

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
OCTOBER 16, 2012

MINUTES

CALL TO ORDER – 7:36 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted March 27, 2012. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Grace Costa, Ben Forest, Janet Jones, Marjorie Lowe, Allen Palma, Ann Roseman, Suzanne Viscomi

ABSENT: Carrie Ludwikowski (arrived 7:41 pm), Peter Noble

ASLO PRESENT: Laura C. Morana, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary

FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

I. SUPERINTENDENT'S REPORT

A. 1. Student Achievement Data Report

Dr. Morana gave a PowerPoint presentation on the Student Achievement data. (Report in Minutes Book). Ms. Roseman inquired about the time spent on benchmark assessments and mentioned it does not seem to have predictive value and does not help with instruction. Dr. Morana explained that teachers look to have discussions about the results to use as a measuring tool. The State Department of Education is coming up with their own benchmark assessment system but it will not be available until next year. We will be exploring an approved system and be guided by the State.

Mrs. Iozzi explained that teachers look to the benchmark assessments to guide them in what they need to achieve and know what gaps need to be filled. Dr. Morana noted that benchmark assessments are used as a diagnostic tool to measure the students' standing and know what needs to be achieved by the end of the year. It also allows us to measure classroom by classroom and evaluate the level of performance in specific cohorts. The first benchmark will be administered next week.

Ms. Ludwikowski mentioned that she is aware of the work teachers do and knows that some of the benchmark results are not reflective of their wonderful work. She felt that the Board should make sure they are giving the teachers the right tools to succeed. Ms. Roseman noted to be clear that she is not frustrated with the teachers, but with the tests.

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Ms. Viscomi asked if the students have a level of frustration when tests are administered. Dr. Morana indicated our attitude, approach, and responsibility is to set the tone and exude a positive approach to succeed.

2. Middle School’s School Improvement Team Plan

The plan was presented by Mrs. Iozzi and the School Improvement Team (SIT).

During the presentation, Mrs. Costa exited at 8:42 pm and re-entered at 8:47 pm; she subsequently left the meeting at 8:48 pm.

C. Recognition of Teachers Granted Tenure

Dr. Morana presented and recognized teachers receiving tenure, noting that she was proud of their hard work. Ms. Roseman noted that if Dr. Morana was to give the teachers tenure, then they definitely deserved it. Teachers were: Megan Proper, Aida Pereira, Nicole Mancini, Shari Erlich, John Andronovitz, Kim Sherman, Jessica Sevillano.

A two-minute break was taken to congratulate the teachers.

D. School Bus Emergency Evacuation Drill Report

Mrs. Pappagallo reviewed the report.

Date of drill	Time drill conducted	School name	Location of drill	Route number(s) included in drill	Name of school Principal or person(s) assigned to supervise the drill
09/28/12	8:00 am – 8:20 am	Red Bank Middle School	Area in front of school	MS-1, MS-2, MS-3, MS-4, MS-5, MS-6, & 8098 (MOESC)	Mrs. Maria Iozzi, Principal
10/02/12	9:17 am – 9:25 am	Red Bank Regional High School	Area in front of school	RBR-PK1 & RBR-PK2	Ms. Michelle Batista & Mrs. Danielle Yamello, PK Master Teachers/Coaches
10/02/12	9:22 am – 9:30 am	Middletown Reform Church	Side of the building	RB-MID	Mary Valdivia, PK Supervisor
10/08/12	Afternoon before dismissal	Monmouth Day Care Center	Area in front of building	PKX-1	Heidi Zaentz, Director of MDCC

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B. Violence & Vandalism Report/HIB Update

Dr. Morana gave report.

Mr. Forest had a question on the process of HIB reporting with regard to automatic actions that happen during the process and noted that a report can be made by a parent, student, teacher, or staff member. Dr. Morana reviewed the procedure.

When a report is made, it is investigated to see if it is linked to race, gender, sexual orientation, etc. If they can establish a connection to those such items, it is considered HIB. A plan of consequence and interviews is established, and parents are notified. Dr. Morana receives and reviews reports, and notifies the Board.

II. PRESIDENT'S REPORT

A. Committee Reports

➤ Facilities & Safety

- Ms. Jones, Dr. Morana, Mrs. Pappagallo, and Dr. Stone (Community Facilities & Safety Committee member) reported on this morning's committee meeting with Ms. Ballard, Borough Engineer with T&M Associates, regarding the solicited letter of support from the Borough for a paved pathway from Locust Avenue to the Primary School.
- Questions were posed to Ms. Ballard, and her answers were discussed regarding the grant that the Borough would like to apply for.
- There was a general consensus of support by the Board of Education for the Borough application of this grant. However, financial and long-term maintenance details need to be further addressed with the Borough before the Board would consent to the project.

➤ All other committee reports are being deferred to the next meeting.

III. CORRESPONDENCE

A. None

IV. HEARING OF PUBLIC - NONE

Bylaw #060 reads . . . "Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes."

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed

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the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following resolutions are approved as indicated:

Ms. Jones motioned, seconded by Ms. Ludwikowski, to approve the following:

3209. Travel

Name	Date/Time	Location	Fee	Theme	Account #
Damian Medina	10/17/12, 12/13/12, 02/13/13, 04/10/13, & 06/05/13	Trenton, NJ	\$0.00	NJDOE Bilingual Advisory Committee Meetings	NA
Annarose Guarnieri	10/24/12, 01/10/13, 04/10/13 8:30 a.m. – 3:30 p.m.	Howell, NJ	\$0.00	PreK Year 1 Tools of the Mind (TOM) Training	NA
Shary Ashe	10/25/12, 10/26/12, 01/07/13 & 01/08/13 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	The Pyramid & Positive Behavior Support Training	NA
Melissa Osmun	10/18/12 1:00 p.m. – 3:00 p.m.	Lincroft, NJ	\$0.00	The Big Read Round Table	NA
Shary Ashe	10/24/12 9:30 a.m. – 2:30 p.m.	Edison, NJ	\$0.00	Diversity in Education	NA
Danielle Yamello	10/30/12 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	Diversity in Education	NA
Mary Valdivia	11/01/12 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	PreK Supervisor Meeting	NA
Debra Pappagallo	11/02/12 12:30 a.m. – 3:30 p.m.	Point Pleasant, NJ	\$0.00	Monmouth-Ocean Shared Services Insurance Fund Meeting	NA
Shary Ashe	11/03/12 8:00 a.m. – 4:15 p.m.	Atlantic City, NJ	\$0.00	Parent Leadership & Advocacy Conference	NA

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Cruz Roolaart	11/03/12 8:00 a.m. – 4:15 p.m.	Atlantic City, NJ	\$0.00	Parent Leadership & Advocacy Conference	NA
Shary Ashe	11/13/12 9:00 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	Medical Health Aspects of Child Abuse	NA
Michelle Batista	11/13/12 9:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Medical Health Aspects of Child Abuse	NA
Jacqueline Darvin	11/13/12 8:30 a.m. – 3:00 p.m.	Monroe, NJ	\$0.00	School Climate Improvement Workshop	NA
Enrique Noguera	11/13/12 8:30 a.m. – 3:00 p.m.	Monroe, NJ	\$0.00	School Climate Improvement Workshop	NA
Karl Parker	11/13/12 8:30 a.m. – 3:00 p.m.	Monroe, NJ	\$0.00	School Climate Improvement Workshop	NA
Lucia Oubina	12/10/12 9:00 a.m. – 3:00 p.m.	Edison, NJ	\$0.00	Response to Intervention for Struggling English Language Learners (ELLS)	NA
Anne Szczurek	12/10/12 9:00 a.m. – 3:00 p.m.	Edison, NJ	\$0.00	Response to Intervention for Struggling English Language Learners (ELLS)	NA
Kimberlee Sherman	03/15/13, 03/18/13, & 03/19/13	Middle School	\$0.00	Math-Science Partnership Grant Lesson Study – Kean University	NA
Cathy Berger	04/22/13 9:00 a.m. – 3:00 p.m.	Neptune, NJ	\$0.00	PreK Year Two Tools of the Mind (TOM)	NA

3210. **BILLS PAYMENT**

To approve payment of final bills for September 2012 and for bills as of October 2012.

3211. **APPROVAL OF MINUTES**

To approve the minutes from the September 18, 2012 Board meeting.

3212. **BUDGET TRANSFERS**

To ratify any budget transfers effective August 2012 per the transfer report.

3213. **APPROVAL OF SECRETARY/TREASURER’S REPORT**

Pursuant to 18A:6-59

Approve the August 2012 Report of the Treasurer and the August 2012 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

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3214. DONATION

That the Board accepts the generous donation of books for our PreK classes from the Bridge of Books Foundation.

3215. DONATION

That the Board accepts the generous donation of \$115.00 by On-Tech Consulting, Inc., to sponsor the Middle School's enrollment in the 2013 Scripps National Spelling Bee program.

3216. ACCEPTANCE OF NP TECHNOLOGY INITIATIVE ALLOCATION

Move to approve that the Red Bank Borough Board of Education accepts 2012-2013 New Jersey Nonpublic School Technology Initiative Program allocation in the District total amount of \$9,419.00 and each nonpublic school allocation as follows:

• St. James Grammar School	\$9,185
• Tower Hill School	<u>\$ 234</u>
DISTRICT TOTAL	\$9,419

3217. NONPUBLIC SCHOOL REQUEST(S) FOR TECHNOLOGY UNDER THE NJ NONPUBLIC TECHNOLOGY INITIATIVE PROGRAM

WHEREAS, the Red Bank Borough School District has consulted with the administrator of each of the participating nonpublic school(s) located within the Public School District; and

WHEREAS, the Red Bank Borough School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of technology for the full-time pupils enrolled in the nonpublic school(s); and

WHEREAS, the Red Bank Borough School District is in agreement with the technology to be provided to the nonpublic school(s) within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the attached NJ Nonpublic School Technology Initiative Program Request Form(s) from the following nonpublic school(s):

• St. James Grammar School	\$9,185
• Tower Hill School	\$ 234

AND BE IT FURTHER RESOLVED that the Board of Education approves the attached NJ Nonpublic School Technology Initiative Program Agreement, will forward certified minutes of this Resolution with the Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State DOE.

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PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4488. That the Board approves the following prorated salary adjustments for the following staff members, effective November 1, 2012 through June 30, 2013.

Amanda Robles	\$35,000
Martine Porcello	\$43,000
Ivelis Menter	\$45,000
Diane Barone	\$48,500

4489. That the Board approves the transfer of Isaac Nathanson from Primary School Instructional Assistant to Middle School Floating Instructional Assistant, no adjustment to salary, effective October 5, 2012 through June 30, 2013. Account #11-190-100-106-002

4490. That the Board approves an unpaid Family Medical Leave (FMLA) for Luz Nieves, effective November 5, 2012 through December 3, 2012.

4491. That the Board approves the following professional development tuition reimbursements as per contract.

Kelly Brinton	Rutgers University MA in Bilingual Education Course 15:253:527 3 credits @ \$611.00 Summer 2012	\$1,833.00
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Lauren Russo	Montclair State University Principal Certification Course ELAD690 Course ELAD622 6 credits @ \$516.38 Summer 2012	\$3,098.28
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4492. That the Board approves the following Guest Teachers, effective October 17, 2012 through June 30, 2013.

Melissa Schiumo	Christopher Sullivan
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4493. That the Board approves the appointment of Mary Pat Moody as Primary School Instructional Assistant (replacing Isaac Nathanson), at a Step 1 prorated annual salary of \$24,735.00, plus a \$2,000.00 stipend for holding a Bachelor's Degree, and a \$400.00 stipend for holding a teaching certificate, effective October 16, 2012 through June 30, 2013. Account #11-212-100-106-003

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4503. That the Board approves the following to facilitate “Let’s Get Cooking” sessions on November 15, 2012, January 17, March 14, April 18 and May 9, 2013, 1 hour each session, not to exceed 5 hours each facilitator, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-230-200-100-PII

Kelly Hogan

Jody Robbins

4504. That the Board approves the following staff members as district babysitters, on an as-needed basis for all parental activities, at the hourly rate of \$12.00, effective October 16, 2012 through June 30, 2013. Account #20-230-200-100-PII

Jacqueline Boyd

Nina Cagnoni Annarose Guarneri

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5033. That the Board approves the revised cost of evaluations conducted by Sandra Fields-Kuhn, Audiologist, West Long Branch Hearing Center, from \$395.00 per evaluation to \$425.00, for the 2012-2013 school year.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6216. That the Board approves a partnership with the Boys Scouts of America and the Red Bank Middle School. Troop 67 pledges to adopt Red Bank Middle School for the 2012-2013 school year through sustained volunteer service in the spirit of community between Troop 67 and Red Bank Middle School.

6217. That the Board authorizes the Superintendent to approve faculty/staff full or partial salaries and benefits that are being funded by the Preschool Expansion Grant for the academic year of 2012-2013 per Attachment A.

6218. That the Board authorizes the Superintendent to approve faculty/staff full or partial salaries and benefits that are being funded by the NCLB Title 1 & Title III Grant for the academic year of 2012-2013 per Attachment B.

6219. That the Board approves the following Instructional Materials – Resources which will be piloted for the 2012-2013 school year at no cost to the district:

Big Ideas Mathematics (Grade 7) – Big Ideas Learning, LLC - 2012

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6220. That the Board approves the submission of the ifun for Kindergarten With ipads! to Donors Choose for the opportunity to receive a donation of apple materials for students in a Kindergarten class.
6221. That the Board approves the submission of the ifun for Kindergarten With an ipod! to Donors Choose for the opportunity to receive a donation of apple materials for students in a Kindergarten class.
6222. That the Board approves the contract between Katherine Lapila, Everyday Mathematics Consultant, and the Red Bank Borough School District for administrator training, not to exceed 2 days per month, at the per diem rate of \$1,500.00, effective November 1, 2012 through May 31, 2013. Included in this amount are travel expenses, duplicating costs, planning and preparation, consumable materials, and actual training time for each day.
6223. That the Board approves Pamela Brett as a Mathematics Consultant to support instruction for Grades 6-8, not to exceed 2 days per week, at the per diem rate of \$800.00, effective October 19, 2012 through May 31, 2013.
6224. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
PreK Grant	Foodtown, Ocean, NJ (2 RBR and 2 Primary School PreK classes)	11/01/12
PreK Grant	Foodtown, Ocean, NJ (2 RBR and 2 Primary School PreK classes)	11/02/12
PreK Grant	Foodtown, Ocean, NJ (Acelero and St. Thomas YMCA PreK classes)	11/05/12
PreK Grant	Foodtown, Ocean, NJ (YMCA Tinton Falls PreK classes)	11/07/12
PreK Grant	Foodtown, Ocean, NJ (Middletown, YMCA Lincroft and 2 MDCC PreK classes)	11/12/12
PreK Grant	Foodtown, Ocean, NJ (2 MDCC PreK classes)	11/14/12

ROLL CALL VOTE:

AYES: Grace Costa, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Allen Palma, Ann Roseman, Suzanne Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Grace Costa (left at 8:48 pm), Peter Noble

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VII. HEARING OF THE PUBLIC - NONE

VIII. OLD BUSINESS

- Mrs. Pappagallo discussed the NJSBA Workshop and folders were distributed to Board members with Workshop information and badges. She reiterated the difference of the approved hotel rate vs. the nightly rate being paid that will be deducted from their per diem reimbursement rather than collecting checks from Board members.

- Mr. Forest commented on HIB on how much the well-intended law costs the district in hidden administration and staff time to enforce making it work, with no funding. Dr. Morana noted there was funding available for training costs; however, training was done in-house so there was no cost to the district. Administrative time was not allowed to be reimbursed through the funding.

IX. NEW BUSINESS - NONE

X. ADJOURNMENT

At 10:00 pm Mr. Forest motioned, seconded by Mr. Palma, to adjourn.

In a voice vote all present chose to adjourn.

AYES: Grace Costa, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Allen Palma, Ann Roseman, Suzanne Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Grace Costa (left at 8:48 pm), Peter Noble

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary