

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
FEBRUARY 23 2010

MINUTES

1. CALL TO ORDER – 7:36 p.m. – Primary School

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2009. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Grace Costa, Ben Forest (arrived 7:50 pm), Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Layli Whyte, Ann Roseman

Absent: Rosemarie Kopka, Peter Noble

Also present: Laura C. Morana, Superintendent

4. FLAG SALUTE

Ms. Roseman led the Pledge to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION – moved to the end of the meeting

A.. Contract Negotiations Update

9. SUPERINTENDENT’S REPORT

A. Recognition of Peggy Nerney—Resolution Presented by Senator Jennifer Beck

Dr. Morana congratulated Mrs. Nerney on the recognition that she received as the Educational Support Person of the Year for Monmouth County. Senator Jennifer Beck then presented Mrs. Nerney with a resolution honoring her for her accomplishments and dedication to the students.

Following the presentation, Senator Beck took a few minutes to express her support to the Red Bank community during the complex economic times ahead. She spoke of her willingness to act as a resource for the community and her understanding about the difficult decisions that will have to be made to deal with the budget cuts.

B. Math 24 and Study Island Presentations – Middle School Students

Ms. Borns and Mr. Clark introduced the student presenters for Math 24 and Study Island. Each student demonstrated the components of the software program, including the ability to access them outside of school hours. The students were clearly excited about the programs that are being utilized as part of their math instruction. Student presenters were: Tyriik Murad, Nacier Roundtree and Kinga Stopka.

C. Recognition of *Asbury Park Press* Middle School Essay Contest Winners

Dr. Morana announced the winners of the *Asbury Park Press* Student Voices Essay contest and the winner of the cartoon illustration entry. The Red Bank Middle School represented the first and second place winners in the essay contest, and the winner of the illustration entry. Dr. Morana expressed her pride in the students. Dr. Morana and Ms. Roseman presented the students with Certificates of Appreciation for first place to Alana Ramirez; second place to Monica Urena; and although Marvin Olivares was not present for the meeting, he will receive a certificate for the winning cartoon entry. Ms. Roseman thanked the students for representing the district so well and encouraged them to keep up the good work.

10. CORRESPONDENCE - NONE

11. REVIEW OF REGULAR MEETING AGENDA

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12. PRESIDENT’S REPORT

A. Committee Reports – Curriculum & Instruction, Policy, Finance, and Facilities.

B. Count Basie Field Open-Space Grant Update – Stanley Sickels

Mr. Sickels provided information on the turf field that will be funded through the Open Space Grant and increased contributions from Red Bank Catholic High School. It is expected to have the project completed by July. There was a discussion regarding upgrading the other fields and adding fencing for security.

Ms. Darrow explained that the district owns a portion of the fields and since the 1980’s has leased it to the Borough. The lease provides for the Borough to make improvements to the fields, and the turf constitutes an improvement. Mr. Sickels provided examples of the types of improvements that have been made to the fields by the Borough--upgrades to lighting, putting in additional fields, ADA restrooms, and overall maintenance of the fields.

There was a discussion on the cost of the project, with a Board member speculating that the costs may be higher than anticipated. Mr. Sickels stated that the feeling is the costs may be lower with the state of the economy and the increased number of vendors who provide the materials.

13. HEARING OF PUBLIC - NONE

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

14. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

15. ACTION AGENDA

A request to take Motions 4850 and 3153 separately and first.

Ms. Ludwowski motioned, seconded by Ms. Jones to approve:

4850. That the Board approves the appointment of Damian Medina as Bilingual ESL/World Languages Program Master Teacher/Coach, effective February 24, 2010 through June 30, 2010, salary remains the same.

**COMMENT:** Dr. Medina was congratulated on his appointment. He expressed that he is looking forward to working in the new position to support the students, staff, and administration.

AYES: Costa, Forest, Jones, Lowe, Ludwowski, Whyte, Roseman    NAYS: None    ABSTENTIONS: None

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Mr. Forest motioned, seconded by Ms. Ludwikowski, to approve:

3153. TENTATIVE BUDGET 2010-2011

The Board of Education of Red Bank School District hereby adopts the following tentative budget for the 2010-2011 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

This budget will change upon receipt of final state aid numbers to be released after the Governor delivers his budget message between March 16-18, 2010, and after the NJ Department of Education Monmouth County Executive Superintendent and Executive Business Administrator budget review. Final budget will be presented during the March 30, 2010 Public Budget Hearing.

Anticipated Enrollment 1,100

Expenditures

General Current Expense	<u>14,775,243</u>
Capital Outlay	<u>0</u>
Special Revenue Fund	<u>4,295,117</u>
Repayment of Debt	<u>596,854</u>
Total Expenditures	<u><u>19,667,214</u></u>

Revenue

<u>General Fund</u>	
..Budgeted Fund Balance	<u>0</u>
..Local Tax Levy	<u>12,068,462</u>
..Misc Revenue	<u>24,000</u>
..Tuition	<u>83,711</u>
..State Aid	<u>2,418,481</u>
<u>Special Revenue Fund</u>	
..State Aid	<u>3,211,926</u>
..Federal Aid	<u>1,263,780</u>
<u>Debt Service Fund</u>	
..Budgeted Fund Balance	<u>18,574</u>
..Local Tax Levy	<u>578,280</u>
..State Aid	<u>0</u>
Total Revenue	<u><u>19,667,214</u></u>

As per NJAC 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2010-11 tentative budget includes a maximum travel appropriation of \$150,000. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

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**COMMENT:** Dr. Morana reviewed the background of the budget process and the challenges we face due to the state aid cuts for 2009-2010, the loss of surplus for 2010-2011, and the unknown amount of state aid to be cut for 2010-2011. Essentially, districts are in the position to budget for a variety of unknowns, and the information available is that there will be a significant state aid reduction representing 5%-15% from 2009-2010.

As the Board is aware, the amount of state aid that the district receives, after the Charter School transfer, is approximately 25% of the total amount. We are at an unfair disadvantage. Although our state aid has been cut for 2009-2010, and the use of surplus to offset the cut is required, the amount transferred to the Charter School remains the same.

We will keep the Board apprised as more information is received. Final state aid numbers are to be released March 18.

Ms. Darrow explained the status of the proposed budget's expenditures and revenue, highlighting the ongoing changes that are being made in response to the budget unknowns. The final budget will be adopted and presented at the public hearing on March 30, 2010. Ms. Darrow advised the Board that this proposed, tentative budget reflects a 5% cut in state aid and it is possible that the state aid reduction will be more than 5%.

AYES: Forest, Jones, Lowe, Ludwikowski, Whyte, Roseman      NAYS: Costa      ABSTENTIONS: None

Ms. Jones motioned, seconded by Ms. Whyte, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3140. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Julius Clark	02/24/10, 03/09/10, 03/25/10, 04/16/10, 04/28/10, 05/04/10, 05/26/10 & 06/30/10 7:30 a.m. – 10:30 a.m.	RBRHS, Red Bank, NJ	\$0.00	Algebra Workshops	NA
Mari McMahan	02/24/10 9:00 a.m. – 4:00 p.m.	Mercerville, NJ	\$0.00	21 <sup>st</sup> CCLC Project Directors' Meeting	NA
Andrea Fontenez	02/25/10 9:00 a.m. – 1:00 p.m.	Rutgers Univ., Piscataway, NJ	\$0.00	Effective Collaborations with Parents, Community Members, and Organizations	NA

James Pierson	02/26/10 8:00 a.m. – 3:00 p.m.	Elizabeth, NJ	\$0.00	Site Visit – Elizabeth High School	NA
John Bombardier	02/26/10, 03/26/10, 04/23/10 & 05/21/10 12:00 p.m. – 3:30 p.m.	Princeton, NJ	\$0.00	Preschool Research Network Meetings	NA
Laura Morana	02/26/10, 03/26/10, 04/23/10 & 05/21/10 12:00 p.m. – 3:30 p.m.	Princeton, NJ	\$0.00	Preschool Research Network Meetings	NA
Danielle Yamello	02/26/10, 03/26/10, 04/23/10 & 05/21/10	Princeton, NJ	\$0.00	Preschool Research Network Meetings	NA

