUITION CONTRACTS**

That the Board approves the contracts with the Shrewsbury Borough Board of Education for 2 students in the amount of \$22,600 and with Dunellen School District for 1 student in the amount of \$11,300 for the 2015-2016 School Year.

**3118. ACCEPTANCE OF NP TECHNOLOGY INITIATIVE ALLOCATION**

Move to approve that the Red Bank Borough Board of Education accepts 2015-2016 New Jersey Nonpublic School Technology Initiative Program allocation in the District total amount of \$9,256.00 and each nonpublic school allocation as follows:

Tower Hill School	\$ 156
St. James Elementary	<u>\$ 9,100</u>
DISTRICT TOTAL	\$ 9,256

**3119. NONPUBLIC SCHOOL REQUEST(S) FOR TECHNOLOGY UNDER THE NJ NONPUBLIC TECHNOLOGY INITIATIVE PROGRAM**

WHEREAS, the Red Bank Borough School District has consulted with the administrator of each of the participating nonpublic school(s) located within the Public School District; and

WHEREAS, the Red Bank Borough School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of technology for the full-time pupils enrolled in the nonpublic school(s); and

WHEREAS, the Red Bank Borough School District is in agreement with the technology to be provided to the nonpublic school(s) within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the attached NJ Nonpublic School Technology Initiative Program Request Form(s) from the following nonpublic school(s):

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Tower Hill School           \$ 156  
 St. James Elementary       \$ 9,100

AND BE IT FURTHER RESOLVED that the Board of Education approves the attached NJ Nonpublic School Technology Initiative Program Agreement, will forward certified minutes of this Resolution with the Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State DOE.

**3120. BUDGET TRANSFERS**

To ratify any budget transfers effective June 2015 per the transfer report.

**3121. DONATION**

That the Board accepts with gratitude the generous donation of \$20,000.00 from an anonymous donor to support before/after school strings and other music programs for the district’s schools.

**3122. AWARD TRANSPORTATION CONTRACT**

To award Student Transportation Services contract for the 2015-2016 school year as follows: Bid packages were properly advertised on June 25, 2015; Bid opening was Wednesday, July 15, 2015 at 10:00 a.m. Bid specifications were provided to: Durham School Services -Middletown NJ, First Student - Neptune NJ, Hudson County Bus Co. - Jersey City NJ, Irving Raphael, Inc. - E. Brunswick NJ, Jay's Bus Service - Lakewood NJ, Keyport Auto – Keansburg NJ, Seman-Tov- Long Branch NJ, and Unlimited Autos - Keyport NJ. Bids were submitted by: Durham School Services, Jay’s Bus, Seman-Tov, and Unlimited Autos. The Board awards the routes based on the lowest per diem bid (not the bulk bid discount) as it is the least expensive option Bid Results Below:

Jay’s Bus: PC-001                      Total Contract \$27,720.00

	CONTRACTORS			
ROUTE	DURHAM SCHOOL SERVICES	JAY’S BUS	SEMAN-TOV	UNLIMITED AUTOS
PC-001	\$220.00	\$154.00	\$386.00	\$198.30
PC-001 Inc/Dec	\$1.00	\$0.01	\$0.01	\$1.90

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**PERSONNEL – 4000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

**4098.** That the Board approves the appointment and the hourly rate of \$15.00 for Primary School bus aides, effective September 1, 2015 through June 30, 2016. Account #11-000-270-107-001

*Jackie Boyd  
JePiera Boykin  
Martha Carvajal*

*Susan Frieri  
Elvia Herrera  
Margaret Nerney*

*Debra Nilson  
Belem Rojas  
Greta Walsh*

**4099.** That the Board approves an unpaid Family Leave of Absence (FMLA) for *Rachel Lella*, effective September 1, 2015 through November 3, 2015, and an unpaid contractual leave of absence effective November 4, 2015 through January 3, 2016.

