

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
DECEMBER 16, 2014**

MINUTES

Call to Order – 7:02 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Janet Jones, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi **ABSENT:** Marj Lowe (arrived 7:06 pm)
ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:03 pm Dr. Stone motioned, seconded by Ms. Ludwikowski, to convene in Executive Session.

- A. Pupil Personnel Services
- B. Attorney-Client Privilege
- C. Personnel
- D. HIB

VOICE VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None **ABSTENTIONS:** None **ABSENT:** Miss Lowe

CALL TO ORDER – 7:38 p.m.

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

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ROLL CALL

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marj Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: None
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

II. SUPERINTENDENT’S REPORT

- A. 2013-2014 Audit Presentation – Robert Allison, CPA
Mr. Allison reviewed the 13-14 Audit and reported to the Board that there were no recommendations. He also stated his opinion on the financial direction he feels the district needs to take in the near future.

- B. Student Achievement Data Report – Primary & Middle Schools
Ms. Sherwood presented on this topic.
 - Mr. Noble exited the meeting at 8:00 pm and returned at 8:04 pm.

- C. HIBs – Dr. Rumage reported on eight reported HIB’s. All protocols and procedures were followed. Seven were unfounded and one was founded.

- D. Bus Evacuation Drill

Date of Drill	Time Drill was Conducted	School Name	Location of Drill	Name of School Principal or Person Assigned to Supervise the Drill
11/04/2014	8:30 a.m.	St. Thomas Church - PreK	PKX-2	Eileen McFadden & Maureen Akerlund
11/18/2014	8:45 a.m.	Monmouth Reformed Temple - PreK	RB-TF & RB-TF2	Monique Grable & Maureen Akerlund

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III. PRESIDENT’S REPORT

A. Committee Reports

- Dr. Stone indicated the Policy Committee did not meet in November.
- Ms. Viscomi reported on the Finance Committee meeting.
- Ms. Roseman reported on the Community Relations Committee.
- Ms. Ludwikowski reported on the Curriculum & Instruction Committee.
- Mr. Noble updated reported on the Facilities & Safety Committee.

B. District Goals 2014-2015- Dr. Ramage presented some suggestions for District goals. The Board discussed and agreed on goals.

C. Mr. Forest introduced Michael Ballard, incoming Board member.

IV. HEARING OF PUBLIC #1

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Rose Sestito, 190 River Street, Red Bank, addressed a student matter.

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VI. ACTION AGENDA

Ms. Jones motioned, seconded by Ms. Roseman, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

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3545. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Nancy Godlesky	02/03/2015 8:00 a.m. – 4:30 p.m.	Freehold, NJ	\$249.00	2015 Family Medical Leave Act (FMLA) Compliance Update	11-000-230-500-004

3546. BILLS PAYMENT

To approve payment of final bills for November 2014 and for bills as of December 2014.

3547. BUDGET TRANSFERS

To ratify any budget transfers effective September 2014 per the transfer report.

3548. BUDGET TRANSFERS

To ratify any budget transfers effective October 2014 per the transfer report.

3549. APPROVAL OF SECRETARY/TREASURER’S REPORT

Pursuant to 18A:6-59

Approve the June 2014 **Audited** Report of the Treasurer and the June 2014 **Audited** Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(e) and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3550. APPROVAL OF SECRETARY/TREASURER’S REPORT

Pursuant to 18A:6-59

Approve the September 2014 Report of the Treasurer and the September 2014 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(e) and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

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3551. APPROVAL OF SECRETARY/TREASURER’S REPORT

Pursuant to 18A:6-59

Approve the October 2014 Report of the Treasurer and the October 2014 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(e) and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3552. APPROVAL OF MINUTES

That the Board approves the minutes from the November 18, 2014 board meeting.

3553. DONATION

That the Board accepts with gratitude the generous donation of a refrigerator from the Red Bank Primary School PTO in the amount of \$550.00.

3554. DONATION

That the Board accepts with gratitude the generous donation of 2 buses to transport students on a field trip on December 12, 2014 from Durham Transportation Company, worth \$170.00.

3555. DONATION

That the Board accepts with gratitude the generous donation of 100 pairs of sneakers and 100 pairs of gently used shoes from the St. Benedict School, Holmdel, NJ, from their “Soles for Souls” campaign.