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	12:00 p.m. – 3:30 p.m.				
Jayne Frankenfield	03/05/10 12:30 p.m. – 3:00 p.m.	Edison, NJ	\$0.00	NJDOE Technology K-12 Technical Assistance Training	NA
Alyssa Miller	03/05/10 12:30 p.m. – 3:00 p.m.	Edison, NJ	\$0.00	NJDOE Technology K-12 Technical Assistance Training	NA
Laura Morana	03/05/10 3:00 am. – 4:30 p.m.	Brooklyn, NY	\$0.00	Rutgers University GLO Poster Presentation	NA
John Bombardier	03/15/10 12:30 p.m. – 4:30 p.m.	Parsippany, NJ	\$0.00	DTC Training – NJ ASK	NA
Richard Cohen	03/16/10 8:30 a.m. – 12:30 p.m.	Parsippany, NJ	\$0.00	DTC Training – NJ ASK	NA
Maria Iozzi	03/16/10 8:30 a.m. – 12:30 p.m.	Parsippany, NJ	\$0.00	DTC Training – NJ ASK	NA
Annie Darrow	03/17/10 9:00 a.m. – 12:00 p.m.	Mt. Laurel, NJ	\$0.00 Part of Subs.	NJASBO Critical Issues You Need to Know to Put Together a Seniority List	NA
Janet Jones	03/18/10 7:00 p.m. – 10:00 p.m.	Neptune, NJ	\$0.00	NJSBA Legal 7 Practical Perspectives of Effective Boardmanship	NA
James Pierson	03/19/10 8:00 a.m. – 3:15 p.m.	Union, NJ	\$0.00	“Because We Believe” NJ Middle School Association Conference	NA
Terry Ullmann	03/19/10 8:30 a.m. – 12:30 p.m.	Lincroft, NJ	\$0.00	Conference on School Health	NA
Laura Morana	03/23/10 9:00 a.m. – 12:00 p.m.	Mt. Olive, NJ	\$0.00 Part of Subs.	NJASBO Critical Issues You Need to Know to Put Together a Seniority List	NA
Jayne Frankenfield	05/07/10 8:30 a.m. – 11:30 a.m.	Union, NJ	\$0.00	Navigating the Legal Landmines Around New Technologies Session I	NA
Joseph Christiano	05/13/10 7:30 a.m. – 3:00 p.m.	Pomona, NJ	\$178.00	NJ Educational Technology Institute Conference	11-000- 252- 890-T00
John Bombardier	06/17/10 8:30 a.m. – 3:00 p.m.	Edison, NJ	\$0.00	Creating 21 <sup>st</sup> Century NJ Schools – Phase 2	NA
Laura Morana	07/23/10 8:30 a.m. – 3:00 p.m.	Edison, NJ	\$0.00	Creating 21 <sup>st</sup> Century NJ Schools – Phase 2	NA

3141. BUDGET TRANSFERS

To ratify any budget transfers effective January per the transfer report.

3142. BILLS PAYMENT

To approve payment of final bills for January 2010 and for bills as of February 2010.

3143. APPROVE MINUTES

To approve minutes of the Board meeting of January 12 and 29, 2010.

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3144. APPROVAL OF SECRETARY/TREASURER'S REPORT

*Pursuant to 18A:6-59*

Approve the January 2010 Report of the Treasurer and the January 2010 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3145. REVISION OF REQUISITION OF TAXES

To approve the revision of the April 28, 2009 approved Requisition of Taxes for Debt Service 2009-2010 to reflect the use of \$18,471 budgeted fund balance.

From		To
July 1, 2009	\$270,867	\$261,631
December 1, 2009	\$270,867	<u>\$261,631</u>
Total:	\$541,734	\$523,262

3146. CUSTODIAL/MAINTENANCE UNIFORMS

Approve the purchase of custodial and maintenance uniforms for the 2009-2010 school year from Bob's Uniform Shop as the lowest priced vendor.

3147. DONATION

To accept with gratitude the generous donation from the Amy Lloyd Family Charitable Fund in the amount of \$5,500.00 to honor her mother and her children's grandmother by providing funds for updated or new materials for the Maxine Polonsky Library, which was named to honor her memory.

3148. DONATION

To accept with gratitude the generous donation of cocoa and baked goods with an approximate value of \$100.00 from Starbucks, Shrewsbury, NJ, for the Saturday Academy students.

3149. DONATION

To accept with gratitude the generous donation of incentive certificates with an approximate value of \$620.00 from Smoothie King, Red Bank, NJ, for the Saturday Academy students.

3150. DONATION

To accept with gratitude the generous donation of office supplies with an approximate value of \$1,500.00 from Yale Hook and Eye, Newark, NJ.

