

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
AUGUST 11, 2015**

MINUTES

Call to Order – 5:11 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Carrie Ludwikowski,
Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: Peter Noble

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business
Administrator/Board Secretary; Kathy Winecoff, New Jersey School Boards Association

BOARD RETREAT – Led by Kathy Winecoff, New Jersey School Boards Association

- The Board reviewed and discussed the Board’s self-evaluation results.
- Ms. Winecoff led the Board in review of 2014-2015 District and Board Goals. The Board then moved to Goal Setting the District Goals for 2015-2016 as follows:
 1. We will continue to provide a safe and stimulating learning environment that offers the proper balance of nurture and academic rigor.
 2. We will continue to promote consistent instructional practices and school policies to ensure seamless transitions from grade to grade, and school to school.
 3. We will continue to promote community spirit in a collaborative effort to unify our educational efforts in a way that supports and connects our past, present, and future.
- The Board of Education then developed the following Board goals for the 2015-2016 school year:
 1. Continue to improve the home/school connection.
 2. Advocate for adequate funding for the Red Bank Borough Public Schools.

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- Ms. Winecoff reviewed the new ethics laws and advisory opinions.

The Board recessed at 6:49 pm. At 7:00 pm the Board returned from Recess.

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Carrie Ludwikowski,
Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: Peter Noble
ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business
Administrator/Board Secretary. Peter Sokol, Esq.

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I. RESOLUTION FOR EXECUTIVE SESSION

At 7:01 pm Dr. Stone motioned, seconded by Ms. Ludwikowski, to convene in Executive Session.

- A. Personnel
- B. Attorney/Client Privileges
- C. Negotiations

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman,
Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Mr. Noble

A brief recess was taken following Executive Session.

CALL TO ORDER – 7:30 p.m.

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ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: Peter Noble
ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

II. SUPERINTENDENT'S REPORT

- A. School Climate Surveys - Dr. Ramage reported parent feedback was positive, but it was from a small number of parents. He will work on getting more parent replies in next year's survey. Staff feedback numbers were low and had both positive and negative results. Last year was a different survey and cannot be compared to this year's results.

Ms. Roseman asked if other Middle Schools do these surveys. Dr. Ramage stated it was a requirement from RAC.

- B. ESY Program – Dr. Ramage reported that the ESY program has concluded. It was led by Ms. Hurd and Mr. Laugelli and was a great bridge for students between school years.
- C. Personnel – Dr. Ramage reported on the new hires on this evening's agenda.
- D. 21st Century Community Learning Centers Grant
Dr. Ramage reported we did not receive the 21st Century Grant. The application process was very competitive with 80 applicants. We scored over the required percentages but still did not receive the grant. We will review the top five recipients' applications in consideration of next year's application.
- E. Dr. Ramage recognized Tom Berger and Michael Isley for all of their hard work. The standards were raised this summer and they did an outstanding job getting ready for school opening.

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III. PRESIDENT’S REPORT

- Mr. Forest reported he met with Mr. Noble, he is recovering and will hopefully return soon.
- Mr. Forest attended the Jazz Arts Program presentation and was dazzled by the talent.
- Mr. Forest has received inquiries and interest regarding our budget and taxes.

IV. CORRESPONDENCE

- Mr. Forest reported on correspondence sent to his attention.

V. HEARING OF PUBLIC - NONE

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

VI. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the Board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VII. ACTION AGENDA

Ms. Roseman motioned, seconded by Ms. Viscomi, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3102. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Sophia Ali	08/24/15, 08/26/15 & 08/31/15 8:00 a.m. – 4:00 p.m.	Monroe, NJ	\$494.70	Anti-Bullying Specialist Certification Program	11-000- 221-500- 002

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Jenny Hurd	10/09/15 7:30 a.m. – 4:30 p.m.	Mount Laurel, NJ	\$257.33	Special Education Law in New Jersey	11-000-221-500-004
Cathy Reardon	10/14/15 7:00 a.m. – 4:00 p.m.	Somerset, NJ	\$197.08	2015-2016 Annual School Health Conference	11-000-221-500-001