**4100.** That the Board approves the appointment of *Jason DeLeonardo* as a Primary School Grade 3 long-term replacement teacher (replacing Rachel Lella), at a BA Step 1 prorated annual salary of \$48,910.00 (pending completion of RBBEA contract negotiations), effective September 1, 2015 through January 4, 2016. Account # 11-120-100-101-001

**4101.** That the Board approves the appointment of *Patrick Hanson* as special education long-term replacement instructional assistant (replacing Jason DeLeonardo), at a Step 1 prorated annual salary of \$25,760.00 (pending completion of RBBEA contract negotiations), effective September 1, 2015 through December 23, 2015. Account# 11-212-100-106-003

**4102.** That the Board approves the appointment of *Cindy Durso* as Preschool Program instructional assistant at First Baptist Church, at a Step 1 annual salary of \$25,760.00 (pending completion of RBBEA contract negotiations), effective September 1, 2015 through June 30, 2016. Account #20-218-100-106-P16

**4103.** That the Board approves the following as Guest Teacher(s) for the 2015-2016 school year.

*Lisa Cureton*

**EXTRA WORK/EXTRA PAY**

**4104.** That the Board approves the compensation for *Holcombe Hurd* to facilitate Band, not to exceed 60 minutes per day, 5 days per week, at the stipulated contractual rate \$2,517.60, effective September 1, 2015 through December 31, 2015. Account # 20-022-100-100-014

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- 4105.** That the Board approves the following staff members and their coaching stipends for the 2015-2016 school year.

<i>Susan Berrios</i>	\$2,000.00
<i>Morgan Cassella</i>	\$2,000.00
<i>Danielle Yamello</i>	\$2,000.00

- 4106.** That the Board approves the following staff member's participation in Preschool Program Leadership Team summer meetings 2015, not to exceed 6 hours, and from September 1, 2015 through June 30, 2016, not to exceed 10 hours, at the stipulated negotiated contractual rate of \$32.00 per hour for teachers (pending completion of RBBEA contract negotiations). Account # 20-218-200-110-P16

*Jessica Sevillano-Pierson* (replacing Rebecca Schwartz)

**CURRICULUM AND PROGRAM – 6000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6030.** That the Board approves the Mathematics Consultant contract for Pam Brett, at a per diem rate of \$850.00, not to exceed 20 days total, effective September 1, 2015 through June 30, 2016. Account #Title I

- 6031.** That the Board approves the following curricula as indicated:

21st-Century Life and Careers - K-8  
AVID Elective, 7 & 8  
AVID Special, 4-6  
Common Core English Language Arts, K-3 (Integrated Social Studies)  
Common Core English Language Arts, 4-8  
Common Core Mathematics, K-8  
Accelerated Math, 6-7  
Algebra 1, 8th  
Comprehensive Health and Physical Education, K-8  
Social Studies, 4-8  
Science, 4-8  
World Languages, K-8  
Visual and Performing Arts, K-8  
Technology, K-3  
Tools of the Mind PreK  
Guidance, K-8

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**ROLL CALL VOTE:**

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman,  
Dr. Stone, Ms. Viscomi    NAYS: None    ABSTENTIONS: None    ABSENT: Mr. Noble

**VI. HEARING OF THE PUBLIC**

- Vicky Nelson, 166 River Street, Red Bank – Commented on the program used for preparing incoming students and expectations.

**VII. OLD BUSINESS**

- Ms. Viscomi inquired about Target’s supply donation program. Dr. Rumage stated he will get back to her.

**VIII. NEW BUSINESS**

- Mr. Ballard stated he read an article on Red Bank Green about Mrs. Melton. He was happy to see the Neptune Police Department is pursuing the case and not giving up. He is hoping there will be closure to the tragic event.

**IX. EXECUTIVE SESSION - None**

**X. ADJOURNMENT**

At 8:03 pm Dr. Stone motioned, seconded by Ms. Viscomi, to adjourn

**VOICE VOTE:**

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman,  
Dr. Stone, Ms. Viscomi    NAYS: None    ABSTENTIONS: None    ABSENT: Mr. Noble

Respectfully submitted,

Debra Pappagallo  
Business Administrator/Board Secretary