

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
OCTOBER 8, 2013

MINUTES

CALL TO ORDER – 7:01 PM –Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Marjorie Lowe, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones (arrived 8:12 pm); Carrie Ludwikowski (arrived 7:03 pm), Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

I. EXECUTIVE SESSION

At 7:03 pm Ms. Roseman motioned, seconded by Dr. Stone, to convene in Executive Session.

- A. Special Education Case Update
- B. Personnel
- C. Attorney/Client Privilege

At 7:33pm, following Executive Session, the Board took a recess.

CALL TO ORDER – 8:00 p.m.

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ROLL CALL

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ABSENT: Janet Jones (arrived 8:12 pm), Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

II. SUPERINTENDENT’S REPORT

A. QSAC Update – Mrs. Pappagallo reported on the QSAC process and the Committee Meetings. The Statement of Assurance (SOA) and the District Performance Report (DPR) is due to the State by November 15th. It must be approved by the Board of Education.

B. Transition Plan – Mr. Reid reported that the Transition Plan is being worked on diligently and that he has requested weekly updates from the Administrators as to their status of assigned duties.

Ms. Roseman asked that since it is possible to have four Superintendents this school year, how would principal evaluations be handled in a way that would be fair to them? Mr. Reid answered that this has all been taken into account. Having them report weekly will be another way of documenting what has been accomplished. Mrs. Ludwikowski also commented that this was covered extensively with the DEAC Committee.

C. Mr. Forest reported that he met with the NAACP.

D. School Bus Emergency Evacuation Drill Report

Date of drill	Time drill conducted	School name	Location of drill	Route number(s) included in drill	Name of school Principal or person(s) assigned to supervise the drill
09/25/13	8:30 AM - 8:50 AM	Red Bank Primary School	Area in front of school	PS-1, PS-2, PS-3, PS-4, PS-5, PS-6, PS-7, & PS-8	Mr. Luigi Laugelli Principal
10/03/13	9:33 AM	Middletown Reformed Church	Side Entrance of Building	RB-MID	Mrs. Mary Valdivia, Supervisor of PreK Programs

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10/04/13	9:12 AM	Red Bank Regional High School	Main Entrance	RB-PK-1 & RB-PK-2	Mrs. Mary Valdivia, Supervisor of PreK Programs
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HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

III. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

Motion 4855 was taken separately at this time.

Ms. Ludwikowski motioned, seconded by Ms. Jones, to approve the following:

4855. That the Board approves the appointment of *Daniel Lotito* as Middle School Music Teacher/Band Director, at a prorated MA Step 2-3 annual salary of \$50,640.00, effective October 9, 2013 through June 30, 2014. Account: 50% 11-120-100-101-002 & 50% 11-130-100-101-002

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Mr. Noble

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Ms. Ludwikowski motioned, seconded by Ms. Roseman, to approve the following:

3353. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Stacy Sherwood	10/16/13, 10/17/13, & 10/18/13 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$301.00	National Council of Teachers of Mathematics 2013 Regional Conference	11-000-221-500-002
Jill Williams	10/16/13, 10/17/13, & 10/18/13 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$301.00	National Council of Teachers of Mathematics 2013 Regional Conference	11-000-221-500-002
Kim Rosas	10/15/13 8:30 a.m. – 4:00 p.m.	East Windsor, NJ	\$0.00	Content & Instructional Look-Fors in the Common Core Classroom	NA
Shayne Winn	10/15/13 9:00 a.m. – 3:00 p.m.	East Windsor, NJ	\$0.00	Content and Instruction Look-fors in the Common Core Classroom	NA
Shary Ashe	10/17/13 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	Community Parent Involvement Specialists Conference	NA
Kimberlee Sherman	10/17/13 & 10/18/13 8:00 a.m. – 4:00 a.m.	West Orange, NJ	\$485.00	AVID Center Path Training	11-190-100-340-004
Cheryl Cuddihy	10/18/13 1:00 p.m. – 3:00 p.m.	Edison, NJ	\$0.00	New ELS Supervisors Training	NA
Monique Cabrera	10/18/13 8:30 a.m. – 2:15 p.m.	W. Long Branch, NJ	\$55.00	Literacy Symposium	20-218-200-580-P14
Shayne Winn	10/25/13, 11/22/13, 01/24/14, 02/28/14, 03/28/14, 04/25/14, 05/15/14, & 06/06/14	Freehold, NJ	\$0.00	Monmouth County Special Education Directors' Meetings	NA
Sara Good	11/14/13 9:00 a.m. – 2:00 p.m.	Monroe Twp., NJ	\$75.00	Teaching Social Skills	11-000-221-500-001
Crystal Hackett	11/14/13 9:00 a.m. – 2:00 p.m.	Monroe Twp., NJ	\$75.00	Teaching Social Skills	11-000-221-500-001
Morgan Cassella	11/21/13, 11/22/13, 03/18/14 & 03/19/14	Trenton, NJ	\$0.00	The Pyramid and Positive Behavior Support Training (CSEFEL)	NA

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3354. TRANSPORTATION AWARD (Revised)

To award route 1205 for the 2013-2014 school year to Unlimited Autos, Inc. for transportation from Eatontown, NJ to the Middle School. Quotations were requested from Durham School Services, Unlimited Autos and Z & S Transportation. Unlimited Autos provided the winning response with a \$87.35 per diem quotation for 70 day school calendar for a total maximum cost of \$6,114.50.

3355. BUDGET TRANSFERS

To ratify any budget transfers effective July 2013 per the transfer report.

3356. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the July 2013 Report of the Treasurer and the July 2013 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3357. APPROVAL OF MINUTES

To approve the minutes from the August 13 and August 20, 2013 Board meetings.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4851. That the Board accepts the resignation of Earl Agee, Primary School Instructional Assistant, effective October 31, 2013.

4852. That the Board approves the revision to the appointment of *Elizabeth Panella* as part-time Observation/Evaluation Supervisor, at the per diem rate of \$400.00, not to exceed \$25,000.00, effective September 1, 2013 through June 30, 2014. Account #11-000-221-102-004

4853. That the Board approves *Jeanne Roesinger* as substitute school nurse, at the per diem rate of \$100.00, effective July 1, 2013 through June 30, 2014.

4854. That the Board approves the following monthly stipends of \$50.00 for the following staff members, for the 2013-2014 school year, for the use of email enabled Smartphone devices.

Morgan Cassella

Debra Rochford

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EXTRA WORK/EXTRA PAY

4856. That the Board approves the appointment of *Cheryl Cuddihy* as Project Manager for the Formative Assessment Grant in partnership with Rutgers University for the 2013-2014 and 2014-2015 school year, at an annual stipend of \$2,000.00.

4857. That the Board approves *Jill Williams* as Student Council Advisor for the 2013-2014 school year, to replace James T. Pierson who resigned, at the stipulated negotiated contractual stipend of \$884.00. Account #11-401-100-100-002

4858. That the Board approves the following staff members for LAL Curriculum writing, not to exceed 20 hours each, October-November 2013, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-004

Meredith Faistl
Tiffany Fetter

Kelly Rears
Dana Slipek

4859. That the Board approves the following staff members for Math Curriculum writing, not to exceed 10 hours each, October-November 2013, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-004 (Tabled)

4860. That the Board approves *Kelly Rears* to participate on the ELA Committee, not to exceed 15 hours, at the stipulated negotiated contractual rate of \$32.00 per hour, effective September 2013 through June 2014. Account #20-480-200-100-013

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5054. That the Board approves the revision to the rate of comprehensive neurological evaluations conducted by Dr. Ronald Barabas in the amount of \$550.00 per evaluation, for the 2013-2014 school.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6287. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

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Funding Source	Location	Date(s)
PreK Grant	Senor Pepper, Red Bank, NJ (PreK YMCA classes)	10/16/13
PreK Grant	Whole Foods Market, Middletown, NJ (C. Berger and K. Hogan RBR PreK classes)	10/17/13
PreK Grant	Senor Pepper, Red Bank, NJ (PreK YMCA class and PreK Acelero classes)	10/21/13
PreK Grant	Senor Pepper, Red Bank, NJ (PreK YMCA classes)	10/23/13
PreK Grant	Whole Foods Market, Middletown, NJ (L. Russo and R. Schwartz RBR PreK classes)	10/24/13

6288. That the Board approves the contract with the Visiting Nurse Association Health Group (VNAHG) to provide services for students, not to exceed \$5,000.00, effective July 1, 2013 through June 30, 2014. Account #11-000-213-300-003

6289. That the Board approves the facilitation of the Great Start Program, effective October 1, 2013 through May 31, 2014.

6290. That the Board approves the 2013-2014 Parent Education & Involvement Guide (formerly known as the Parent Passport).

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSENT: Mr. Noble ABSTENTIONS: Ms. Jones on 3357; Ms. Ludwikowski on 4851

IV. HEARING OF THE PUBLIC - None

V. OLD BUSINESS- Superintendent Search – Mrs. Pappagallo reported on the process moving forward, the meetings with staff and community members per Mr. Morasco.

VI. NEW BUSINESS – None

VII. ADJOURNMENT

At 8:43 pm Ms. Roseman motioned, seconded by Ms. Viscomi, to adjourn.

Voice Vote:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Mr. Noble

Respectfully submitted,

Debra Pappagallo
 Business Administrator/Board Secretary