

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
OCTOBER 14, 2014**

MINUTES

Call to Order – 7:04 pm – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Janet Jones, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: Marjorie Lowe (arrived 7:14 pm)

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:05 pm Dr. Stone motioned, seconded by Ms. Jones, to convene in Executive Session.

- A. HIB
- B. Negotiations
- C. Attorney/Client Privilege – Pupil Personnel
- D. Personnel

Voice Vote:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None
ABSENT: Marjorie Lowe (arrived 7:14 pm)

CALL TO ORDER – 8:00 p.m.

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

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ROLL CALL

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: None
ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

II. SUPERINTENDENT’S REPORT

A. Board of Education Meeting Schedule – Dr. Ramage stated that because of the way the calendar falls with School Boards Convention, Teachers Convention and Thanksgiving, he is suggesting that the Board meeting be condensed to one each for November and December: November 18th and December 16th. There will be a 30 minute executive session at the beginning of each meeting and they will both be held at the Middle School Media Center.

Ms. Viscomi suggested a longer executive session in December because of negotiations. Ms. Roseman asked if it would be a long enough executive session. The consensus was a scheduled 30 minutes was fine and we would add a second executive session at the end of the meeting if necessary.

B. HIB – Dr. Ramage reported on 5 filed HIB cases. Two were unfounded and three were founded. All procedures were followed appropriately.

C. Dream Project – Dr. Ramage stated this was a way to get people to talk. First steps with teachers went over well and h would like to include the Board. They are all invited to submit their dream.

Ms. Roseman asked about the format. Dr. Ramage stated there was no format because he would like organic results. All can write anything they would like.

D. Donations – Dr. Ramage recognized the donations on tonight’s agenda.

E. Merit Goals – The Executive County Superintendent has approve two of five goals.

F. District Goals – Dr. Ramage made some suggestions for the Board to consider and can adjust or adapt.

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G. Residency – Dr. Rumage reported the District adopted more stringent protocols and requires more proof of residency. In the past some residency questions were not followed up on, but now we have the option to enforce and hold accountable. Dr. Rumage is requesting the creation of a Residency Committee.

Ms. Roseman asked what if a family was to appeal to the Board. Mr. Sokol stated there were no set procedures but there is criteria and explained what those criteria were.

Mrs. Ludwikowski suggested that going forward a translator may be needed.

Ms. Viscomi asked if there would be a meeting ahead of time? Dr. Rumage stated we would prepare for each one.

Mr. Noble stated he remembered in the past there was a problem because of all-day kindergarten, but after grade one a large amount of students dropped off and moved out of District. A private investigator was used and if that is what it takes then so be it.

Dr. Rumage stated that we do have information about a P.I. He also stated that he hoped because we are asking to establish a committee and challenge situations, the message will be out in the community to Red Bank residents and non-residents that the District is handling these situations.

H. Bus Evacuation Drill

Date of drill	Time drill conducted	School name	Location of drill	Route number(s) included in drill	Name of school Principal or person(s) assigned to supervise the drill
09/24/14	8:00 AM	Red Bank Middle School	Area in front of school	MS-1, MS-2, MS-3, MS-4, MS-5, MS-6, MS-7, 1420, 1425 & 8090	Mrs. Maria Iozzi, Mr. Julius Clark, Mrs. Mary Wyman, Mr. Isaac Nathanson

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III. PRESIDENT’S REPORT – Board Member Training:

Ms. Roseman reported on her training at NJ School Boards “preparing for bargaining” program which occurred all day on Saturday. It was pretty good and informative and she will share the manual with anyone that would like to see it. She will share the information with the Negotiations Committee.

Ms. Jones reported that she had attended that program in the past and it was good.

Mr. Forest asked a few members to be on the Residency Committee. Ms. Jones, Ms. Roseman and Ms. Viscomi were interested members.

Mr. Forest stated he was asked to speak at a function at the Unitarian Church on being a Board member. He also stated that he attended the last Council meeting and not too much was discussed about the school, just about the taxes.

Ms. Viscomi stated they discussed campaigning on public owned buildings. Mr. Noble asked if you can stand on the property at all. Mr. Sokol stated they could stand on the sidewalk.

Ms. Lowe stated the Council ought to start housekeeping with their own members. They need to clean house themselves before they say something to us.

