

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – BUDGET HEARING
MARCH 29, 2011

MINUTES

1. CALL TO ORDER – 7:30 pm – Primary School Cafeteria

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 3, 2010. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Ernest Anemone, Janet Jones, Marjorie Lowe, Carrie Ludwikowski,
Peter Noble, Suzanne Viscomi, Ann Roseman

Absent: Grace Costa, Ben Forest

Also present: Laura C. Morana, Superintendent

4. FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

5. SUPERINTENDENT’S REPORT

A. World Languages/Spanish Program Presentation – Emily Lagrotteria

Dr. Morana introduced Dr. Damian Medina who introduced students from Ms. Lagrotteria’s classes. Students explained classroom activities of native speakers and those whose primary language is English. Sample of students’ work was shared with Board members. Ms. Lagrotteria stated advanced placement Spanish, literacy of native speakers, not just conversational.

One student, whose primary language is English, shared her experience in advanced placement Spanish. Another 8th grade student, in basic Spanish, explained her experiences and how the class allows her to further her language skills in preparation for high school.

QUESTIONS:

➤ What is spoken in Class?

It is mixed—60% Spanish/40% English in 8th grade; Spanish spoken 85%/15%

➤ Board member asked question in Spanish: What is class reading?

Don Quixote is considered most important written work. It enforces building Spanish literacy for native speakers.

Students were thanked for doing an amazing job in class.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – BUDGET HEARING
MARCH 29, 2011

MINUTES

B. Summer Program 2011

Dr. Morana is in the process of formalizing the Summer Program. She stated we are fortunate to have funding that helps support a program for grades 4-8. The last few years we were in partnership with the Borough

QUESTION:

- How do we support a program for grades K-3?
We need to come up with a plan to fund, possibly through grant funding.

Dr. Morana highlighted the programs:

- Last two weeks in June offers a 21st CCLC program for grades 4-8 from 8:30 am to 12:00 pm. Emphasis is on creativity, writing, problem solving, biology.
- Summer session from July 5 – August 5. It is a half-day, five-day a week program. This will not be in partnership with the Borough. The plan for this program is a combination of creative writing, reading, math, visual arts. We will work closely with the Count Basie Theater exploring keyboarding, theater, flamenco dancing. The program will located at the Primary School.

QUESTION:

- What is the cost of the program?
Dr. Morana stated there is no cost but we may have a field trip with a fee that families are asked to contribute.

C. Budget 2011-2012

Dr. Morana reviewed the budget and distributed a handout on how the budget preparation ties into district goals, CCCS, enrollment. The core of the budget is responsive to the needs of the community and the two percent tax levy. Ms. Darrow explained the budget increase of 1.9 percent.

- It is Dr. Morana's goal to maintain and return the integrity of the program, including class size.
- *Education Leadership Magazine* describes our Glo Science Program in partnership with Rutgers University and Dr. Morana working with Dr. Elias.
- The district is involved in partnerships with the local government, Red Bank Education Foundation, Red Bank Middle School Athletics Foundation, Riverview Medical Center, colleges and universities, the Marine Consortium, Princeton University. We are grateful for the opportunities that support our schools.
- Dr. Morana highlighted second year cuts and the amazing work of the Athletics Foundation. The district could have easily used \$500,000 but.....

Dr. Morana asked if there were any questions at this time and there were none.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – BUDGET HEARING
MARCH 29, 2011

MINUTES

6. CORRESPONDENCE - None

7. PRESIDENT’S REPORT

A. Recognition of Music Educators

Dr. Morana expressed the district’s appreciation of the music program and the promotion and accomplishments of our students’ talents and abilities. Music education is critical to our student education. Four years ago the strings/orchestra program was introduced. Eileen Maier and Ann Roseman joined Dr. Morana in recognizing the three music educators’ accomplishments and contribution of strings/orchestra and videos. Ms. Roseman stated music brings joy to the schools and also thanked the teachers on behalf of the Board and community. Ms. Eileen Maier, as a parent, thanked teachers and expressed appreciation.

Introductions were made and presentation of plaques of appreciation made to Ms. Carol Boehm, Primary School Music Director; Mr. Hurd, Middle School Band/Music Director; Ms. Kim Stiles, District Strings/Orchestra Teacher.

At 8:10 pm the Board took a ten-minute recess and returned at 8:20 pm.

C. Committee Reports—Curriculum & Instruction, Finance, Policy, Community Relations

B. NJSBA Carole E. Larsen Master Board Certification – NJSBA Kathy Winecoff, Award Presentation
Agenda item deferred until arrival of the NJSBA representative.

The Board was congratulated for their dedication in working so hard towards certification.

D. New Jersey Federation Women of Achievement

Dr. Morana is being honored at a dinner event.

8. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

9. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – BUDGET HEARING
MARCH 29, 2011

MINUTES

10. ACTION AGENDA

Ms. Ludwikowski motioned, seconded by Ms. Jones, to accept the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3138. BUDGET 2011-2012

BE IT RESOLVED that the budget be approved for the 2011-2012 School Year using the 2011-2012 state aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2011-12 Total Expenditures	<u>15,054,242</u>	<u>3,821,657</u>	<u>577,942</u>	<u>19,453,841</u>
Less: Anticipated Revenues	<u>15,054,242</u>	<u>3,821,657</u>	<u>577,942</u>	<u>19,453,841</u>
Taxes to be Raised	<u>12,268,200</u>	<u>0</u>	<u>577,942</u>	<u>12,846,142</u>

WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$700 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – BUDGET HEARING
MARCH 29, 2011

MINUTES

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$150,000 for all staff and board members.

3139. MACHINE BALLOT QUESTION 2011-2012 SCHOOL YEAR

RESOLVED, that there should be raised for General Funds \$12,268,200 for the ensuing School Year (2011-2012)

3140. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account Number
Annie Darrow	03/30/11 9:30 a.m. – 1:30 p.m.	Eatontown, NJ	\$0.00	Systems 3000 Personnel (HR) Review Training	NA
John Bombardier	04/05/11 8:30 a.m. – 3:00 p.m.	E. Brunswick, NJ	\$0.00	Title I Services for Non-Public Students	NA
John Bombardier	04/08/11 9:00 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	Newly Adopted Common Core Standard in LAL/Math	NA
Kelly Brinton	04/08/11 9:00 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	Newly Adopted Common Core Standard in LAL/Math	NA
Meredith Faistl	04/08/11 9:00 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	Newly Adopted Common Core Standard in LAL/Math	NA
Laura Morana	04/08/11 9:00 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	Newly Adopted Common Core Standard in LAL/Math	NA
Cruz Roolaart	04/08/11 8:30 a.m. – 4:00 p.m.	W. Windsor, NJ	\$70.00	7 TH Annual Leadership Conference	20-455-200-580-PD4
Damian Medina	04/11/11 & 05/02/11 9:00 a.m. – 3:00 p.m.	Hamilton, NJ	\$0.00	NJDOE: ESL Curriculum Development Process Workshop	NA
Annie Darrow	04/11/11 9:00 a.m. – 10:00 a.m.	Neptune, NJ	\$0.00	County Non-Public Transportation Meeting	NA

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – BUDGET HEARING
MARCH 29, 2011

MINUTES

Ivelis Gomez	04/11/11 9:00 a.m. – 10:00 a.m.	Neptune, NJ	\$0.00	County Non-Public Transportation Meeting	NA
Brandy Balthazar	04/12/11 9:00 a.m. – 3:15 p.m.	Princeton, NJ	\$0.00	2011 NCLB Effective Practices Conference	NA
James T. Pierson	04/12/11 9:00 a.m. – 3:15 p.m.	Princeton, NJ	\$0.00	2011 NCLB Effective Practices Conference	NA
Damian Medina	04/14/11 9:00 a.m. – 3:30 p.m.	Trenton, NJ	\$0.00	ACCESS for ELLs Data Analysis Workshop	NA
Samantha Maurer	05/04/11 8:00 a.m. – 4:00 p.m.	Mercerville, NJ	\$0.00	21 st CCLC Grant Action Research Training	NA
John Bombardier	05/06/11 9:00 a.m. – 3:00 p.m.	Hamilton, NJ	\$0.00	NJDOE: ESL Curriculum Development Process Workshop	NA
Damian Medina	05/06/11 9:00 a.m. – 3:00 p.m.	Hamilton, NJ	\$0.00	NJDOE: ESL Curriculum Development Process Workshop	NA
Joanne Fiore	05/12/11 8:00 a.m. – 3:00 p.m.	Elizabeth, NJ	\$90.00	Smart But Scattered: Executive Dysfunction	20-465-200-500-003
Samantha Maurer	05/19/11 9:00 a.m. – 4:00 p.m.	Mercerville, NJ	\$25.00	21 st CCLC Grant Coordinators' Showcase	20-231-200-500-\$12

3141. BUDGET TRANSFERS

To ratify any budget transfers effective February and March 2011 per the transfer report previously distributed in writing to the Board.

3142. APPROVE MINUTES

To approve minutes of the Board meeting of February 15, 22, and 28, 2011 as previously distributed in writing to the Board.

3143. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the February 2011 Report of the Treasurer and the February 2011 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – BUDGET HEARING
MARCH 29, 2011

MINUTES

3144. DONATION

That the Board accepts with gratitude the generous donation of four \$25.00 gift cards from Staples, Red Bank, as part of the Give Back to the Community Program, for the purchase of office supplies for the Primary School main office.

3145. DONATION

That the Board accepts with gratitude the generous donation from the Middle School PTO of four picnic tables.

3146. DONATION

That the Board accepts with gratitude the generous donation of three \$10.00 gift cards from Coconut Forest Restaurant, Hazlet, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

3147. DONATION

That the Board accepts with gratitude the generous donation of cookies and candy worth an approximate value of \$80.00, from Asian Food Market of Middletown, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

3148. DONATION

That the Board accepts with gratitude the generous donation of soup and a multi-function cooker worth an approximate value of \$73.00, from Hop Sing Oriental Grocery Store, Matawan, as a door prize for the Chinese New Year Celebration Assembly held on March 11, 2011.

3149. DONATION

That the Board accepts with gratitude the generous donation of five \$10.00 gift cards from West Lake Seafood Restaurant, Matawan, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

3150. DONATION

That the Board accepts with gratitude the generous donation of one \$20.00 gift card and two \$15.00 gift cards from Osha Japanese Restaurant, Holmdel, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

3151. DONATION

That the Board accepts with gratitude the generous donation of four \$15.00 gift cards from Mahzu Japanese Restaurant, Matawan, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – BUDGET HEARING
MARCH 29, 2011

MINUTES

3152. DONATION

That the Board accepts with gratitude the generous donation of a \$20.00 gift card from Crown Palace Restaurant, Middletown, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

COMMENT: It is nice to see the number of donations received.

3153. APPROVAL OF STIPEND

To approve the change in monthly stipend for the 2010-2011 school year from the use of a personal cell phone, \$20.00, to an email enabled Smartphone device, \$50.00, for Richard Cohen, effective April 1, 2011.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4173. That the Board approves an unpaid family leave of absence with benefits in accordance with the Family Medical Leave Act (FMLA) for Jonathan Colavita, effective May 9, 2011 through May 20, 2011.

4174. That the Board approves the appointment of Samantha Tomblin as substitute strings teacher (replacing Kim Stiles), at a prorated BA Step 1-2 annual salary of \$43,760.00, effective March 30, 2011 through June 30, 2011. Account #11-110-100-101-001 and 11-120-100-101-002

4175. That the Board approves the following as Guest Teachers, effective March 30, 2011 through June 30, 2011.

Nicole DePeri

Sally Scarpa

Nina Sussman

4176. That the Board approves the following professional development tuition reimbursements as per contract.

Amy Campbell	Fairleigh Dickinson University Advanced Leadership Seminar Course #EDUC 6706 Field Based Internship 2 Course #EDUC 6721 6 credits @ \$600.00 Fall 2010	\$3,600.00
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Julius Clark	Fairleigh Dickinson University Advanced Leadership Seminar Course #EDUC 6706 Field Based Internship 2 Course #EDUC 6721 6 credits @ \$600.00 Fall 2010	\$3,600.00
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RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – BUDGET HEARING
MARCH 29, 2011

MINUTES

4183. That the Board approves Denise Borns to lead a Family Education Program on Standardized Testing Preparation to be held April 6, 2011 at the stipulated negotiated contractual rate of \$31.00, not to exceed two (2) hours. Account # 20-457-200-101-004

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5018. That the Board approves the adjustment to the original contract with Above and Beyond Learning Group, LLC , to provide training and consultation for students on an as-needed basis for up to 6 additional hours per month, at the hourly rate of \$110.00, effective March 1, 2011 through June 17, 2011. Account #20-465-100-300-003

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6064. That the Board authorizes the Superintendent to accept the Grand Prize award from the National Pest Management Association in the amount of \$3,000.00, for the Middle School’s video PSA.

6065. That the Board approves the submission of an age-range waiver request to the County Office for the Multiple Disabilities Class at the Primary School for the remainder of the 2010-2011 school year.

COMMENT: Dr. Morana stated the new student came in and caused more than a four-year age range but only for a few months.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9009. That the Board approves the following policies for second reading and adoption:

Use of School Facilities	1330
Social Networking	4252

ROLL CALL VOTE:

AYES: Anemone, Jones, Lowe, Ludwikowski, Noble, Viscomi, Roseman

NAYS: None ABSTENTIONS: None

11. HEARING OF THE PUBLIC – None

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – BUDGET HEARING
MARCH 29, 2011

MINUTES

12. OLD BUSINESS

- Resolutions being proposed by the NJSBA that were previously distributed. Highlighted are the Annual School Election in November and elimination of annual votes. It was requested that the board review these for discussion and possible vote. Feedback should be directed to Ms. Roseman to begin on these two proposals. If there are others, Board members asked to advise Ms. Roseman or Ms. Darrow.

13. NEW BUSINESS

- April 1 is the Middle School Athletics Foundation Carnival.

14. RESOLUTION FOR EXECUTIVE SESSION

A. Evaluation of the Superintendent – Kathy Winecoff, NJSBA

No action to be taken.

Dr. Morana and Ms. Darrow left the meeting before Executive Session at 8:45 pm.

15. ADJOURNMENT

At 8:45 pm Ms. Jones motioned, seconded by Ms. Viscomi, to adjourn.

Respectfully submitted,

Anne E. Darrow
Business Administrator/Board Secretary