

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
JUNE 21, 2011

MINUTES

1. CALL TO ORDER – 7:01 pm – Middle School Media Center

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

PRESENT: Grace Costa, Marjorie Lowe, Allen Palma, Suzanne Viscomi, Ben Forest, Ann Roseman

ALSO PRESENT: Laura C. Morana, Superintendent; Armen McOmber, Esq.

ABSENT: Janet Jones, Carrie Ludwikowski, Peter Noble

4. FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION

At 7:04 pm Mr. Forest motioned, seconded by Ms. Costa, to move to Executive Session.

A. School Business Administrator Contract

B. Administrators' Contract Negotiations Update

C. 2011-2012 Salary for Non-Represented Staff

6. CALL TO ORDER – 8:00 PM

7. SUNSHINE STATEMENT

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8. ROLL CALL

PRESENT: Grace Costa, Janet Jones (arrived during Executive Session), Marjorie Lowe, Allen Palma, Suzanne Viscomi, Ben Forest, Ann Roseman

ALSO PRESENT: Laura C. Morana, Superintendent; Armen McOmber, Esq.

ABSENT: Carrie Ludwikowski, Peter Noble

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SUPERINTENDENT'S REPORT

- A. Recognition of Primary School Spelling Bee Winners 2011
Dr. Morana announced the winners of the Spelling Bee contest. Dr. Morana and Board President, Ms. Roseman, congratulated the two students who attended the meeting Stephanie Carcanao Camargo and Yassin Moore. Dr. Morana announced the other winners who were unable to attend—Jessica Carrillo, Joann Ramirez, Ryan McBride, Shaliyah Jenkins.
- B. Recognition of Count Basie Theatre – Yvonne Lamb-Scudieri
Dr. Morana stated it is a pleasure to honor and recognize community members and organizations who support our students. The Count Basie Theatre, through the leadership of Yvonne Lamb-Scudieri, provides opportunities for dance, chorus, drama, and video editing. Ms. Lamb-Scudieri has been unconditionally patient and flexible in adjusting to the school's schedule and has provided keyboard instruction to our PreK students at St. Anthony's. She contributes in such a remarkable way to educate the whole child. Ms. Roseman, Board President, and Dr. Morana presented Ms. Lamb-Scudieri with a plaque honoring Count Basie's service. Ms. Lamb-Scudieri thanked Count Basie's funders, including PNC Bank, First Investment, Target, several foundations and individuals. She said it is a pleasure working with the students.
- C. Recognition of the Stars Challenge Program – Steve and Margaret Chappell
Dr. Morana stated that Steve and Margaret Chappell have done so much for our students through their work and creativity for those students who are interested in mathematics and science. Our students have benefited through their support of providing scholarships allowing them to participate in the Stars Challenge Program. Board President, Ann Roseman, and Dr. Morana presented the Chappells with a token of the district's appreciation honoring their service. Mr. Chappell said that on an annual basis, since 2006, they have provided the scholarship for two to three students. Mr. Chappell indicated that they work with local school districts for this program and stated that Dr. Morana has been amazing and wonderful to work with. She has such great ideas and it is a delight to work with her as she always makes "things happen".
- D. Summer Program 2011
Dr. Morana stated that the Pre-Summer Program began yesterday with 25 students. This program was an additional program utilized through funding from the 21st Century Grant. Dr. Morana visited the site this morning. Effective July 5, Monday through Friday from 8:30 am until 12:30 pm, our 21st Century Grant funded program begins at the Primary School. We are working with the Boys' and Girls' Club of Red Bank who are providing an after school program and will facilitate serving breakfast and lunch to all students as part of a grant.
- E. PreK 2011-2012 – Enrollment and Registration Process Update
In response to several staff and community member questions regarding the PreK selection process, Dr. Morana reviewed the district's registration procedures. The interest in both the three and four-year old programs increased beyond expectations, as well as the number of students enrolling from early intervention programs. The decision was to prioritize the opportunity for

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four-year olds to have the PreK program as they would be entering Kindergarten the following year. This resulted in a wait list for three-year old students.

Dr. Morana then discussed the district's need for classroom space to address all eligible three and four-year old students in the district. She is reviewing several options for the 2012-2013 school year that include possible unused space at Red Bank Regional High School. These discussions are preliminary, and more information will follow.

Due to the increased enrollment, a lottery took place at the administration office, which was an objective system attended by two Board members, instructional coaches, nurse, and Dr. Morana. Dr. Morana received two phone calls—one from a staff member and one from a community member—who questioned the objectivity of the selection process. They also made suggestions that the district should only allow students whose families own a house in Red Bank and questioned the verification of residents, as well as suggesting that the process favored Hispanic students. Mr. McOmber, Board Attorney, reviewed the American Civil Liberties Union (ACLU) regulation that prohibits making decisions as were suggested by the two people. Dr. Morana reiterated that verification of residency is a comprehensive process. Every file is reviewed to ensure that current leases and all verification is in order.

QUESTIONS/COMMENTS:

- Were the two families questioning enrollment in the lottery?
Yes. In fact one is in the program.
- Is it common for us to do a residency verification, or do we have a third party complete this?
Dr. Morana said we do an amazing job in verifying residency. We have two secretaries at the Primary School, a Community Relations liaison, and a School Nurse who have done this for years. We have a checklist that has to be completed before the child is enrolled. Mr. McOmber stated that generally the only time the district uses an outside person is if they have good reason to think that the student is not a resident. Ms. Darrow indicated that as a result of several calls from community members regarding possible residency issues, she and Dr. Morana have investigated and did not find any issues.
- Do the Kindergarten enrollment numbers mirror preschool enrollment?
Student enrollment numbers drop once the students are ready for Kindergarten. Dr. Morana indicated most matriculate and for this year we have approximately nine students going to the Charter School.
- Comment: Some families take advantage of the full-day kindergarten and then move on to other options.

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F. Legislative Update

- Pension & Health –Ms. Darrow reviewed the proposed changes.
- Charter School Reform—
 - Discussion that the community should be allowed to vote on whether a Charter School is opened in their municipality.
 - Accountability Component— similar to what is in place for public schools
 - Demographics makeup of the Charter School should mirror that of the public school district.
- A Board member stated that the Primary School concert was exceptional and felt Ms. Boehm did an excellent job. Ms. Boehm then provided a summary of her award—2011 Yale Distinguished Music Educator Award--at Yale University and stated that she had access to new technology that will have an impact on music instruction.

9. CORRESPONDENCE - NONE

10. REVIEW OF REGULAR MEETING AGENDA (June 28, 2011)

11. PRESIDENT’S REPORT

A. Open Public Records Act (OPRA)

In response to an OPRA request for Board members’ email addresses, Mr. McOmber, District Attorney, stated that based on the regulations and his conversation with the Government Records Council (GRC), the release of the Board members’ email addresses was appropriate as business discussion is conducted through use of the email. In light of this, the district has provided email addresses to the Board members. Ms. Darrow discussed log-on and password information, along with instructions to access the account to Board members who were present. She also stated that if they would like emails sent to the district account automatically forwarded to a personal email, they should email her the request, along with the address to use. Ms. Darrow cautioned them that if they choose to respond from personal email addresses, they will be considered district business. She suggested that in order to respond they may want to log on to the district account. A suggestion was made that it is possible to create a free email address through Yahoo or Google and use for Board business only. If a Board directed email is sent to this new email address and response is created, it is from an email address where only Board business is handled.

B. Red Bank Education Foundation 2nd Annual Art Gala

Ms. Roseman and Dr. Morana attended the June 10th Gala; and although final figures are not known, Ms. Roseman believes between \$5,000 and \$7,000 was raised. A number of community members donated art, including several students from Red Bank Regional High School.

C. New School Board Member Training Summary – Allen Palma

Mr. Palma highlighted his workshop.

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12. HEARING OF PUBLIC

Bylaw # 060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

13. ACTION AGENDA

Ms. Jones motioned, seconded by Mr. Palma, to accept the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3008. SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

Date of drill	Time drill conducted	School name	Location of drill	Route number(s) included in drill	Name of school Principal or person(s) assigned to supervise the drill
06/10/11	8:00 AM	Middle School	School parking lot	MS1 – MS6; 1-MOESC 8098	Maria Iozzi, Principal
6/9/11	8:30 AM	Primary School	Area in front of school	Bus #PS1 - #PS-7, MOESC 0901, 5059	Richard Cohen, Principal

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PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4015. That the Board accepts with regret the resignation of Fanny McKenty, Instructional Assistant, for the purpose of retirement, effective July 1, 2011.

4016. That the Board approves the following job descriptions:

Family Worker – Preschool Program 2011-2012

Staff Developer K-8

STEM (PreK -3) Teacher

Preschool/Special Education Supervisor

Visual Technology Coordinator

4017. That the Board approves the change in effective date for the previously approved leave of absence for Rosario Ippolito to May 31, 2011 from June 1, 2011.

4018. That the Board approves the following staff members to participate in the Rutgers University Institute of Marine and Coastal Sciences Research and Education Model for Middle School Geosciences Education from June 20-23, 2011 from 8:30 AM to 5:00 PM at Sandy Hook National Park at no cost to district. Rutgers University agrees to compensate each educator a stipend of \$1500.00. Educator stipends include all travel related expenses. *12-month staff will use personal/vacation time.

*John Bombardier	Amy Rieder	Nancy Pape	Lauren Chapman
*Richard Cohen	Meredith Faistl	Mark Costa	Joseph DeFilippis
*Maria Iozzi	Crista Klemser	Julius Clark	Damian Medina
Richard Aldaz	Chris Ippolito	Kim Sherman	Jamie Herman
Alyssa Miller	Melissa Osmun	Mayra Velasquez	
Justine Coppola	Diane Washer	James Pierson	

4019. That the Board approves the following staff members' participation and compensation for hours indicated below in Power School Student Information System training, June 26 - June 28, 2011, at the stipulated negotiated contractual rate of \$18.00 per hour for instructional assistants and \$31.00 per hour for teachers.

Meredith Faistl	3 hrs.	Kimberlee Sherman	3 hrs.
Chris Ippolito	3 hrs.	Stacy Sherwood	3 hrs.

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Damian Medina	3 hrs.	Wendy Turnock	17 hrs.
James T. Pierson	3 hrs.	Mayra Velasquez	3 hrs.
Karl Parker	15 hrs.	Christina Vlahos	3 hrs.
JoAnne Pierson	18 hrs.	Mary Wyman	15 hrs.
Judy Schindler	18 hrs.	Danielle Yamello	15 hrs.

4020. That the Board approves the following staff members for planning hours for the 2011 Summer Program, not to exceed 3 hours per day from June 20 – June 30, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour, through the 21st Century Grant. Account# 20-461-200-100-SUM

Samantha Maurer Damian Medina

4021. That the Board approves the following staff members participation and compensation for Summer Program planning, not to exceed 7 hours, effective June 22, 2011 through June 30, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour, through the 21st Century Grant. Account # 20-461-100-100-SUM

Joe DeFilippis Miriam Finkelstein

4022. That the Board approves the following staff members' participation and their compensation for the Pre-Summer Enrichment Program 2011, effective from June 20, 2011 through June 30, 2011 at the stipulated negotiated contractual rate of \$ 31.00 per hour, through the 21st Century Grant.

Name	# of Days/ Hours per Day	Funded By
Meredith Faistl	M-Th; 4.0 hrs (June 27 – 30 only)	20-461-100-100-SUM
Lauren Russo	M-Th; 4.0 hrs (June 20 – 23 only)	20-461-100-100-SUM

4023. That the Board approves the following staff members for Pre-Summer Academic Enrichment planning, not to exceed 4 hours each through June 20, 2011 at the stipulated negotiated contractual rate of \$31.00 per hour, through the 21st Century Grant. Account # 20-461-200-100-P04.

Lauren Russo Meredith Faistl

4024. That the Board approves the following staff members to facilitate and coordinate the recreation portion of the Pre-Summer Enrichment Program, effective June 20 through June 30, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour, through the 21st Century Grant.

Name	# Days / Hours Per Day	Funded by
Samantha Maurer	M–Th; 2.0 hrs	20-461-200-100-SUM
Toni Graham	M-Th; 2.5 hrs	20-461-100-100-SUM
Andrea Fontenez	M-Th; 2.5 hrs	20-461-100-100-SUM

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PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5004. That the Board approves two homeless students' participation in the summer 2011 Boys/Girls Club Program at the rate of \$50 per week per child for 5 weeks, totaling \$500.
5005. That the Board approves two homeless students' transportation to Red Bank Primary school and from Boys/Girls Club Program at the rate of \$80 per day for 25 days totaling \$2,000.
5006. That the Board accepts the McKinney-Vento Inter Regional Homeless Project Emergent Service funding for reimbursement in the amount of \$2,500 for two homeless students to attend summer program.

CURRICULUM AND PROGRAM - 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6008. That the Board approves the acceptance of the 2011-2012 Local Professional Development Plan, approved by the Monmouth County Professional Development Board on May 3, 2011.

ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, Palma, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: None

14. HEARING OF THE PUBLIC

15. OLD BUSINESS

- Board member had a question about when minutes are posted on the district website. Ms. Darrow explained that as a rule they are approved the following month and posted right after the approval. Board member indicated that April minutes were still not posted. Ms. Darrow said they will be approved on June 28 and are delayed due to the budget calendar, as well as spring recess.
- Ms. Darrow stated that she appeared before the zoning board on Monday evening and the Primary School greenhouse and additional asphalt work at the administration building was approved.

16. NEW BUSINESS

- Community Garden
A Red Bank Borough council member suggested that the Middle School grounds be a site for the garden. The Community Garden Citizen's Group wants the garden at the Red Bank Library property. Board members have been contacted by the Community Garden Group who are opposed to the Middle School. Community members are directed to speak to Dr. Morana. Dr. Morana indicated that right now

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we are listening to views on the garden. She will be sharing information with Ms. Roseman at the end of the week and more information will be shared with the Board.

17. ADJOURNMENT

At 9:05 pm Ms. Costa motioned, seconded by Ms. Jones, to adjourn.

Respectfully submitted,

Anne E. Darrow
Business Administrator/Board Secretary