IV. HEARING OF PUBLIC - NONE

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

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VI. ACTION AGENDA

Ms. Roseman motioned, seconded by Ms. Ludwikowski, to approve the following:

COMMUNITY RELATIONS – 1000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

- 1001.** That the Board approves the Uniform State Memorandum of Agreement between the Red Bank Borough Schools and Law Enforcement Officials for the 2014-2015 school year.
- 1002.** That the Board approves the Board President to establish a Residency Committee and make member appointments as appropriate through the January 6, 2015 reorganization meeting.

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3521. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Joseph Christiano	10/28/14 – 10/30/14 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$123.00: Mileage, Tolls, Parking Group Registration Fee: \$1,200.00	2014 New Jersey School Boards Annual Conference	11-000-230-585-000
Jared Rumage	11/12/14 9:30 a.m. – 2:30 p.m.	Toms River, NJ	167.68 Registration and mileage	Straus Esmay Harassment, Intimidation, & Bullying Prevention Training	11-000-230-590-000
Mary Wyman	11/12/14 9:30 a.m. – 2:30 p.m.	Toms River, NJ	167.68 Registration and mileage	Straus Esmay Harassment, Intimidation, & Bullying Prevention Training	11-000-221-500-002

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3522. FOOD SERVICE MANAGEMENT

To approve Chartwells Dinning Services, a division of Compass Group, as the district's Food Service Management Company for the 2014-2015 school year at a management fee of \$50,000.00 with an \$85,000.00 guarantee.

3523. BUDGET TRANSFERS

To ratify any budget transfers effective July 2014 per the transfer report.

3524. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the July 2014 Report of the Treasurer and the July 2014 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of NJAC 6A:23A-16.1 0 (e) and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3525. TRANSPORTATION AWARD

To award route 1421 for the 2014-2015 school year to Father N Son for transportation from Manalapan, NJ to the Red Bank Middle School & Red Bank Primary School. Quotations were requested from Durham Transportation Services, Father N Son, and First Student. Father N Son provided the winning response with a \$244.00 per diem.

3526. DONATION

That the Board accepts with gratitude the generous donation of art supplies with an estimated value of \$200.00 from Anthropologie, Shrewsbury, NJ, for their "It Starts With Art" campaign.

3527. DONATION

That the Board accepts with gratitude the generous donation of shoes with an estimated value of \$3,000.00 from the Doc Shoppe, Red Bank, NJ.

3528. DONATION

That the Board accepts with gratitude the generous donation of \$400.00 from an anonymous donor to purchase audio/visual equipment for the Middle School.

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3529. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and
WHEREAS, the required maintenance activities as listed for the various school facilities of the Red Bank Borough School District are consistent with these requirements, and
WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,
NOW THEREFORE BE IT RESOLVED, that the Red Bank Borough School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form for the Red Bank Borough School District in compliance with Department of Education requirements.

3530. TRANSPORTATION AWARD

To award route 1422 for the 2014-2015 school year to Father N Son for transportation from Neptune (Ocean Grove), NJ to the Red Bank Middle School & Red Bank Primary School. Quotations were requested from Durham Transportation Services, Father N Son, and Shamrock. Father N Son provided the winning response with a \$238.00 per diem.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4214.** That the Board approves the appointment of *Amanda Robles* as Visual Technology Coordinator, at a prorated annual salary of \$50,000.00, effective October 15, 2014 through June 30, 2015. Account #11-000-222-177-T00
- 4215.** That the Board approves the appointment of *Christina Grimaldi* as Grade 4 ELA/SS long-term replacement teacher (replacing Stacy Ward), at a BA Step 1-2 prorated annual salary of \$48,910.00, effective October 21, 2014 through June 9, 2015. Account #11-120-100-101-LR2
- 4216.** That the Board approves the appointment of *Natosha Hardy* as Special Education Middle School 1:1 Instructional Assistant, at a Step 1 prorated annual salary of \$25,760.00, with a prorated stipend of \$200.00 for possessing a substitute teaching certificate, effective October 15, 2014 through June 30, 2015. Account #11-212-100-106-003

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4217. That the Board approves the appointment of the following staff members to provide home instruction, at the stipulated negotiated contractual rate of \$32.00 per hour, effective October 6, 2014 through June 30, 2015.

Samantha Dimsey Wendy Strumph

4218. That the Board approves an unpaid intermittent 60-day Family Medical Leave of Absence (FMLA), for *Frances Rizzo*, effective September 30, 2014 through June 30, 2015.

4219. That the Board approves the following professional development tuition reimbursements as per contract.

<i>Joseph Christiano</i>	NJ Institute of Technology IT Administration & Security Network Management & Security Course #696 Organizational Behavior Course:#601 6 credits @ \$648.00 per credit (revised) Summer 2014	\$3,888.00
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Discussion: Ms. Lowe asked if this was towards a degree. Answer – yes.