3103. AWARD TRANSPORTATION CONTRACTS

To award Student Transportation Services contracts for the 2015-2016 school year as follows: Bid packages were properly advertised on June 25, 2015; Bid opening was Wednesday, July 15, 2015 at 10:00 a.m. Bid specifications were provided to: Durham School Services -Middletown NJ, First Student - Neptune NJ, Hudson County Bus Co. - Jersey City NJ, Irving Raphael, Inc. - E. Brunswick NJ, Jay's Bus Service - Lakewood NJ, Keyport Auto – Keansburg NJ, Seman-Tov- Long Branch NJ, and Unlimited Autos - Keyport NJ. Bids were submitted by: Durham School Services, Jay's Bus, Seman-Tov, and Unlimited Autos. The Board awards the routes based on the lowest per diem bid (not the bulk bid discount) as it is the least expensive option Bid Results Below:

Seman Tov: MS-8	Total Contract \$22,770.00
Unlimited Autos: KS-002	Total Contract \$16,488.00

	CONTRACTORS			
ROUTE	DURHAM SCHOOL SERVICES	JAY'S BUS	SEMAN-TOV	UNLIMITED AUTOS
MS-8	\$170.00	\$145.00	\$126.50	N/A
MS-8 INC/DEC	\$1.00	\$0.01	\$0.01	N/A
KS-002	\$207.00	\$154.00	\$136.00	\$91.60
KS-002 INC/DEC	\$1.00	\$0.01	\$0.01	\$1.90

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3104. FOOD SERVICE MANAGEMENT

To approve Chartwells Dining Services a division of Compass Group, as the district's Food Service Management Company for the 2015-2016 school year at a management fee of \$50,500 with a \$90,000 guarantee.

3105. TRANSPORTATION AWARD

To award route L1431 for the 2015-2016 school year to Unlimited Autos for one-way only transportation from Tinton Falls, NJ to the Red Bank Middle School. Quotations were requested from Briggs Transportation, Hartnett Transit, and Unlimited Autos. Unlimited Autos provided the winning response with a \$62.30 per diem.

3106. DONATION

That the Board accepts with gratitude the generous donation of "The Walking Classroom" curriculum for the 4th grade, valued at approximately \$2,800.00.

3107. TEMPORARY INSTRUCTIONAL SPACE/ALTERNATE TOILET FACILITIES

That the Board approves the 2015-2016 applications for temporary instructional space and alternate toilet facilities for Pre-Kindergarten classrooms located at the Middletown Reformed Church, Middletown, NJ and First Baptist Church of Red Bank, Red Bank, NJ.

3108. DONATION

That the Board accepts with gratitude the generous donation of \$200 for the Maxine Polonsky Library, from Peter and Moira Madonia in memory of Rosemarie Kopka.

3109. DONATION

That the Board accepts with gratitude the generous donation of a wheel chair donated by Carrie Ludwikowski, with an approximate value of \$300.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4072. That the Board accepts the resignation of *Linda Alston-Morgan* for personal reasons, effective July 23, 2015.

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- 4073.** That the Board rescind the appointment of *Jennifer Rigby* as Primary School long-term replacement teacher and approve her appointment as Primary School Kindergarten teacher, (replacing Mary Pat Buckley who will be replacing Linda-Alston-Morgan), at a BA Step 1-2 annual salary of \$48,910.00, effective September 1, 2015 through June 30, 2016. Account #11-240-100-101-001
- 4074.** That the Board approves *Phyllis Berger* to provide Adaptive PE instruction for Special Education students as needed for IEPs, effective September 8, 2015 through June 22, 2016, not to exceed 1 hour per week total, at the rate of \$1,365.60.
- 4075.** That the Board approves the appointment of *Stephanie Burd* as special education Instructional Assistant (replacing Jennifer Rigby), at a Step 1 annual salary of \$25,760.00, (pending completion of RBBEA contract negotiations), effective September 1, 2015 through June 30, 2016. Account #11-212-100-106-003
- 4076.** That the Board approves the appointment of *Jennifer Andres* as a special education Instructional Assistant (replacing Annarose Guarnieri), at Step 1 annual salary of \$25,760.00 (pending completion of RBBEA contract negotiations), effective September 1, 2015 through June 30, 2016. Account #11-204-100-106-003
- 4077.** That the Board approves the appointment of *Amanda Lakatos* as a long-term special education Instructional Assistant (replacing Samantha Dimsey), at a Step 1 annual salary of \$25,760.00 (pending completion of RBBEA contract negotiations), effective September 1, 2015 through June 30, 2016. Account #20-218-100-106-P16
- 4078.** That the Board approves the appointment of *Rosalie Trudell* as a Literacy Interventionist Teacher (grant funded), at a BA+30 Step 12 annual salary of \$55,070.00 (pending completion of RBBEA contract negotiations), effective September 1, 2015 through June 30, 2016. Account #Title I 20-235-100-101-PS1
- 4079.** That the Board approves the appointment of *Nicole Doucette* as a long-term replacement Kindergarten ESL Teacher (replacing Jody Tyson), at a BA Step 1-2 prorated annual salary of \$48,910.00 (pending completion of RBBEA contract negotiations), effective September 1, 2015 through November 30, 2015. Account #11-110-100-101-001
- 4080.** That the Board approves the reappointment and hourly rates of the Preschool Program Lunch Aides, effective September 1, 2015 through June 30, 2016. Account #20-218-200-110-P16

Anisha John	First Baptist Church	\$13.00 per hour
Elizabeth Rodriguez	Middletown Reformed Church	\$13.00 per hour

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4081. That the Board approves the following staff members as substitute hall monitors, at the hourly rate of \$14.00, for the 2015-2016 school year.

Anisha John

Elizabeth Rodriquez

- Mr. Ballard asked in regards to Item #4080 and #4081 if this time was concurrent. Ms. Pappagallo stated it was not.
- Ms. Viscomi asked if these PreK items were grant funded. Ms. Pappagallo confirmed.

4082. That the Board approves a \$9,825.00 stipend for *Thomas Schroll*, for building monitor duties at the Middletown Reformed Church preschool location, July-August 2015 not to exceed 17 days and June 2016 not to exceed 10 days, plus one additional hour per day while school is in session. Account #20-218-200-110-P16

- Mr. Ballard asked if he was being paid twice. Ms. Pappagallo explained this was for additional time before and after his normal contractual day.

4083. That the Board approves the following professional development tuition reimbursement as per contract.

<i>Linda Alston-Morgan</i>	Georgian Court University Curriculum & Instruction Course #EDC5010 3 credits @ \$678.00 Summer 2015	\$2,034.00
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<i>Morgan Cassella</i>	William Paterson University Management Issues of Child Development Program Course #CIEC6230 3 credits @ \$564.24 Summer 2015	\$1,692.72
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EXTRA WORK/EXTRA PAY

4084. That the Board approves the following staff members' participation in the Red Bank Primary School SIT (School Improvement Team) for the 2015-2016 school year, not to exceed 25 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations). Account #20-275-200-100-SI1

Rachel Mambach

Lucille Quinn (replacing Linda Alston-Morgan)

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4091. That the Board approves compensation for the following AVID Site Team members listed below for the 2015-2016 school year not to exceed 2 hours per month at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations). Account #20-275-200-100-AVD

*Sophia Ali
Lara Wengiel
Susan Berrios*

*Kimberlee Sherman
Nicole Oropallo*

*Amy Campbell
Kristyn Wikoff*

4092. That the Board approves the revised effective date on resolution #4166 from the July 14, 2015 Board agenda, approving the Athletic Director, from September 1, 2015 through June 30, 2016 to July 1, 2015 through June 30, 2016.

- Mr. Ballard asked if this increased his pay. Dr. Ramage stated no, it was so his stipend would be over 12 months instead of 10.

4093. That the Board approves the following staff members as substitute custodians for the 2015-2016 school year at the hourly rate of \$12.00. Account #

Elvia Herrera

Tom Schroll

4094. That the Board approves the appointment of *Michelle Case* as Substitute Coordinator 2015-2016/Guest Teacher Registry, at a \$4,000.00 stipend, effective September 1, 2015 through June 30, 2016. Account #11-000-223-105-009

4095. That the Board approves the appointment of *Mary Wyman* as AVID District Director for the 2015-2016 school year, at a stipend of \$5,000.00. Account #20-235-200-101-MS2

4096. That the Board accepts the resignation of *Katie Muller* for personal reasons, effective August 11, 2015.

4097. That the Board approves a paid leave of absence for *Jody Tyson* under the Family Medical Leave Act (FMLA), effective September 1, 2015 through September 30, 2015, an unpaid leave of absence under the Family Medical Leave Act (FMLA), effective October 1, 2015 through November 20, 2015, and a contractual unpaid leave of absence from November 21, 2015 through November 29, 2015.

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PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

- 5023.** That the Board approves Alina Ryberg, Speech and Language Specialist to provide Speech and Language therapy services for the 2015-2016 school year, as needed per IEPs, effective September 1, 2015 through June 30, 2016, not to exceed 18 hours per week, at the rate of \$75.00 per hour for therapy services. If the number of evaluations exceed proposed hours, a rate of \$350.00 will be charged per evaluation. Account #11-000-216-320-003.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6026.** That the Board approves the submission of the “Literacy! Common Core Readers Needed” project to Donors Choose for the opportunity to receive a donation of classroom reading materials in the amount of \$200.00 for use in the SOAR Class (Gr. 4-8).
- 6027.** That the Board approves the contract with the Visiting Nurse Association Health Group (VNAHG) to provide services for students, not to exceed \$5,000.00, effective September 1, 2015 through June 30, 2016. Account #11-000-213-300-003
- 6028.** That the Board approves the Memorandum of Understanding between the District and the Big Brothers Big Sisters of Monmouth and Middlesex Counties Mentoring Program 2015-2016.
- 6029.** That the Board authorizes the Superintendent to submit the 2014-2015 HIB Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act.

ROLL CALL VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: Mr. Ballard on 4073 and 6029 ABSTENTIONS: Ms. Ludwikowski on 3109
ABSENT: Mr. Noble

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VIII. HEARING OF THE PUBLIC

- David Prown, 44 Hillside Place, Red Bank – Expressed he cannot hear anything in the room and addressed the Red Kettle Classic.
- Rose Sestito, 190 River Street, Red Bank – Commented on the Red Kettle Classic and the donation on tonight's agenda for the library.
- David. Prown, 44 Hillside Place, Red Bank – Addressed community access to school events.
- Jill Burden, 30 W. Westside Avenue, Red Bank – Addressed the Charter School Funding
- Judy DeHaven, 196 Mechanic Street, Red Bank – Addressed cuts to State funding to the Public Schools, fully funding the Charter School and the Red Kettle Classic.

IX. OLD BUSINESS

- Ms. Viscomi thanked Ms. Pappagallo for explaining the letters that were sent out with the tax bills. She stated people do not understand the unfunded mandates and what we have to do to during budget time. She was disappointed that the town sent information out without a heads up to the District and that the District did not raise taxes by 12%. She felt it was completely irresponsible and that it was disgusting if the letter was sent out for political reasons.
- Mr. Ballard reported that he had a meeting with Mr. Forest and Dr. Rumage about the Red Kettle Classic. He stated it was a community fundraiser for the Salvation Army for the holidays. He stated we had a D.A.R.E. basketball game and the police department did not have any uniforms, just t-shirts. He stated he was in support of the Red Kettle Classic.
- Dr. Stone – stated the Red Kettle Classic was in support of a Sectarian Organization and that it may not be appropriate for a public school district be involved with its fundraiser.

X. NEW BUSINESS

- Ms. Ludwikowski asked Dr. Rumage to report on the Partnership with Project Write Now. Dr. Rumage stated this partnership would be for the school year and he will report on it on the August 18th meeting.
- Ms. Lowe asked when the librarian was lost. Dr. Rumage stated he would find out and get back to her, but this was nothing new. Schools are moving to media centers and classroom libraries. Mr. Forest stated it was a budget cut years ago.

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- Mr. Forest stated that the town of Red Bank has musical traditions and theaters. He will never vote to eliminate music programs and the same goes for sports. He voted to cut sports in the past, he regretted it and will never do it again. Per the funding law we should have received an additional \$500,000; but the State is not following the funding formula. Dr. Stone reported that it was actually closer to \$600,000.

XI. ADJOURNMENT

At 8:25 pm Ms. Viscomi motioned, seconded by Mr. Ballard, to adjourn.

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski,
Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None
ABSENT: Mr. Noble

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary