

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
SEPTEMBER 13, 2011

MINUTES

1. CALL TO ORDER – 7:03 pm – Middle School Media Center

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

PRESENT: Grace Costa, Janet Jones, Peter Noble, Allen Palma, Suzanne Viscomi, Ann Roseman

ABSENT: Ben Forest, Marjorie Lowe, Carrie Ludwikowski

ALSO PRESENT: Laura C. Morana, Superintendent; Armen McOmber, Esq.

4. FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION

At 7:04 pm Mr. Noble motioned, seconded by Ms. Jones, to move to Executive Session.

- A. Personnel – Superintendent’s Office Confidential Clerk Position
- B. Personnel – Letter from Parent
- C. Attorney-Client Privilege – Personnel
- D. Attorney-Client Privilege – Count Basie Property
- E. Attorney-Client Privilege – Special Education Matter
- F. Administrators’ Contract Negotiation Update
- G. St. Anthony’s Contract for Lease of Space

6. CALL TO ORDER – 8:00 p.m.

7. SUNSHINE STATEMENT

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8. ROLL CALL

PRESENT: Grace Costa, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Allen Palma, Suzanne Viscomi, Ann Roseman

ABSENT: Ben Forest

ALSO PRESENT: Laura C. Morana, Superintendent; Armen McOmber, Esq.

9. SUPERINTENDENT’S REPORT

A. Opening of School/Enrollment Status

Dr. Morana reported that school opening was met with a high level of enthusiasm. Joe Passiment, Interim County Superintendent and County Business Administrator, was present to greet staff. Professional Development Day for staff was a success. It included a partnership program with Rumson-Fair Haven district, a book study, Harassment, Intimidation & Bullying (HIB) Policy review, overview of the new student information system (Power School Teacher), and teaching reading to ESL/Bilingual students.

Dr. Morana indicated enrollment was on target except for an increase in Kindergarten through 4th Grade. District enrollment is the highest it has ever been—in 2006 there were 790 students; current enrollment is 1,288.

B. Excellent Educators for New Jersey (EE4NJ) Pilot Program Grant Award

Dr. Morana reported that our district is one of nine districts awarded the EE4NJ Grant. This grant will allow us to continue to provide support for teachers and provide expanded professional development to enhance the observation/evaluation system.

Dr. Morana asked for four teachers to serve as volunteers on how to go from “A to Z”. Comments on the results were “well done”!

10. CORRESPONDENCE

- Letter from Mr. Grainger Ward from AVID thanking the Board of Education for inviting him as a speaker for the 2011 8th Grade Graduation.
- Thank you letter from the Community Relations Committee

11. REVIEW OF REGULAR MEETING AGENDA

12. PRESIDENT’S REPORT

A. Chief School Administrator Calendar—distributed to Board

B. Policy Committee Report—Ms. Jones reviewed the Supervision & Evaluation Policy as several changes are needed to comply with the recent EE4NJ Grant. The first reading of the proposed new policy will be at the September 20th Board meeting.

C. Criminal History Background Check Appointment Status

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D. Red Bank Education Foundation Update

The Art Gala raised \$7,300.00. The first disbursement of these funds have been allocated for materials for the Greenhouse and landscaping for the sundial at the Primary School

E. Red Bank Middle School Athletic Foundation Update

Dr. Morana spoke with Gene Horowitz regarding the possibility of a professional fundraiser. This event would be to build a financial cushion, and for sports for a 4th & 5th Grade intramural program, covered under the 21st CCLC Grant.

13. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

14. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

15. ACTION AGENDA

Ms. Viscomi motioned, seconded by Ms. Jones, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3043. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Laura Morana	09/15/11 9:00 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	NJ Council for Young Children RTTT Grant Meeting	NA

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Kathy Feeny	09/16/11 10:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0.00	Child Nutrition Workshop	NA
Ivelis Menter	09/16/11 10:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0.00	Child Nutrition Workshop	NA
Maura Lehmann	09/16/11 9:00 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	County Special Education Directors' Meeting	NA
John Bombardier	09/19/11 12:30 p.m. – 2:30 p.m.	Neptune, NJ	\$0.00	NCLB Technical Assistance Workshop	NA
Nancy Glass	09/28/11, 12/14/11, & 03/28/12 9:00 a.m. – 3:30 p.m.	Neptune, NJ	\$0.00	PreK Tools of the Mind – Year 2	NA
Brooks Morris	09/22/11 10:00 a.m. – 12:00 p.m.	Rutgers, Piscataway, NJ	\$0.00	ISCALS Coordinator Meeting	NA
Brooks Morris	09/26/11 8:30 a.m. – 3:00 p.m.	W. Windsor, NJ	\$0.00	HIB Coordinator's Meeting	NA
Kelly Hogan	09/28/11, 12/14/11, & 03/28/12 9:00 a.m. – 3:30 p.m.	Neptune, NJ	\$0.00	PreK Tools of the Mind – Year 2	NA
Soledad Oleas	09/28/11, 12/14/11, & 03/28/12 9:00 a.m. – 3:30 p.m.	Neptune, NJ	\$0.00	PreK Tools of the Mind – Year 2	NA
Lauren Russo	09/28/11, 12/14/11, & 03/28/12 9:00 a.m. – 3:30 p.m.	Neptune, NJ	\$0.00	PreK Tools of the Mind – Year 2	NA
Christina Vlahos	09/28/11, 12/14/11, & 03/28/12 9:00 a.m. – 3:30 p.m.	Neptune, NJ	\$0.00	PreK Tools of the Mind – Year 2	NA
Laura Morana	9/20/11 9:00-11:30 a.m.	New Providence, NJ	\$0.00	Required Title I Technical Assistance	NA
Annie Darrow	09/30/11 8:00 a.m. – 12:30 p.m.	Freehold, NJ	\$0.00	Monmouth County Human Relations Commission Workshop	NA

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Laura Morana	10/06/11 5:30 p.m. – 9:30 p.m.	Union, NJ	\$0.00	HISPA 2011 Hispanic Heritage Month Celebration	NA
Erika Goldstein	10/19/11 9:30 a.m. – 2:30 p.m.	Perth Amboy, NJ	\$0.00	Kindergarten Seminar	NA
Ben Forest	10/24/11 – 10/26/11 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$165.00 Per diem total \$210.00 Accommodations	New Jersey School Boards Annual Workshop	11-00- 230-585- 000
Grace Costa	10/24/11 – 10/26/11 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$165.00 Per diem total \$210.00 Accommodations	New Jersey School Boards Annual Workshop	11-00- 230-585- 000
Annie Darrow	10/24/11 – 10/26/11 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$165.00 Per diem total \$210.00 Accommodations	New Jersey School Boards Annual Workshop	11-00- 230-585- 000
Janet Jones	10/24/11 – 10/26/11 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$165.00 Per diem total \$210.00 Accommodations	New Jersey School Boards Annual Workshop	11-00- 230-585- 000
Marj Lowe	10/24/11 – 10/26/11 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$165.00 Per diem total \$210.00 Accommodations	New Jersey School Boards Annual Workshop	11-00- 230-585- 000
Laura Morana	10/24/11 – 10/26/11 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$165.00 Per diem total \$210.00 Accommodations	New Jersey School Boards Annual Workshop	11-00- 230-585- 000
Allen Palma	10/24/11 – 10/26/11 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$165.00 Per diem total \$210.00 Accommodations	New Jersey School Boards Annual Workshop	11-00- 230-585- 000
Ann Roseman	10/25/11 – 10/26/11 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$99.00 Per diem total \$105.00 Accommodations	New Jersey School Boards Annual Workshop	11-00- 230-585- 000

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Name	Date/Time	Location	Fee	Theme	Account #
Suzanne Viscomi	10/24/11 – 10/26/11 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$165.00 Per diem total \$210.00 Accommodations	New Jersey School Boards Annual Workshop	11-00-230-585-000

3044. 2011-2012 STUDENT ACTIVITY TRANSPORTATION CONTRACTS

To award new 2011-2012 PK Student Activity Transportation contracts as follows: Bid packages were properly advertised; bid opening was Tuesday, August 16, 2011 at 10:00 a.m. Bid specifications were provided to Durham School Services, Middletown, NJ; Irvin Raphael, E. Brunswick, NJ; Unlimited Autos, Keyport, NJ; Jay's Bus Service, Lakewood, NJ; First Student, Morganville, NJ; Keyport Auto, Keansburg, Hudson County Bus Company, Jersey City, and Seman-Tov, Long Branch, NJ. Only First Student and Durham School Services submitted bids. Durham School Services was the lowest bidder. Account number 11-000-270-512-001

	<u>Per diem</u>	<u>Adjustment +/-</u>
Route STA-1	\$60.00	\$0.50
Route STA-2	\$60.00	\$0.50
Total Per Diem	\$120.00	

3045. SHARED SERVICE AGREEMENT

That the Board approves a contract with the Red Bank Regional High School District to provide food delivery services from the Red Bank Primary School to the preschool locations at St. Anthony's Parish Center and St. Thomas Church for the 2011-2012 school year at the rate of \$40.00 per hour plus \$.325 cents per mile.

3046. LEASE AGREEMENT - ST. ANTHONY'S

That the Board approves the lease agreement with St. Anthony's Church, Red Bank, New Jersey for four (4) preschool classrooms, the library for office space, the gym, restrooms, common space and outdoor space for recess, from August 29, 2011 – June 30, 2012 between the hours of 7:30 a.m. and 3:30 p.m. in the amount of \$5,737.50 per month (\$4,080 per month rent plus \$1,657 per month for utilities). Account # 20-218-200-440-P12

3047. SUBMISSION OF AMENDMENT

That the Board approves the submission of an amendment to our 2009-2011 BASIC IDEA ARRA application to address ESY program needs and additional CST services for students.

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3048. SUBMISSION OF AMENDMENT

That the Board approves the submission of an amendment to our 2009-2011 PRESCHOOL IDEA ARRA application to fund a behaviorist to work with staff and parents on assisting communication with students and assistive technology to assist preschool disabled students with communication.

ROLL CALL VOTE:

AYES: *Costa, *Jones, *Lowe, Ludwikowski, Noble, *Palma, *Viscomi, *Roseman

NAYS: None ABSTENTIONS: *on own travel in Motion 3043

Ms. Jones motioned, seconded by Ms. Ludwikowski, to accept the following:

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4115. That the Board approves the Superintendent's Confidential Office Clerk job description.
4116. That the Board approves the appointment of Amanda Robles as Superintendent's Confidential Office Clerk, at a prorated annual salary of \$27,167.00, effective September 1, 2011 through June 30, 2012. Account # 11-000-223-105-000 (\$21,000) and 11-000-221-105-004 (\$6,167)
4117. That the Board approves the appointment of Tina Hartman as Primary School Special Education Instructional Assistant (replacing Nicole Kulp), at a prorated Step 1 annual salary of \$23,920.00 with a \$200.00 prorated stipend for possessing a county substitute certificate, effective September 19, 2011 through June 30, 2012. Account #11-215-100-106-003
4118. That the Board accepts the resignation of Richard Aldaz, Middle School Math Teacher, effective November 11, 2011.

EXTRA WORK/EXTRA PAY

4119. That the Board approves Crystal Olivero to participate in School Improvement Team meetings at the Primary School, for the 2011-2012 school year, at the stipulated negotiated contractual rate of \$32.00, not to exceed 10 hours. Account #NCLB.
4120. That the Board approves the following appointments for the 2011-2012 school year. Compensation based on the stipulated negotiated contractual stipend of \$1,769.00 each. Account #11-402-100-100-002

Girls' Soccer Coach
Fall Season – September 9 – October 31, 2011
Gina Reid

Boys' Soccer Coach

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Fall Season - September 9 – October 31, 2011
 John Adranovitz

4121. That the Board approves compensation for the following staff members for facilitating one extra instructional period, effective September 1, 2011 through June 30, 2012.

Kim Stiles (Strings) 1 hour per day, 2 days per week \$2,125.20
 Account #11-110-100-101-001 – 50%
 11-120-100-101-002 – 50%

Holcombe Hurd (Band) 1 hour per day, 5 days per week \$5,883.50
 Account #11-120-100-101-002 – 40%
 11-130-100-101-002 – 60%

Melissa Osmun (AVID) 1 hour per day, 5 days per week \$5,282.50
 Account #11-120-100-101-002 – 50%
 11-130-100-101-002 – 50%

ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, Ludwikowski, Noble, Palma, Viscomi, Roseman
 NAYS: None ABSTENTIONS: None

Mr. Palma motioned, seconded by Ms. Ludwikowski, to accept the following:

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6035. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
11-000-270-512-001	Red Bank Primary School (St. Anthony's PreK Classes)	09//21/11, 09/28/11, 10/05/11, 10/12/11, 10/19/11, 11/02/11, 11/09/11, 11/16/11, 11/30/11, 12/07/11, 12/14/11, 12/21/11, 01/04/12, 01/11/12, 01/18/12, 01/25/12, 02/01/12, 02/08/12, 02/22/12, 02/29/12, 03/07/12, 03/14/12, 03/21/12, 03/28/12, 04/04/12, 04/18/12, 04/25/12, 05/02/12, 05/09/12, 05/16/12, 05/23/12, & 05/30/12

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6036. That the Board authorizes the Superintendent to accept funding under the 21st Century Community Service Learning Center Continuation Grant, 2011-2012 in the amount of \$494,197.00.
6037. That the Board authorizes the Superintendent to accept funding under the Italian Education Program Grant in the Amount of \$8,000.00
6038. That the Board approves the following curricula as indicated:
- Mathematics Curriculum, Grades K-8
 - Algebra 1 Curriculum, Grade 8
 - Science, Technology, Engineering, Mathematics (STEM), Pre-K – 3
 - Character Education/Bullying Curriculum, Pre-K – 8
 - Geoscience Curriculum, Grades 3-8
6039. That the Board approves the following textbook adoption/instructional materials as indicated:
- Social Studies – New Jersey Edition
Scott Foresman, 2011
Grade 4
 - Worldly Wise 3000, 2nd Edition – Targeted, Direct Vocabulary Instruction
EPS – School Specialty
Grades K-2
6040. That the Board approves Dr. Darsi Beauchamp to provide technical support to our schools' Intervention and Referral Services Teams (I&RS), a school-based, collaborative, multidisciplinary, decision making body that is responsive to identified students' academic, behavioral and/or health issues, so that they can be implemented effectively and efficiently in accordance with New Jersey's Administrative Code Title 6A:16-7.1-3, effective September 2011 through April 2012, alternating schools on a monthly basis. Account #IDEA
6041. That the Board approves Dr. Carolyn Strom, NYU consultant and researcher, to lead a training session on effective strategies to teach reading to bilingual and beginning readers, as part of the comprehensive professional development program for the 2011-2012 school year, at a cost not to exceed \$1,228.00 Account #NCLB
6042. That the Board approves Dr. Daniel Willingham, University of Virginia, author and researcher, to lead a book discussion based on the book, *Why Don't Students Don't Like School*, in partnership with Rumson-Fair Haven Regional High School, as part of the comprehensive professional development program for the 2011-2012 school year, at a cost not to exceed \$1,997.50. Account #NCLB

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6043. That the Board approves the Danielson Group to facilitate planning, staff training, and coaching on the implementation of Charlotte Danielson's Framework for Teaching, as part of the district's comprehensive professional development program and focus on the enhancement of the teacher observation and evaluation system throughout the 2011-2012 school year, not to exceed \$11,745.00. Account #EE4NJ

ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, Ludwikowski, Noble, Palma, Viscomi, Roseman

NAYS: None ABSTENTIONS: None

16. HEARING OF THE PUBLIC

17. OLD BUSINESS

18. NEW BUSINESS

19. EXECUTIVE SESSION

At 8:24 pm Ms. Jones motioned, seconded by Mr. Palma, to reconvene in Executive Session.

20. ADJOURNMENT

Upon return from Executive Session, Ms. Costa motioned, seconded by Ms. Ludwikowski, to adjourn. Meeting adjourned at 8:35 pm.

Respectfully submitted,

Anne E. Darrow
Business Administrator/Board Secretary