3556. DONATION

That the Board accepts with gratitude the generous donation of 573 pairs of gloves from Dean Ross, Doc Shoppe, with an approximate value of \$2,865.00.

3557. DONATION

That the Board accepts with gratitude the generous donation of \$600.00 in the form of an Old Navy gift card to purchase uniforms for Middle School students from the Colonia Middle School, Colonia, NJ.

3558. DONATION

That the Board accepts with gratitude the generous donation of coats, gloves, hats, scarves and shoes with a value of over \$750.00 from the United Way of Monmouth County (Warmest Wishes).

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3559. USE OF FACILITIES

To approve the one-time and recurring building use requests as approved by the Superintendent, as previously distributed to the Board.

3560. ACCEPTANCE OF AUDIT REPORT

That the Board accept the District's annual audit report with no recommendations for the year ended June 30, 2014 as presented and discussed with Mr. Allison, CPA.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4254.** That the Board accepts the resignation of *Toni Baker* for personal reasons, effective February 7, 2015.
- 4255.** That the Board approves the appointment of *Queenie Li* as Middle School Chinese teacher (replacing Bruno Maciel), at an MA Step 3-4 prorated annual salary of \$52,410.00, effective January 29, 2015 through June 30, 2015. Account #s 50% 11-120-100-101-WL2 and 50% 11-130-100-101-WL2
- 4256.** That the Board approves an unpaid Family Medical Leave of Absence (FMLA) for *Monique Cabrera*, effective January 5, 2015 through March 27, 2015, a paid medical leave of absence from March 28, 2015 through May 29, 2015, and an unpaid New Jersey Family Leave of Absence (NJFLA) effective May 30, 2015 through October 30, 2015.
- 4257.** That the Board approves the appointment of *Cathy Jasionowski* as a long-term replacement Preschool teacher (replacing Monique Cabrera), at a BA Step 1-2 prorated annual salary of \$48,910.00, effective January 5, 2015 through June 30, 2015. Account #20-218-100-106-P15
- 4258.** That the Board approves the appointment of *Nicole Doucette* as a long-term replacement Preschool Instructional Assistant (replacing Cathy Jasionowski), at a Step 1 prorated annual salary of \$25,760.00, with a prorated stipend of \$2,000.00 for holding a Bachelor's Degree, plus a \$400.00 prorated stipend for holding a teaching certificate, effective December 24, 2014 through June 30, 2015. Account #20-218-100-106-P15
- 4259.** That the Board approves a paid medical leave of absence for *Danielle Yamello*, effective October 6, 2014 through January 5, 2015, an unpaid Family Medical Leave of Absence (FMLA) effective January 6, 2015 through March 30, 2015, and an unpaid New Jersey Family Leave of Absence (NJFLA) effective March 31, 2015 through June 24, 2015.

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4260. That the Board approves the appointment of *Christina Katruk* as long-term replacement Master Teacher Coach (replacing Danielle Yamello), not to exceed 2.5 days per week, at an MA Step 3-4 prorated annual salary of \$26,205.00, plus a \$600.00 master teacher coach stipend, effective January 5, 2015 through June 30, 2015. Account #20-218-100-106-P15.

4261. That the Board approves a one-day unpaid leave of absence on December 23, 2014 for *Katie Muller*.

4262. That the Board approves the following as Substitute Teachers for the 2014-2015 school year.

Ciara Clayton
Ryan Lagomarsino
Kimberly Esposito
Kim Sullivan

Kathleen Kenny
Cindy Durso
Suzanne Ritger
Josie Katz

Kevin Cuddihy
Mona Pollard
Cary Katz

4263. That the Board approves the appointment of *Eric Barsnica* as Primary School MD 1:1 Instructional Assistant, at a Step 1 prorated annual salary of \$25,760.00, plus a prorated \$2,000.00 stipend for holding a Bachelor's Degree and a prorated \$400.00 stipend for holding a New Jersey teaching certificate, effective January 5, 2015 through June 30, 2015.
Account #11-212-100-106-003

4264. That the Board approves the appointment of *Chelsea Foster* as Preschool Education Program 1:1 Instructional Assistant, at a Step 1 prorated annual salary of \$25,760.00, plus a prorated \$2,000.00 stipend for holding a Bachelor's Degree and a prorated \$200.00 stipend for holding a County substitute teaching certificate, effective January 5, 2015 through June 30, 2015. Account #20-218-100-106-P15