4220. That the Board approves the revision to the annual salary for *Holly Kluck*, effective September 1, 2014 through June 30, 2015, as follows:

FROM:	MA Step 3-4 salary of \$52,410.00
TO:	MA+15 Step 3-4 salary of \$53,410.00

4221. That the Board approves the following as Substitute Teachers for the 2014-2015 school year.

<i>Jennifer Andres</i>	<i>Laurie McManus</i>
<i>Kathleen Hopkins</i>	<i>Wendy Mollo</i>

EXTRA WORK/EXTRA PAY

4222. That the Board approves the following staff members as Student Council Co-Advisors for the 2014-2015 school year, sharing the stipulated negotiated contractual stipend of \$884.00 (\$442.00 each). Account #11-401-100-100-002

Lara Wengiel Tricia White

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- 4223.** That the Board approves *Thomas Schroll* as part-time custodian for the Preschool Education Program located at First Baptist Church, not to exceed 2.5 hours per day, at the hourly rate of \$15.00, for the 2014-2015 school year. Account #20-218-200-110-P15
- 4224.** That the Board approves the compensation for the following staff member for facilitating one extra instructional period, for the 2014-2015 school year:
- Isaac Nathanson* (replacing Meredith Faistl) Gr 5 Health 50 minutes per day, 5 days a week, effective October 7, 2014 through June 19, 2015, in the amount of \$32.00 per hour.
- 4225.** That the Board approves the appointment of *Stacy Sherwood* as Project Manager for the Assessment Literacy Grant in partnership with Rutgers University, effective September 2014 through August 2015, at an annual stipend of \$3,000.00. Account #20-440-200-100-015 (Rutgers Grant)
- 4226.** That the Board approves *Donald Swinchoski* as after-school strings program advisor, not to exceed 8 hours per week, at the stipulated negotiated contractual rate of \$32.00 per hour, effective October 15, 2014 through May 31, 2015. Account #20-022-100-100-015
- 4227.** That the Board approves the following staff members to participate in Preschool Program Leadership PLC meetings, at the stipulated negotiated contractual rate of \$32.00 per hour for teachers and \$19.00 per hour for instructional assistants, not to exceed 8 hours each, effective September 25, 2014 through June 30, 2015. Account # 20-218-200-110-P15

Cathy Berger *Katie Muller (IA)*
Colleen DeFilippis *Rebecca Schwartz*

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

- 5076.** That the Board approves home instruction for Student ID# 72317, not to exceed 10 hours per week, effective October 6, 2014 through December 31, 2014. Account #11-150-100-320-000
- 5077.** That the Board approves the revised contract between the Red Bank Schools and Alina Ryberg to provide speech and language services for the 2014-2015 school year, not to exceed 12 hours per week (originally approved at 9 hours per week), at a rate of \$75.00 per hour for direct therapy services and \$350.00 per evaluation. Account #11-000-216-320-003

CURRICULUM AND PROGRAM – 6000

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BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6378.** That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Pajama Program Reading Center	Pajama Program Reading Center, Red Bank, NJ (All Acelero Learning PreK classes)	10/16/14, 11/11/14, 12/09/14, 01/13/15, 02/10/15, 03/10/15, 04/14/15, 05/12/15, 06/09/15
PreK Grant	Dearborn Farms, Holmdel, NJ (All CYMCA PreK classes)	10/17/14
No Cost	Red Bank Regional High School, Red Bank, NJ (MS band students)	10/24/14
PTO Activity Fund	Count Basie Theatre, Red Bank, NJ (All Grade 2 and Grade 3 classes)	10/27/14
Student Activities Fund	Dearborn Farms, Holmdel, NJ (All PS Special Education classes)	10/30/14
PTO Activity Fund	Count Basie Theatre, Red Bank, NJ (All Grade 2 and Grade 3 classes)	02/25/15
PTO Activity Fund	Count Basie Theatre, Red Bank, NJ (All Kindergarten and Grade 1 classes)	03/31/15

- 6379.** That the Board approves the district's partnership with Rutgers University and accepts the Assessment Literacy Grant in the amount of \$26,336.00 for the 2014-2015 school year.

- 6380.** That the Board approves the amendment to the FY 15 IDEA Basic and IDEA PreK Grant for Carryover for the following amounts:

IDEA Basic: \$364,479.00
IDEA PreK: \$ 13,035.00

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- 6381.** That the Board approves the continuation of services by The NJ Commission for the Blind and Visually Impaired for two out-of-district students (ID#72087 and ID#72339), at \$1,800.00 each for Level I Services, for the 2014-2015 school year. Account #11-000-216-320-003
- 6382.** That the Board approves Sara Skea, MSN, APN-BC of Values Based Psychiatry to perform psychiatric evaluations, at a cost of \$300.00 per evaluation, for the 2014-2015 school year. Account #11-000-216-320-003
- 6383.** That the Board approves the contract with the Visiting Nurse Association Health Group (VNAHG) to provide services for students, not to exceed \$5,000.00, effective September 1, 2014 through August 31, 2015. Account #11-000-213-300-003
- 6384.** That the Board approves the submission of the “STEM in Prekindergarten” project to Donors Choose for the opportunity to receive donations of classroom science, technology, engineering, and math materials for use in Prekindergarten class.
- 6385.** That the Board approves the submission of the “New Year, New Room” to Donors Choose for the opportunity to receive a donation of classroom theme materials, sensory items, and science material for use in a pre-kindergarten classroom.
- 6386.** That the Board approves The Mobile Dentist to provide onsite dental care, cleaning, x-rays, fluoride, and sealants as a service to our Primary School families on October 23, 2014 and October 24, 2014. The Mobile Dentist accepts insurance and provides grants for families without insurance.
- 6387.** That the Board approves the Optical Academy to provide onsite eye exams and eye wear as a service to our Primary School students and staff on January 21, 2015. The Optical Academy accepts insurance and also provides grants and reduced rates for eye exams/glasses.
- 6388.** That the Board approves the following consultants to provide Google/Chromebook training to staff during professional development day, October 13, 2014, not to exceed 6 hours each, at the hourly rate of \$100.00 each.

Wendy Morales

Regina Schaffer

- 6389.** That the Board approves the following staff salaries being charged to the noted grant and account numbers:

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Title I	20-235-100-101-MS2	Hurd, Holcombe	PLTW Teacher	100%
Title I	20-235-100-101-MS2	Klemser, Crista	Math 6 Teacher	25%
Title I	20-235-100-101-MS2	LoCascio, Holly	LAL 6 Teacher	50%
Title I	20-235-100-101-MS2	Berrios, Susan	Instr. Coach	100%
Title I	20-235-100-101-MS2	Wyman, Mary	Climate & Culture	100%
Title I	20-235-100-101-PS1	Herman, Jamie	Tech. Teacher	100%
Title I	20-235-100-110-004	Melton, Michael	ACE Teacher	50%
Title I	20-235-100-106-PS1	DeLeonardo, Jason	IA	100%
Title I	20-235-100-106-PS1	Nerney, Peggy	IA	100%
Title I	20-235-100-106-PS1	Todaro, Joan	IA	100%
Title I	20-235-200-105-004	Barone, Diane	Confidential Payroll	15%
Title I	20-235-200-105-004	Perry, Shniece	C & I Secretary	15%
Title III	20-245-100-101-PS1	Mazariegos, Elsidia	Grade 2 Teacher	75%
IDEA	20-250-100-106-003	Sharkey, Janet	IA	90%
IDEA	20-250-100-106-003	Banks, Vanessa	IA	100%
IDEA	20-250-100-106-003	Silverstein, Jenifer	IA	100%
IDEA	20-250-100-106-003	Collins, Paula	IA	100%
IDEA	20-250-100-106-003	Nilson, Debra	IA (PreK)	45%

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Mrs. Ludwikowski, Mr. Noble, Ms. Roseman,
Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: None

VII. HEARING OF THE PUBLIC - None

VIII. OLD BUSINESS:

- Miss Lowe asked if Mr. Clark was going to get a bump up. Mr. Forest mentioned that that is not something on the agenda and probably shouldn't be addresses. Ms. Lowe stated she just wanted to make a comment to Dr. Rumage that every decision he makes should be as good as that one.

IX. NEW BUSINESS

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- Ms. Viscomi and Dr. Stone reported on the Monmouth County School Board meeting they attended.

- Mr. Noble stated he thought Abbot Districts were done. Mrs. Burden stated that if a district was an Abbot, they were grandfathers. Red Bank School District made the requirement to be an Abbot because of its poverty, but the town did not because of its wealth.

X. ADJOURNMENT

At 8:44 pm Mr. Noble motioned, seconded by Ms. Viscomi, to adjourn.

VOICE VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: None

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary