

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
APRIL 26, 2011

MINUTES

1. CALL TO ORDER – 7:35 pm – Primary School Cafeteria

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 3, 2010. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Ernest Anemone, Janet Jones, Marjorie Lowe, Peter Noble, Suzanne Viscomi, Ben Forest, Ann Roseman  
Absent: Grace Costa, Carrie Ludwikowski  
Also present: Laura C. Morana, Superintendent

4. FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

5. SUPERINTENDENT'S REPORT

A. Budget 2011-2012

Dr. Morana reviewed the budget presentation schedule for those presentations made throughout the district to provide the community with information on the budget. She is hopeful the community will support the budget. She shared a postcard from the RBBEA that was mailed to Red Bank residents supporting the budget. Dr. Morana and Ms. Layli Whyte developed a newsletter that was sent home to families.

B. Legislative Update

Review of pending bills regarding the funding formula and school bus safety were reviewed. Dr. Morana indicated there is a task force in place to set educational requirements and for education reform proposed by Governor Christie. It is recommended that regulations and policies be responsive to the needs of schools, including a review of the district's QSAC by August 15, 2011.

C. PreK

Dr. Morana reviewed the numbers of three and four year old registrants for 2011-2012. She will share a copy of the letter that went to families advising that files must be complete to reserve a space.

D. Leadership Institute for Superintendents—Harvard University

Dr. Morana provided the Board with a summary of her experience and an action plan to implement the framework for instructional improvement.

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6. CORRESPONDENCE

None

7. PRESIDENT'S REPORT

- A. Committee Reports—Finance, Facilities & Safety, Policy, Curriculum & Instruction
- B. School Elections—Ms. Roseman reminded everyone that tomorrow was school elections.

8. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

- Ms. Stacy Sherwood, Middle School Teacher and Red Bank Borough Education Association President, advised that the main entrance doors were locked. Discussion that signs should be posted on alternate entrances.

9. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

10. ACTION AGENDA

Mr. Forest motioned, seconded by Mr. Noble, to accept the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

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3156. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account Number
Brooks Morris	04/28/11 10:00 a.m. – 12:00 p.m.	Haworth, NJ* *(location is pending)	\$0.00	ISCALS Coordinators' Meeting	NA
Crystal Olivero	04/29/11 8:30 a.m. – 4:00 p.m.	Princeton, NJ	\$0.00	Enhancing Practice with English Language Learners Conference	NA
Jessica Sevillano	04/29/11 8:30 a.m. – 4:00 p.m.	Princeton, NJ	\$0.00	Enhancing Practice with English Language Learners Conference	NA
Laura Morana	05/02/11 10:30 a.m. – 12:00 p.m.	Long Branch, NJ	\$0.00	Gang Prevention Roundtable	NA
Laura Morana	05/04/11 12:30 p.m. – 3:00 p.m.	Trenton, NJ	\$0.00	NJ Council for Young Children Steering Committee Meeting	NA
Thomas Berger	05/06/11 (Rescheduled - original date of 5/20/11 was approved on 2/22/11)	Manahawkin, NJ	\$75.00	NJ School Buildings & Grounds Association "Lead in Paint Certified"	11-000-261-800-005
John Bombardier	05/09/11 10:00 a.m. – 3:00 p.m.	New York, NY	\$0.00	AVID Northeast District Directors' Meeting	NA
Laura Morana	05/09/11 10:00 a.m. – 3:00 p.m.	New York, NY	\$0.00	AVID Northeast District Directors' Meeting	NA
John Bombardier	05/09/11 12:30 p.m. – 2:30 p.m.	Neptune, NJ	\$0.00	The Development of NJ SMART Presentation	NA
Joseph Christiano	05/09/11 12:30 p.m. – 2:30 p.m.	Neptune, NJ	\$0.00	The Development of NJ SMART Presentation	NA
Annie Darrow	05/09/11 9:30 a.m. – 11:30 a.m.	Neptune, NJ	\$0.00	The Development of NJ SMART Presentation	NA
Damian Medina	05/09/11 9:30 a.m. – 11:30 a.m.	Neptune, NJ	\$0.00	The Development of NJ SMART Presentation	NA
Laura Morana	05/09/11 9:30 a.m. – 11:30 a.m.	Neptune, NJ	\$0.00	The Development of NJ SMART Presentation	NA
Christina Vlahos	05/09/11 9:30 a.m. – 11:30 a.m.	Neptune, NJ	\$0.00	The Development of NJ SMART Presentation	NA
Kathleen Ward	05/09/11 12:30 p.m. – 2:30 p.m.	Neptune, NJ	\$0.00	The Development of NJ SMART Presentation	NA

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Laura Morana	05/12/11 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	Best Practice in Kindergarten Using the Assessment of Practices in Early Elementary Classrooms (APEEC)	NA
Martine Porcello	05/12/11 8:30 a.m. – 12:00 p.m.	Mt. Laurel, NJ	\$0.00	NJASBO Central Office Administrative Secretaries Program	NA
Laura Morana	05/13/11 12:00 p.m. – 2:00 p.m.	South Orange, NJ	\$0.00 Part of Subscription	NJ Superintendents' Study Council "Navigating the Health Care Issues"	NA
John Bombardier	05/17/11 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	Best Practice in Kindergarten Using the Assessment of Practices in Early Elementary Classrooms (APEEC)	NA
Richard Cohen	05/17/11 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	Best Practice in Kindergarten Using the Assessment of Practices in Early Elementary Classrooms (APEEC)	NA
Ling-Wei Chiou	05/19/11 9:00 a.m. – 1:00 p.m.	Wayne, NJ	\$50.00 (1 fee per school)	William Paterson University Poetry Recitation Contest	11-190-100-890-MS2
Emily Lagrotteria	05/19/11 9:00 a.m. – 1:00 p.m.	Wayne, NJ	\$0.00	William Paterson University Poetry Recitation Contest	NA
Susan Berrios	05/20/11 8:30 a.m. – 10:30 a.m.	Red Bank, NJ	\$0.00	Articulation Meeting at Red Bank Regional High School	NA
Luz Nieves	05/20/11 8:30 a.m. – 10:30 a.m.	Red Bank, NJ	\$0.00	Articulation Meeting at Red Bank Regional High School	NA
Christina Vlahos	05/23/11 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	Inclusion Series	NA
Ling-Wei Chiou	05/24/11 8:30 a.m. – 10:30 a.m.	Red Bank, NJ	\$0.00	Articulation Meeting at Red Bank Regional High School	NA
Emily Lagrotteria	05/24/11 8:30 a.m. – 10:30 a.m.	Red Bank, NJ	\$0.00	Articulation Meeting at Red Bank Regional High School	NA

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Brooks Morris	05/26/11 8:00 a.m. – 3:00 p.m.	Lakewood, NJ	\$0.00	Monmouth County School Counselors’ Association’s “Good Ideas” Conference	NA
John Bombardier	06/03/11 8:30 a.m. – 1:00 p.m.	Hamilton, NJ	\$0.00	NJDOE Everything Non- Public	NA
Annie Darrow	06/23/11 8:30 a.m. – 2:00 p.m.	Mt. Laurel, NJ	\$0.00 Part of Subscription	Audit/CAFRA Preparation Training	NA

COMMENT: Dr. Morana provided explanations for the new additions to travel.

3157. APPROVE USE OF FACILITIES

To approve the one-time and recurring building use requests for the 2010-2011 school year as approved by the Superintendent.

3158. IN SUPPORT OF ELIMINATING THE ANNUAL VOTE ON SCHOOL BUDGETS WITHIN CAP

Whereas, Under state law, over 90 percent of New Jersey local boards of education must submit their proposed base budgets to voters each year; and

Whereas, Effective with the 2011-2012 school year, proposed school budgets are controlled by a strict 2 percent tax-levy cap; and

Whereas, the state’s Executive County Superintendents must thoroughly review and must approve proposed school district base budgets; and

Whereas, State Department of Education officials have the authority to make line-item cuts to local school budgets; and

Whereas, The tax-levy cap and advance state approval of base budgets ensures the efficient and responsible use of taxpayer funds; and

Whereas, Forty-one states do not require that school districts place proposed operating budgets on the ballot; and

Whereas, Neither municipalities, nor counties nor the state government are required to submit their annual operating budgets for voter approval; and

Whereas, In New Jersey, the school budget is the only government spending plan requiring voter referendum and, as a result, it is often subject to citizen dissatisfaction with non-education government spending. Now therefore be it

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Resolved, That the Red Bank Borough Board of Education petitions the New Jersey State Senate and General Assembly to advance legislation eliminating the annual referendum on proposed school budgets that are within the tax levy cap; and be it further

Resolved, That this resolution be delivered to Governor Chris Christie, Senate President Stephen M. Sweeney, Assembly Speaker Sheila Y. Oliver, the 12<sup>th</sup> Legislative District's representatives in the State and General Assembly, and the members of the Senate and Assembly Education Committees; and be it further

Resolved, That copies of this resolution be sent to Acting Commissioner of Education Christopher D. Cerf, the New Jersey School Boards Association and the Monmouth County School Boards Association.

3159. OPPOSE MOVING SCHOOL ELECTIONS

School boards in New Jersey serve as non-partisan bodies that provide communities with oversight of the schools and accountability for school district operations; and

Whereas, Elections of school officials and school budgets have intentionally been kept separate and apart from partisan elections; and

Whereas, Local school district governance involves responsibilities that should not be subject to partisan influence, including the establishment of curriculum, the evaluation of the superintendent, and representation of the public in contract negotiations; and

Whereas, Several proposals before the state Legislature would move the election of local school board members, who serve on a non-partisan basis, to the partisan November General Election; and

Whereas, Entangling school elections with the partisan municipal, county and state elections would intensify partisan influence over local school board elections and could encourage partisan involvement in school district policies; and

Whereas, Municipalities with non-partisan governments continue to have the option of conducting elections in the spring, distancing the selection of their officials from the partisan November General Election; and

Whereas, Moving school elections to November would require non-partisan school board candidates to campaign at the same time as partisan-backed candidates for state and federal office, thereby requiring them to spend additional money on their campaigns in order to gain voter attention; and

Whereas, School elections must always be based on educational issues, not political party concerns. Now therefore be it

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Resolved, That the Red Bank Borough Board of Education supports many efforts to increase voter participation in the school election, but opposes legislation that would move the election of non-partisan board of education efforts to the November General Election; and be it further

Resolved, That the Red Bank Borough Board of Education supports the establishment of a single statewide non-partisan election in the spring to encompass boards of education, non-partisan municipal governments and fire districts; and be it further

Resolved, That this resolution be delivered to Governor Chris Christie, Senate President Stephen M. Sweeney, Assembly Speaker Sheila Y. Oliver, and the 12<sup>th</sup> Legislative District representatives in the state Senate and General Assembly; and be it further

Resolved, That a copy of this resolution be sent to Acting Commissioner of Education Christopher D. Cerf, the New Jersey School Boards Association and the Monmouth County School Boards Association.

3160. MOESC CORRECTIVE ACTION PLAN

WHEREAS, the Board of Education of the Borough of Red Bank has received recommendations for correction and improvement from the Office of Fiscal Accounting and Compliance (“OFAC”) based on its reported findings from a nine-month audit of the 2008-2009 Chapter 192-193 services provided by the Monmouth-Ocean Educational Services Commission (“MOESC”); and

WHEREAS, the Board of Education of the Borough of Red Bank has reviewed the OFAC report and discussed it with the administration of the Board of Education, who has consulted with the MOESC about the OFAC report, its findings and recommendations; and

WHEREAS, because several of the findings and recommendations, albeit good practice, extend beyond the written and oral direction from the Department of Education, the MOESC is appealing certain of the report’s findings on behalf of itself and all affected Boards of Education; and

WHEREAS, the MOESC, in addition to the appeal, has prepared a Corrective Action Plan for the Board of Education, which has been coordinated with the MOESC Corrective Action Plan, to enact the recommended practices, even though not all of the recommendations were required of the 2008-2009 Chapter 192-193 services, as directed by OFAC.

NOW, THEREFORE BE IT RESOLVED that the Board of Education of the Borough of Red Bank accepts the OFAC report and adopts as its own the attached Corrective Action Plan as prepared by the MOESC.

3161. GRANT SUBMISSION

To approve the submission of the New Jersey School Boards Association Insurance Group (NJSBAIG) Safety Grant application for the 2011-2012 school year in the amount of \$6,159.13.

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3162. INTERDISTRICT PUBLIC SCHOOL CHOICE PROGRAM ACT OF 2010 18A:36B

WHEREAS the Interdistrict School Choice Program (N.J.S.A. 18A:36B-14-24) was signed into law by Governor Christie on September 10, 2010 and will commence with the 2011-12 school year, and

WHEREAS the program is designed to increase educational opportunities for students and their families by providing students with the option of attending a public school outside their district of residence without cost to their parents, and

WHEREAS students will be able to choose to go to a school outside their district of residence if the selected school is participating in the choice program, and

WHEREAS the district of residence shall not prevent or discourage its students from participating in the Interdistrict School Choice Program,

WHEREAS pursuant to N.J.S.A. 18A:36B-8a(1) and subject to approval of the Commissioner of Education, the board of education of the district of residence may limit the number of its district students allowed to participate in the choice program by adopting a resolution, to do the following:

1. Restrict enrollment of its students in a choice district to a maximum of 10 percent of the number of students per grade level per year in the sending district and
2. Restrict enrollment of its students in a choice districts to a maximum of 15 percent of the total number of students enrolled in the sending district. (N.J.S.A. 8a(2) and,

WHEREAS the calculation of enrollment of the district of residence must be based on the October ASSA and the method to be used in calculating enrollment is described in N.J.S.A. 18A:36B-8b (3), and

WHEREAS in the event a district adopts any resolution restricting the enrollment of its students in choice districts and student requests for participation exceed the limits set by the district of residence, the district must conduct a lottery.

NOW THEREFORE BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, Board of Education of the Borough of Red Bank in the County of Monmouth, New Jersey adopts a 10% percent cap by grade and a 15% percent cap by sending district in the number of students that may opt to attend a district of choice,

BE IT FURTHER RESOLVED that the Superintendent is authorized and directed to establish and conduct a lottery if the number of interested students exceeds this ten percent limit in any grade and fifteen percent limit by sending district.



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COMMENTS:

- Dr. Morana explained School Choice application process, timelines, restrictions, and financial responsibility. She advised the Board that we have one request to attend Deal School. We would be responsible for tuition and transportation.
- Discussion regarding serious financial impact for the district--already have Charter School as a choice and concerns of financial impact for students not enrolled in district where parents pay for attending Deal.
- Request made for district attorney speak to Board about this law for legal opinion.
- Dr. Morana advised the Board that she had been in contact with our legislatures prior to becoming law. They are aware of our unique situation and impact this would have.
- Comment that this promotes parents thinking that students' problems are solved by changing schools.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4191. That the Board accepts with regret the resignation of Betty Warren, from the position of lunch aide, for the purpose of retirement, effective July 1, 2011.
4192. That the Board approves the following as Guest Teachers, effective April 27, 2011 through June 30, 2011.

Jennifer Halcrow

Faith O'Brien

EXTRA WORK/EXTRA PAY

4193. That the Board approves the following staff members to facilitate Designing and Managing Assessment: Where We Are and Where We Need to Be Grades K-8, April 28, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour, not to exceed 3 hours each. Account #11-000-221-110-004

Brandy Balthazar  
Denise Borns  
Julius Clark

Rachel Lella  
Maria Zuffanti

4194. That the Board approves Crystal Olivero to participate in Project Based Learning Curriculum Design – Grades PreK – 3, effective April 13, 2011 through June 30, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour, not to exceed 10 hours. Account #11-000-221-110-004  
COMMENT: Dr. Morana advised the Board that this is an addition to a previously approved agenda item.
4195. That the Board approves Soledad Oleas as substitute bus aide on an as-needed basis, at the hourly rate of \$13.05, effective April 9, 2011 through June 30, 2011.

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ROLL CALL VOTE:

AYES: Anemone, Jones, Lowe, Noble, Viscomi, Roseman

NAYS: None            ABSTENTIONS: None

Mr. Forest left the meeting before the vote.

Mr. Anemone motioned, seconded by Ms. Jones, to accept the following:

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

- 5021. That the Board approves Education, Inc. to provide bedside instruction for Student ID #S3004 at Monmouth Medical Center, effective April 12, 2011 until discharged, not to exceed 10 hours per week, at a rate of \$47.00 per hour. Account #11-150-100-320-000.
- 5022. That the Board approves the attendance and transportation costs for seven special education students to attend an eight half-day trial session at the Monmouth County Career Center in Freehold, NJ, from May 23, 2011 through June 6, 2011, from 11:45 a.m. to 2:15 p.m. Account #11-000-270-512-002
- 5023. That the Board approves The Language School in Red Bank to provide American Sign Language (ASL) training, at a cost of \$150 per hour, not to exceed 6 hours, for up to 8 select staff members in order to comply with the student's IEP. Account # 20-270-200-320-004  
**COMMENT:** Dr. Morana explained that this is to support a student's non-verbal communication and complies with student's IEP.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6069. That the Board approves teachers of Grades 3-5 to submit a slide show entry to participate in the Discovery Education's Turf Mutt "Landscapes Across America" contest.
- 6070. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
American Littoral Society	Hartshorne Woods (Students in Sea Quest Program)	04/26/11 (Rescheduled from 04/12/11 due to inclement weather)
MS PTO	Walking Trip to Marine Park, Red Bank, NJ (Grade 6)	05/06/11, 05/26/11 & 06/13/11

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PS PTO	Longstreet Farm, Holmdel Park, Holmdel, NJ(Grade 1)	05/09/11
Walking Trip	Red Bank Regional High School, Red Bank, NJ (Grade 8 AVID Students)	05/10/11
PS PTO	Sandy Hook, NJ (Grade 2)	05/17/11
PS PTO	Sandy Hook, NJ (Grade 3)	05/18/11
American Littoral Society	Sandy Hook (Students in Sea Quest Program)	05/24/11 (Rescheduled from 05/17/11 by the American Littoral Society)
Funding Source	Location	Date(s)
Walking Trip	Red Bank Senior Center, Red Bank, NJ (Select 2 <sup>nd</sup> & 3 <sup>rd</sup> grade classes)	05/24/11
PS PTO	NJ State Museum Planetarium, Trenton, NJ (Grade K)	05/25/11
MS PTO	Walking Trip to Ricky's Candy, Cones & Chaos, Red Bank, NJ (Grade 4)	05/31/11
MS PTO	Horseshoe Cove & Mount Mitchell Scenic Overlook, Sandy Hook, NJ (Grade 7)	06/13/11

6071. That the Board approves the appointment of Nancy Cirasa, content area specialist in social studies, as a consultant to support lesson plans and curriculum implementation in Grades 5-6, not to exceed 10 days, at a per diem rate of \$250.00, effective April 7, 2011 through April 27, 2011. Account #20-270-200-320-004 and #20-234-200-320-002

**COMMENT:** Dr. Morana explained that this was to support staff members' work.

**ROLL CALL VOTE:**

**AYES:** Anemone, Jones, Lowe, Noble, Viscomi, Roseman

**NAYS:** None      **ABSTENTIONS:** None

Mr. Forest left the meeting before the vote.

**11. HEARING OF THE PUBLIC**

**12. OLD BUSINESS**

- Discussion on whether the Board would like to prepare a resolution to oppose the Interdistrict Public School Choice Program Act of 2010.
- Ms. Sherwood spoke with Assemblyman O'Scanlon regarding school choice
- Request for district's attorney to speak with the Board on school choice.
- Dr. Morana indicated that legislature is aware of our concerns and she has worked closely with them.

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13. NEW BUSINESS

- Environmental Commission will do a cleanup at the Primary School on Saturday at 9:00 am. Concern was expressed regarding ticks.
- The Red Bank Education Foundation scheduled their second annual Art Gala for June 10. If you know of artists willing to donate a piece, please contact Susan Berke.
- The Harlem Wizards, a PTO fundraiser, will be at the Middle School on Thursday.

14. RESOLUTION FOR EXECUTIVE SESSION

At 9:05 pm Ms. Jones motioned, seconded by Mr. Noble, to convene in Executive Session.

A. Evaluation of the Superintendent

15. ADJOURNMENT

Mr. Noble motioned, seconded by Ms. Viscomi, to adjourn.

Meeting adjourned at 9:40 pm.

Respectfully submitted,

Anne E. Darrow  
Business Administrator/Board Secretary