4265. That the Board approves the appointment of *Jennifer Rigby* as Primary School LLD Instructional Assistant, at a Step 1 prorated annual salary of \$25,760.00, plus a prorated \$2,000.00 stipend for holding a Bachelor's Degree and a prorated \$400.00 stipend for holding a New Jersey teaching certificate, effective January 13, 2015 through June 30, 2015. Account #11-204-100-106-003

4266. That the Board approves the appointment of *Daniel Tracy* as Primary School Night Custodian, at a prorated annual salary of \$27,500.00, with a night differential prorated stipend of \$1,600.00, and a prorated \$250.00 stipend for holding a Black Seal License, effective January 5, 2015 through June 30, 2015, pending a positive outcome by the NJ Criminal History Review Unit.
Account #11-000-262-100-005

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4267. That the Board approves the revised dates for an intermittent unpaid leave of absence for *Janet Sharkey* under the Federal Medical Leave of Act (FMLA), effective November 21, 2014 through December 8, 2014 and an intermittent unpaid New Jersey Family Medical Leave of Absence (NJFMLA) effective December 9, 2014 through June 30, 2015.

EXTRA WORK/EXTRA PAY

4268. That the Board approves *Lauren Schmitt* to participate on the Math Curriculum Project, not to exceed 15 hours, effective December 17, 2014 through June 30, 2015, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-004

4269. That the Board accepts the resignation of *Amy Campbell* as Boys' Basketball Coach – Winter Season 2014-2015.

4270. That the Board approves the following coaching appointments and their compensation based on the stipulated negotiated contractual stipend of \$2,454.00. Account #11-402-100-100-002

Isaac Nathanson – Boys' Basketball Coach
Winter Season - Approximately November 2014-February 2015

4271. That the Board approves the following appointments for the 2014-2015 school year. Compensation based on the stipulated negotiated contractual stipend of \$1,769.00 for head coaches and \$1,598.00 for assistant coaches. Account #11-402-100-100-002

Isaac Nathanson- Baseball Coach
Mark Costa- Assistant Baseball Coach
Spring Season - Approximately December 2014- June 2015

Adam Merklinger- Softball Coach
Jennifer Turiello- Assistant Softball Coach
Spring Season - Approximately December 2014- June 2015

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4272. That the Board approves the participation and compensation for the following staff member to facilitate the Middle School After-School Program for the 2014 – 2015 school year, at the stipulated negotiated contractual rate of \$32.00 Account # 20-235-100-100-TU2

PROGRAM DESCRIPTION	ADVISORS	ADVISORS NEEDED	DAYS	NOT TO EXCEED HOURS PER WEEK	FUNDING
Art	<i>Diana Archila</i>	1	TH	1.25	Title I
Video Edition	<i>Holcombe Hurd</i>	1	M & TH	2.5 (originally approved for 1.25)	Education Foundation
ELL Intervention	<i>Luz Nieves</i>	1	T	1.25	Title I
ELL Intervention	<i>Eddy Velastegui</i>	1	T	1.25	Title I
Resource Center	<i>Kim Sherman</i>	1	T	1.25	Title
Resource Center	<i>Nicole Oropallo</i>	1	T	1.25	Title I
Grade 8 Intervention	<i>Holly Kluck</i>	1	T	1.25	Title I
ELL Intervention Substitute	<i>Susan Berrios</i>	1	As Needed	As Needed Basis	Title I

4273. That the Board approves the following staff members to substitute for the Middle School After-School Program, on an as-needed basis for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-235-100-100-TU2 Title 1

<i>John Adranovitz</i>	<i>Kathleen Doherty</i>	<i>Toni Merritt Graham</i>	<i>Eddy Velastegui</i>
<i>Sophia Ali</i>	<i>Meredith Faistl</i>	<i>Luz Nieves</i>	<i>Lara Wengiel</i>
<i>Diana Archila</i>	<i>Natosha Hardy</i>	<i>Nicole Oropallo</i>	<i>Kristyn Wikoff</i>
<i>Cynthia Bankowski</i>	<i>Marianne Ivanicki</i>	<i>Lauren Schmitt</i>	<i>Mary Wyman</i>
<i>Amy Campbell</i>	<i>Crista Klemser</i>	<i>Janet Sharkey</i>	<i>Jessica Stone</i>
<i>Mark Costa</i>	<i>Holly Kluck</i>		

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4274. That the Board approves an additional .5 hours of supervision by the following staff members for the Middle School After-School Program, on an as-needed basis for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$32.00 per hour.
Account #20-235-100-100-TU2 Title 1

<i>John Adranovitz</i>	<i>Kathleen Doherty</i>	<i>Toni Merritt Graham</i>	<i>Eddy Velastegui</i>
<i>Sophia Ali</i>	<i>Meredith Faistl</i>	<i>Luz Nieves</i>	<i>Lara Wengiel</i>
<i>Diana Archila</i>	<i>Natosha Hardy</i>	<i>Nicole Oropallo</i>	<i>Kristyn Wikoff</i>
<i>Cynthia Bankowski</i>	<i>Marianne Ivanicki</i>	<i>Lauren Schmitt</i>	<i>Mary Wyman</i>
<i>Amy Campbell</i>	<i>Crista Klemser</i>	<i>Janet Sharkey</i>	<i>Jessica Stone</i>
<i>Mark Costa</i>	<i>Holly Kluck</i>		

4275. That the Board approves Emmanuel Itzol as District translator for after-school and weekend parent events/conferences for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$20.00 per hour.

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5078. That the Board approves home instruction for Student ID#20031, not to exceed 5 hours per week, effective November 24, 2014 through January 30, 2015. Account #11-150-100-320-000

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6400. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Account #	Red Bank Regional High School, Little Silver, NJ (All Grade 8 students)	12/10/2014
Count Basie Theatre/ Durham Transportation Company	Count Basie Theatre, Red Bank, NJ (Grades 4-8)	12/12/2014

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PreK Grant	Paper Moon Puppet Theatre, Atlantic Highlands, NJ (PS MD &LLD classes and all Middletown PreK classes)	12/22/2014
PreK Grant	Applebee’s Restaurant, Middletown, NJ (All MDCC PreK classes)	01/12/2015

- 6401.** That the Board approves the 5-Year Preschool Program Plan update for 2015-2016.
- 6402.** That the Board authorizes the Superintendent to submit an application for the Preschool Program Expansion Aid for fiscal year 2015-2016 in the amount of \$4,224,028.00.
- 6403.** That the Board approves the District New Teacher Mentoring Plan for the 2014-2015 school year.
- 6404.** That the Board approves a Grade 3 through Grade 8 Literacy Fair scheduled for February 19, 2015 at the Middle School.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

- 9002.** That the Board approves the following policy for second reading and adoption:

BYLAWS and POLICIES

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled “Bylaws and Policies of the Red Bank Borough Board of Education” are hereby adopted and that all bylaws and policies heretofore adopted by the Red Bank Borough Board of Education and inconsistent with the bylaws and policies hereby adopted are hereby rescinded, and be it further

RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

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9003. That the Board approves the 2014-2015 District goals as previously discussed.

1. We will provide a safe and stimulating learning environment that offers the proper balance of nurture and academic rigor.
2. We will promote consistent instructional practices and school policies to ensure seamless transitions from grade to grade, and school to school.
3. We will promote community spirit in a collaborative effort to unify our educational efforts in a way that supports and connects our past, present, and future.

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: Ms. Roseman on Agenda Item #9002 pertaining to Policy #6470.

ABSENT: None

VII. HEARING OF THE PUBLIC - #2

- Carol Boehm, Primary School Teacher, invited the Board to the upcoming concert. Ms. Boehm also thanked Mrs. Burden for her service as a Board member.

VIII. OLD BUSINESS

- Ms. Roseman wanted to personally thank Mrs. Burden for serving as a Board member and it was especially great having her present for the Superintendent search.

IX. NEW BUSINESS

- Ms. Viscomi discussed the upcoming W. Front Street bridge closure. Mrs. Pappagallo indicated she is working with Durham Bus and preparing a call to parents in January alerting them of the closure.

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X. ADJOURNMENT

At 9:00 pm Ms. Viscomi motioned, seconded by Ms. Burden, to adjourn.

VOICE VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Ms. Lowe, Ms. Ludwikowski, Mr. Noble,
Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: None

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary