

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
OCTOBER 13, 2009

MINUTES

CALL TO ORDER – 7:00 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2009. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

Present: Ben Forest, Rosemarie Kopka, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman
Absent: Grace Costa, Janet Jones, Rickey Tharrington, Peter Noble

FLAG SALUTE

Ms. Roseman led the Flag Salute.

RESOLUTION FOR EXECUTIVE SESSION

Ms. Kopka motioned, seconded by Mr. Forest, to move to Executive Session.

- A. Count Basie Property
- B. Teacher Contract Negotiations – Update
- C. Personnel Leave of Absence Update

CALL TO ORDER – 8:00 p.m.

Board reconvened to Public Session.

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I. SUPERINTENDENT'S REPORT

- A. Monmouth Ocean Counties' Shared Service Insurance Fund (MOCSSIF) 2008-2009 Safety Award
Dr. Morana asked Ms. Darrow to provide the Board with information on the Safety Award. As a result of reviewing and analyzing workers' compensation claims and incident reports, weekly facilities meetings, staff safety training, and Tom Berger's and Michael Isley's commitment to custodial staff, safety, training and procedures, Ms. Darrow indicated that this is the district's second year of receiving the MOCSSIF Safety Award.
- B. Enrollment Report
Dr. Morana reviewed the projected enrollment for 2010-2011 based on assumptions for expansion of the PreK program, as well as historic trends. She stressed that this was an estimate and we will be following enrollment closely.
- C. H1N1 Update
Dr. Morana advised the Board that every school district is required to have an H1N1 plan in place. The district is working closely with the Health Department as well as the Monmouth County Superintendent's Office. She will be meeting with the Visiting Nurses Association (VNA), as well as school nurses to review the plan. Dr. Morana indicated that the district will look at having the vaccination available during school hours. A letter will go home to families with information on the vaccination site, procedures for receiving the vaccine, and a consent form that needs to be completed by parents/guardians, Dr. Morana then distributed a handout on H1N1 updates. (copy in Board book)

II. CORRESPONDENCE

None

III. REVIEW OF REGULAR MEETING AGENDA

No comments

IV. PRESIDENT'S REPORT

None

V. HEARING OF PUBLIC

Bylaw #060 reads . . . "Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes."

- Mr. Jim Willis and Ms. Jennifer Rosano, Safe Routes to School. Organized meeting being held at the Middle School on October 21.
- Question regarding the status of Board member Rickey Tharrington. Dr. Morana was told

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through a third party that a resignation would be coming. A letter was sent to Mr. Tharrington.

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

ACTION AGENDA

Ms. Kopka motioned, seconded by Mr. Forest, to accept the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3081. TRAVEL

| Name | Date/Time | Location | Fee | Theme | Account # |
|------------------|--|------------------|----------|--|--------------------|
| Denise Borns | 10/15/09-10/16/09 8:00 a.m. – 4:00 p.m. | Somerset, NJ | \$230.00 | Association of Math Teachers NJ | 20-231-200-500-S12 |
| F. Brooks Morris | 10/16/09 10:00 a.m. – 12:00 p.m. | Cedar Knolls, NJ | \$0.00 | DSACS School Coordinators' Meeting | NA |
| Laura Morana | 10/20/09 9:00 a.m. – 2:00 p.m. | Edison, NJ | \$0.00 | ACNJ Partners for Early Learning Retreat | NA |
| Gretchen Keane | 10/19/09, 01/11/10, 04/12/10 8:00 a.m. – 4:00 p.m. | Neptune, NJ | \$0.00 | Tools of the Mind PreK Year One | NA |
| Allyson Palian | 10/19/09, 01/11/10, 04/12/10 8:00 a.m. – 4:00 p.m. | Neptune, NJ | \$0.00 | Tools of the Mind PreK Year One | NA |

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| | | | | | |
|-------------------|--|--------------------------------|----------|--|--------------------|
| Joseph Christiano | 11/04/09 8:30 a.m. – 4:00 p.m. | Lakewood, NJ | \$0.00 | Technology Round Table | NA |
| Jayne Frankfield | 11/04/09 8:30 a.m. – 4:00 p.m. | Lakewood, NJ | \$0.00 | Technology Round Table | NA |
| Laura Morana | 11/02/09-11/05/09 8:00 a.m. – 4:00 p.m. | Harvard University, Boston, MA | \$0.00 | PreK-3 Education Promoting Early Success Training | NA |
| Danielle Yamello | 11/13/09 8:00 a.m. – 4:00 p.m. | New York, NY | \$185.00 | Building Empathy & Resilience | 11-000-223-500-004 |
| Brooks Morris | 11/17/09 7:30 a.m. – 4:15 p.m. | Somerset, NJ | \$95.00 | Ethnocultural Variables in Youth Suicide | 20-231-200-500-S12 |
| Wendy Turnock | 11/17/09 7:30 a.m. – 4:15 p.m. | Somerset, NJ | \$95.00 | Ethnocultural Variables in Youth Suicide | 20-231-200-500-S12 |
| John Bombardier | 12/02/09-12/03/09 8:00 a.m. – 4:00 p.m. | Monroe, NJ | \$435.00 | Upgrading the Curriculum for 21 st Century Learners | 20-231-200-500-004 |

3082. OUT-OF-DISTRICT PLACEMENT

To approve the out-of-district placement, prorated tuition, and services needed for Student ID 21168, in the amount of \$96,547.20, effective October 5, 2009 through June 30, 2010.

| School | Location | Tuition | Nursing Cost | Transportation |
|---------------------|---------------|-------------|--------------|----------------|
| School for Children | Eatontown, NJ | \$43,147.20 | \$53,400.00 | TBD |

COMMENTS:

- Comment was made regarding unanticipated out-of-district placements. Dr. Morana advised that we are monitoring this very closely. Nursing services are provided on a per diem basis; and if the student is absent, the service will be called in advance to cancel for that day.
- There was a discussion about how special education out-of-district placements are budgeted and the difficulties in addressing new placements. By having quality special education programs in-district, we have eliminated the need for approximately four students to be placed in outside programs.

3083. AVID TUTOR

To approve Tiffany McKenna as an AVID tutor, not to exceed 2 hours per week, at the hourly rate of \$12.00, effective October 21, 2009 through June 30, 2010.

Account #20-019-100-300-AVD.

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PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4759. That the Board accepts the resignation of David Ruthenbeck, Middle School Custodian, effective September 18, 2009.
4760. That the Board approves an unpaid leave of absence with benefits for Michael Melton, under the Family Leave Act, effective October 19, 2009 through November 30, 2009.
4761. That the Board approves the adjustment Susan Berrios' appointment from Long-Term ESL Teacher to ESL Teacher, effective October 14, 2009 through June 30, 2010 (salary remains unchanged).
4762. That the Board approves the transfer of Jamie Herman from Grade 5 LAL to Grade 5 Social Studies for the 2009-2010 school year.
4763. That the Board approves the appointment of John Adranovitz (replacing Jamie Herman) as Middle School Grade 5 LAL teacher effective October 26, 2009 through June 30, 2010. Account #11-130-100-101-002
4764. That the Board approves the adjustment to Daphne Keller's salary from \$28,800.00 per year to a part-time BA Step 12 annual salary of \$29,385.00 (pending completion of RBBEA contract negotiations), effective September 1, 2009 through June 30, 2010. Account #20-218-200-104-P10
4765. That the Board approves the appointment of Richard Aldaz, Middle School Bilingual Math Teacher (replacing Ruben Bran), at a BA Step 1 prorated annual salary of \$43,690.00 (pending completion of RBBEA contract negotiations), effective October 16, 2009 through June 30, 2010. Account #11-130-100-101-002
4766. That the Board approves the transfer of Aisha Person, Middle School Instructional Assistant, to Grant Management Clerk, Board Office, effective September 29, 2009 through June 30, 2010.

EXTRA WORK/EXTRA PAY

4767. That the Board approves Michelle Klotzkin to complete all Bilingual/ESL Program related tasks on an as-needed basis, effective August 1, 2009 through June 30, 2010. Account #11-240-100-101-060
4768. That the Board approves Amy Campbell as Intramural Soccer Coach for the 2009-2010 school year, at the negotiated contractual stipend of \$1,769.00 (pending completion of the RBBEA contract negotiations). Account #11-402-100-100-002
4769. That the Board approves the following Middle School staff members' participation and compensation in AVID Site Team meetings during the 2009-2010 school year, 2 hours per month each, not to exceed 20

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hours each, at the stipulated negotiated contractual rate of \$30.00 per hour (pending completion of the RBBEA contract negotiations). Account #20-019-200-101-COA

| | | |
|-------------------|-------------------|-----------------|
| Denise Borns | Christa Klemser | Wendy Turnock |
| Julius Clark | Damian Medina | Mayra Velasquez |
| Jonathan Colavita | Melissa Osmun | Mary Wyman |
| Mark Costa | James Pierson | |
| Chris Ippolito | Kimberlee Sherman | |

4770. That the Board approves the participation and compensation for staff to facilitate the 21st Century Community Service Learning Grant Programs for the 2009-2010 school year at the stipulated negotiated contractual rate (pending completion of RBBEA contract negotiations). Account numbers are as follows - Teachers and Instructional Assistants 20-460-100-100-004.

| Activity / Club | Advisor | Hours per week | Days | | | | | Time (PM) | | |
|--------------------------------------|-------------------|------------------|------|---|---|---|---|-------------|-------------|-------------|
| | | | M | T | W | R | F | 3:10 – 4:10 | 4:10 – 5:10 | 5:10 – 6:10 |
| Build It | Nancy Pape | 2 hrs x \$30/hr | X | X | | | | X | | |
| Study Skills Workshop | Vanessa Banks | 5 hrs x \$17/hr | X | X | X | X | X | X | | |
| Study Skills Workshop | Patricia McGreevy | 10 hrs x \$17/hr | X | X | X | X | X | X | X | |
| AVID Community Service | Kelly Murphy | 6 hrs. x \$17/hr | X | | X | | | X | X | X |
| ESL Online Enrichment/ Homework Club | Susan Berrios | 4 hrs. x \$30/hr | X | X | | | | X | X | |
| ESL Homework Club | Luz Nieves | 1 hr. x \$30/hr | | | X | | | X | | |
| Activity / Club | Advisor | Hours per week | Days | | | | | Time (AM) | | |
| Study Skills | Kristine Guzman | 4 hrs. x \$30/hr | | X | X | X | X | 7:15 – 8:00 | | |

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6032. That the Board approves the agreement between AVID Center and the Red Bank Borough Board of Education for the training and implementation of AVID Elementary curriculum, for the period of July 1, 2009 through June 30, 2010 in the amount of \$18,621.00. Account # 20-019-200-320-AVD.
6033. That the Board authorizes the Superintendent to approve the application for the PestWorldForKids.org and the National Pest Management Association (NPMA) Public Service Announcement (PSA) Contest.
6034. That the Board authorizes the Superintendent to approve teacher applications as submitted for the Great American Financial Resources Classroom Makeover Contest.
6035. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

| Location | Date |
|---|----------|
| Trenton War Memorial Theater, Trenton, NJ (Grades 4-8 Orchestra) | 11/18/09 |

AYES: Forest, Jones, Kopka, Lowe, Ludwikowski, Roseman NAYS: None
ABSTENTIONS: None

VI. HEARING OF THE PUBLIC
None

VII. OLD BUSINESS
None

VIII. NEW BUSINESS

- A flyer was distributed for candidates' night at River Street Commons
- Question about whether there was a library committee; Dr. Morana indicated no, a library committee does not exist.

IX. EXECUTIVE SESSION
At 8:45 pm Mr. Forest motioned, seconded by Ms. Ludwikowski, to recess to Executive Session.

X. RETURN TO PUBLIC SESSION
ROLL CALL:
Present: Ben Forest, Janet Jones, Rosemarie Kopka, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman
Absent: Grace Costa, Rickey Tharrington, Peter Noble

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XI. ADJOURNMENT

At 9:15 pm Ms. Lowe motioned, seconded by Ms. Ludwikowski, to adjourn the meeting.

Respectfully submitted,

Anne E. Darrow
Board Secretary/School Business Administrator