3151. DONATION

To accept with gratitude the generous donation of Crayola markers and blank DVDs/CDs for the Middle School, with an approximate value of \$100.00 from Mr. Reed Talada, Los Angeles, CA.

3152. AUXILIARY SERVICES

To approve Monmouth-Ocean Education Services Commission (MOESC) to provide auxiliary services funded through IDEIA ARRA Funds for non-public school students with disabilities from July 1, 2009 – September 30, 2011.

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PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4845. That the Board accepts the resignation of Yamilette Henke, Middle School Spanish Teacher, effective April 1, 2010.
- 4846. That the Board approves the stipend of \$250.00 for Middle School Custodian Felicia Wilson for renewal of a Black Seal License, effective December 19, 2009 through June 30, 2010. Account #11-000-262-100-005.
- 4847. That the Board approves a three-day unpaid leave of absence for Carla Chicas, on March 3, 4, and 5, 2010.
- 4848. That the Board approves the following professional development tuition reimbursement as per contract.

James Brown	Fairleigh Dickinson University Personnel & Evaluation Course Number – EDUC-6703-83 Curriculum Program/Evaluation & Student Assessment Course Number – EDUC-6718-85 6 Credits @ \$577.00 each Fall 2009	\$3,462.00
Carla Chicas	Georgian Court University Technology for Inclusive Education Course Number – EDC 5158 Foundations of Inclusive Education Course Number – EDC 5110 6 Credits (IA) Fall 2009	\$700.00
Joseph Christiano	NJ Institute of Technology Database Design, Management & Applications Course Number – IS 431 Analysis & System Design Course Number – IS 390 6 Credits @ \$412.00 each Fall 2009	\$2,472.00
Ivelis Gomez	Brookdale Community College Life Sciences Course Number – BIOL 105 4 Credits @ \$115.00 each Fall 2009	\$460.00
Wendy Turnock	Monmouth University Advanced Practice with Children Course Number – SW 671 3 Credits @ \$577.00 each Fall 2009	\$1,731.00

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4849. That the Board approves the following as Guest Teacher/Nurse effective February 24, 2010 through June 30, 2010.

Jenna Cavades-Fonseca	Teresa McCue	Cathleen Reardon
Kathryn Eagles	Kevin McGee	Heather Schlisserman
Tina Martelloni	Sophia Petruzzelli	

4850. That the Board approves the appointment of Damian Medina as Bilingual ESL/World Languages Program Master Teacher/Coach, effective February 24, 2010 through June 30, 2010, salary remains the same.

4851. That the Board approves 20 hours beyond the school day for Damian Medina to fulfill the responsibilities of Bilingual/ESL/World Languages Programs Master Teacher/Coach until a Bilingual Teacher replacement is appointed, effective February 24, 2010 through June 30, 2010, at the stipulated negotiated contractual rate of \$30.00 per hour (pending completion of RBBEA contract negotiations). Account #11-240-100-101-002

EXTRA WORK/EXTRA PAY

4852. That the Board approves the participation and compensation for the following staff members to facilitate the 21<sup>st</sup> Century Community Service Learning Grant Programs for the 2009-2010 school year at the stipulated negotiated contractual rate (pending completion of RBBEA contract negotiations). Account #20-460-100-100-004.

Activity / Club	Advisor	Hours per week	Days					Time (PM)		
			M	T	W	T	F	3:10 - 4:10	4:10 - 5:10	5:10 - 6:10
Book Club	Beth Willoughby	1 Hr. x \$30.00 (new club)				X		X		
Homework Club	Crista Klemser	6 Hrs. x \$30.00 (new club)	X		X		X	X		
Cheerleading Club	Vanessa Banks	6 Hrs. x \$17.00 (change in days)		X	X	X		X	X	
After-School Attendance Clerk	Anisa Abella	10 Hrs. x \$10.00 (new position)	X	X	X	X	X	X		
After-School Attendance Clerk	Jessica Santamaria	10 Hrs. x \$10.00 (new position)	X	X	X	X	X	X		
Choir/Music Teacher	Toni Brown	1 Hr. x \$30.00 (new position)		X					X	
Choir/Music Assistant	Quanisha Frost	2 Hrs. x \$17.00 (new position)		X				X	X	

4853. That the Board approves the termination of the 21<sup>st</sup> Century Community After School Garden Club effective February 2010.

4854. That the Board approves Stafford Cutler for extra work, extra pay for the 2009-2010 school year for hours outside of his work day at \$12.00/hr. Extra work, extra pay is defined as filling in as a substitute custodian and to cover projects that cannot be completed during the regular work day. All work will be preapproved by Business Administrator. Account #11-000-262-100-015.

4855. That the Board approves Julius Clark as Saturday Detention Monitor on an as-needed basis, not to exceed 2 Saturdays per month, 3 hours per Saturday, February 2010 through June 2010, at the stipulated negotiated contractual rate of \$30.00 per hour (pending completion of RBBEA contract negotiations). Account #11-130-100-101-002



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4856. That the Board approves Mary Wyman as substitute Saturday Detention Monitor on an as-needed basis, not to exceed 2 Saturdays per month, 3 hours per Saturday, February 2010 through June 2010, at the stipulated negotiated contractual rate of \$30.00 per hour (pending completion of RBBEA contract negotiations). Account #11-130-100-101-002.
4857. That the Board approves John Bombardier as Saturday Academy Programs Coordinator substitute on an as-needed basis, effective February 20, 2010 through May 31, 2010, at the hourly rate of \$30.00 per hour. (SES Funded)

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6073. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Location	Date
The Paper Moon Theater, Atlantic Highlands, NJ (all PreK classes)	01/26/10 & 01/27/10
Primary School, Red Bank, NJ (Middle School Band)	02/05/10
AT&T, Holmdel, NJ (Grades 7 and 8)	02/25/10
Honor Roll Incentive Trip, Grades 4 and 5, Harmony Lanes, Middletown, NJ	03/08/10 (rescheduled from 2/16/10)
Honor Roll Incentive Trip, Grades 6, 7, and 8, Harmony Lanes, Middletown, NJ	03/09/10 (rescheduled from 2/17/10)
Primary School, Outside Organizations and Companies, Red Bank, Wall, Middletown, and Shrewsbury, NJ (Student Leadership Day, Grade 8)	03/11/10
Adventure Aquarium, Camden, NJ (21 <sup>st</sup> CCLC)	03/13/10
Medieval Times, Lyndhurst, NJ (Grade 6)	03/19/10
Novartis Pharmaceutical Corporation, E. Hanover, NJ (Middle School Students)	03/29/10-04/01/10
The Adventure Aquarium, Camden, NJ (Grade 4)	05/25/10
Constitution Convention Center, Philadelphia, PA (Grade 7)	05/27/10

6074. That the Board authorizes the Superintendent to enter into a partnership with the NJ Department of Education, Office of Special Education Programs (NJOESP) for a special education preschool study and to accept the \$2,012.00 to support the implementation of the State's timelines throughout the 2009-2010 school year.
6075. That the Board authorizes the Superintendent to accept the funds in the amount of \$10,000.00 to support the program implementation of the PreK-3 Initiative sponsored by the Association for Children of New Jersey (ACNJ) and the Foundation for Child Development, effective January 1, 2010 through August 2010.
6076. That the Board authorizes the Superintendent to accept the award of the Office Depot Gift Card worth \$200 and online resources for the Great American Financial Resources Classroom Makeover Contest.
6077. That the Board approves the LLAMAME, LLC for an additional \$375.00 for work performed in conjunction with the ESL/Bilingual Program for the 2009-2010 school year (originally approved on November 10, 2009). Account #11-240-100-320-000

AYES: Costa, Forest, Jones\*, Lowe, Ludwikowski, Whyte, Roseman    NAYS: None  
 ABSTENTIONS: \*Jones abstained on her travel

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16. HEARING OF THE PUBLIC – NONE

17. OLD BUSINESS

- Question about status of field trips that were approved this evening. Clarification that the elimination of field trips is proposed for the 2010-2011 school year. Dr. Morana will contact Miss Lowe to discuss the trip to the senior center.

18. NEW BUSINESS – NONE

At this time Mr. Forest left the meeting.

19. EXECUTIVE SESSION

A. Contract Negotiations Update

At 9:20 pm Ms. Jones motioned, seconded by Ms. Ludwikowski, to move to Executive Session

20. RETURN TO PUBLIC SESSION/ADJOURNMENT

Upon return to Public Session Ms. Costa motioned, seconded by Ms. Ludwikowski, to adjourn.  
Meeting adjourned at 9:41 pm.

Respectfully submitted,

Anne E. Darrow  
School Business Administrator/Board Secretary