

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 16, 2012

MINUTES

1. CALL TO ORDER — 7:05pm – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

2. ROLL CALL

Present: Carrie Ludwikowski, Allen Palma, Suzanne Viscomi, Ann Roseman
Absent: Grace Costa, Janet Jones, Marjorie Lowe, Peter Noble, Ben Forest
Also present: Laura C. Morana, Superintendent; Peter Sokol, Esq.

At this time the Board recessed due to not having a quorum to meet.

At 7:10 pm another Roll Call was taken.

ROLL CALL

Present: Carrie Ludwikowski, Allen Palma, Suzanne Viscomi, Ben Forest, Ann Roseman
Absent: Grace Costa, Janet Jones, Marjorie Lowe, Peter Noble
Also present: Laura C. Morana, Superintendent; Peter Sokol, Esq.

3. FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

4. RESOLUTION FOR EXECUTIVE SESSION

Ms. Ludwikowski motioned, seconded by Mr. Palma, to move to Executive Session.

- A. RBBEA Negotiations Update
- B. Preschool Expansion 2012-2013 – Contract Lease
- C. HIB Update
- D. Superintendent Evaluation Summary

5. CALL TO ORDER – 8:00 p.m.

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted March 27, 2012. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

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6. ROLL CALL

Present: Carrie Ludwikowski, Allen Palma, Suzanne Viscomi, Ben Forest, Ann Roseman

Absent: Grace Costa, Janet Jones, Marjorie Lowe, Peter Noble

Also present: Laura C. Morana, Superintendent; Peter Sokol, Esq.

At 8:01 pm, having no public present, the Board reconvened to Executive Session in a motion by Ms. Ludwikowski, seconded by Mr. Forest.

7. PUBLIC SESSION

At 8:27 pm the Board returned to Public Session.

ROLL CALL

Present: Janet Jones (arrived 8:41 pm), Carrie Ludwikowski, Allen Palma, Suzanne Viscomi, Ben Forest, Ann Roseman

Absent: Grace Costa, Marjorie Lowe, Peter Noble

Also Present: Laura C. Morana, Superintendent; Peter Sokol, Esq.

8. SUPERINTENDENT'S REPORT

A. Superintendents Goals – Update

Dr. Morana presented an update action plan that reflected her goals. She highlighted the professional growth of administrators, implementation of the district's participation as a pilot for EE4NJ Grant, and our role in showcasing our work to other districts; her evaluation of staff members that includes equal sharing of evaluations for tenured and non-tenured staff, her role in the I&RS teams, and other areas. Copy of updated action plan in Board book.

B. Legislative Update

Ms. Darrow discussed the bill that would require school districts to participate in county-wide purchasing.

9. PRESIDENT'S REPORT

A. Board Goals – Update

Ms. Roseman stated that as part of our Board goals developed during the last Board retreat, one of those goals was to complete the self evaluation. She requested that those who did not complete this—as there were several—please do.

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B. Budget Presentations

The district will present our budget at the April 25 Town Council meeting at 6:30 pm. On Saturday, April 28 there will be a community budget discussion at the Middle School at 9:00 am. Budget will be presented at Faculty meetings as well. We are awaiting for confirmation from the West Side Community Center.

10. CORRESPONDENCE

- A. Stevens Institute of Technology
- B. NJDOE – School Board Candidate Petitions

11. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

12. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

After Board President asked if Board members would like to separate any motions, a request was made to take 4259 separately.

13. ACTION AGENDA

Mr. Forest motioned, seconded by Ms. Jones, to accept the following:

4259. That the Board accepts with regret the resignation of Anne E. Darrow as Business Administrator/Board Secretary for personal reasons, effective May 30, 2012 or sooner.

COMMENTS:

Board members expressed their appreciation for the work that Ms. Darrow has done for the district.

Roll Call Vote:

AYES: Jones, Ludwikowski, Palma, Viscomi, Roseman

NAYS: Forest ABSTENTIONS: None

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Ms. Viscomi motioned, seconded by Ms. Jones, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3140.TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Christina Vlahos	04/17/12 9:30 a.m. – 11:30 a.m.	Cherry Hill, NJ	\$0.00	SEMI Regional Meeting	NA
Amy Campbell	04/20/12 9:00 a.m. – 3:00 p.m.	Clark, NJ	\$0.00	Principal Exam	NA
Julius Clark	04/20/12 9:00 a.m. – 3:00 p.m.	Clark, NJ	\$0.00	Principal Exam	NA
Michelle Leonardo	04/20/12 9:00 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	Introduction to CSEFEL: Positive Behavior Support	NA
James T. Pierson	04/20/12 9:00 a.m. – 3:00 p.m.	Clark, NJ	\$0.00	Principal Exam	NA
Mary Wyman	04/20/12 9:00 a.m. – 3:00 p.m.	Clark, NJ	\$0.00	Principal Exam	NA
Laura Morana	04/25/12 12:00 p.m. – 4:00 p.m.	Princeton, NJ	\$0.00	Princeton Research Network Meeting	NA
Annie Darrow	04/26/12 9:30 a.m. – 12:00 p.m.	Trenton, NJ	\$0.00	NJDOE Regional Fiscal Meeting	NA
Brandy Balthazar	05/08/12 9:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$0.00	Rutgers Institute for Improving Student Achievement – Teacher Evaluation Conference	NA
Laura Morana	05/08/12 9:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$0.00	Rutgers Institute for Improving Student Achievement – Teacher Evaluation Conference	NA
Patricia Moss	05/08/12 9:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$0.00	Rutgers Institute for Improving Student Achievement – Teacher Evaluation Conference	NA

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Nancy Pape	05/08/12 9:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$0.00	Rutgers Institute for Improving Student Achievement – Teacher Evaluation Conference	NA
Laura Morana	05/08/12 6:00 p.m. (travel) 05/09/12 – 05/10/12 8:00 a.m. – 5:00 p.m.	Arlington, VA	\$0.00 No cost to District	<u>NATIONAL GOVERNORS ASSOCIATION’S BUILDING A BIRTH TO 3RD GRADE STATE POLICY AGENDA: A Policy Institute for Governors Advisors’ and Early Childhood Advisory Council</u>	NA
Damian Medina	05/16/12 8:30 a.m. -12:00 p.m.	Little Silver, NJ	\$0.00	ESL Articulation Meeting	NA
John Bombardier	05/17/12 8:30 a.m. – 10:30 a.m.	Little Silver, NJ	\$0.00	English Articulation Meeting	NA
Melissa Osmun	05/17/12 8:30 a.m. – 10:30 a.m.	Little Silver, NJ	\$0.00	English Articulation Meeting	NA
John Bombardier	05/17/12 12:30 p.m. – 2:30 p.m.	Little Silver, NJ	\$0.00	Social Studies Articulation Meeting	NA
John Bombardier	05/18/12 8:30 a.m. -12:00 p.m.	Little Silver, NJ	\$0.00	World Languages Articulation Meeting	NA
Roxanna Bello	05/18/12 8:30 a.m. -12:00 p.m.	Little Silver, NJ	\$0.00	World Languages Articulation Meeting	NA
Ling-Wei Chiou	05/18/12 8:30 a.m. -12:00 p.m.	Little Silver, NJ	\$0.00	World Languages Articulation Meeting	NA
Damian Medina	05/18/12 8:30 a.m. -12:00 p.m.	Little Silver, NJ	\$0.00	World Languages Articulation Meeting	NA
Ben Forest	05/19/12 9:00 a.m. – 4:00 p.m.	West Windsor, NJ	\$0.00	NJSBA Delegate Assembly Meeting	NA
Ann Roseman	05/19/12 9:00 a.m. – 4:00 p.m.	West Windsor, NJ	\$7.00	NJSBA Delegate Assembly Meeting	11-000-230-590-000

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John Bombardier	06/06/12 8:00 a.m. – 6:00 p.m.	Washington, DC	\$408.33 Railway To and From Metropark Station to Washington, D.C. EXPRESS \$358.33 Parking at Metropark \$30.00 Mileage To and From Red Bank \$20.00 Total = \$408.33	Workshop on Science, Technology, Engineering & Mathematics (STEM) Enterprise: Measures for Innovation & Competitiveness	NCLB
Christopher Ippolito	06/06/12 8:00 a.m. – 6:00 p.m.	Washington, DC	\$408.33 Railway To and From Metropark Station to Washington, D.C. EXPRESS \$358.33 Parking at Metropark \$30.00 Mileage To and From Red Bank \$20.00 Total = \$408.33	Workshop on Science, Technology, Engineering & Mathematics (STEM) Enterprise: Measures for Innovation & Competitiveness	NCLB

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Laura Morana	06/06/12 8:00 a.m. – 6:00 p.m.	Washington, DC	\$408.33 Railway To and From Metropark Station to Washington, D.C. EXPRESS \$358.33 Parking at Metropark \$30.00 Mileage To and From Red Bank \$20.00 Total = \$408.33	Workshop on Science, Technology, Engineering & Mathematics (STEM) Enterprise: Measures for Innovation & Competitiveness	NCLB
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3141. That the Board approves the 90 day notice of nonrenewal of the St. Anthony Parish Center lease for Preschool space due to a 27% increase for 2012-2013.

3142. APPROVE USE OF FACILITIES

To approve the one-time and recurring building use requests for 2011-2012 school year as reviewed by the Facilities Committee and approved by the Superintendent.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4257. That the Board approves the appointment of Harold Reid as Primary School Interim Principal, at a per diem rate of \$350.00, effective April 4, 2012 through June 30, 2012. Account Number: 11-000-240-101-000

4258. That the Board approves the revision to March 27, 2012 agenda resolution #4245 changing the prorated annual salary amount for Lauren Gregory from \$44,160.00 to \$44,116.00.

4260. That the Board accepts with regret the resignation of Hope Nechamkin as Primary School Special Education Teacher, for the purpose of retirement, effective April 30, 2012.

4261. That the Board approves the unpaid leave of absence with benefits for Hope Nechamkin, effective April 17, 2012 through April 30, 2012

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4262. That the Board approves the extension of the appointment of Sara Good (replacing Hope Nechamkin) as Primary School special education long-term replacement teacher, at the prorated annual salary of \$44,116.00, effective March 31, 2012 through June 30, 2012. Account #11-212-100-101-003
4263. That the Board approves the extension of the appointment of Nicole Seruya as a Primary School Long-Term substitute 1:1 Instructional Assistant (replacing Sara Good), at Step 1-2 prorated annual salary of \$23,920.00, plus a prorated \$2,000.00 stipend for possessing a Bachelor’s Degree, and a prorated \$400.00 stipend for possessing a New Jersey Teaching certificate, effective March 31, 2012 through June 30, 2012, without benefits. Account #11-216-100-106-003
4264. That the Board approves an unpaid leave of absence with benefits for Karim Vitolo, Primary School teacher for 1.5 days, June 14-15, 2012.
4265. That the Board approves the appointment of Michelle Case as clerical support for residency and registration accuracy, at the rate of \$20.00 per hour, effective April 5, 2012 through June 30, 2012. Account #20-218-200-110-P12

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6084. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
PreK Grant	Jenkinson’s Aquarium, Point Pleasant, NJ (MDCC PreK Classes)	04/26/12
No cost	Morgan Stanley/Smith Barney, Red Bank, NJ (AVID Grade 7)	05/04/12
PreK Grant	Jenkinson’s Aquarium, Point Pleasant, NJ (Primary School PreK Classes)	05/09/12
PreK Grant	Jenkinson’s Aquarium, Point Pleasant, NJ (St. Anthony’s PreK Classes)	05/10/12
PreK Grant	Jenkinson’s Aquarium, Point Pleasant, NJ (Acelero PreK Classes)	05/14/12
PreK Grant	Jenkinson’s Aquarium, Point Pleasant, NJ (CYMCA PreK Classes)	05/22/12

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Roll Call Vote:

AYES: Jones, Ludwikowski, Palma, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: Forest and Roseman on their own travel 3140.

14. HEARING OF THE PUBLIC - None

15. OLD BUSINESS

- Question about Charter School's approval for 20 students in Preschool and how this would impact our program.
Dr. Morana explained that the requirements for Preschool are class sizes of 15, not 20 students.
As Preschool is a competitive grant, this would not impact the district.

16. NEW BUSINESS - None

17. ADJOURNMENT

At 8:57 pm Mr. Forest motioned, seconded by Ms. Viscomi, to adjourn.

Respectfully submitted,

Anne E. Darrow
Business Administrator/Board Secretary