

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
SEPTEMBER 15, 2009

MINUTES

CALL TO ORDER – 7:30 PM – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2009. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

Present: Grace Costa, Ben Forest, Janet Jones, Rosemarie Kopka, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Peter Noble

Absent: Rickey Tharrington

Also present: Laura C. Morana, Superintendent

FLAG SALUTE

Mr. Noble led the Salute to the Flag.

Following the Salute Mr. Noble requested a moment of silence in remembrance of Jonelle Melton and offered condolences to Beth Smith on the loss of her Mother.

RESOLUTION FOR EXECUTIVE SESSION - NONE

I. SUPERINTENDENT'S REPORT

A. Passing of Jonelle Melton, Social Studies Teacher

Dr. Morana told the Board that Jonelle has had an impact on staff, students, and families. Jonelle stressed to her students that education was an important vehicle to become successful. Although today was a difficult day, Dr. Morana saw that everyone in the school community came together as a family. Staff is dealing with their own grief, and we are ready for the children with support services from the Regional High School and TLC to ensure support. We had our employee assistance plan representative available at the school for our staff members. No details on the tragic event, or arrangements, have been shared yet. Dr. Morana indicated that as a district we will miss Jonelle very much.

Mr. Noble attended an impromptu candlelight service at 8:00 pm Monday night.

**COMMENT: The Board acknowledges how well Dr. Morana handled the tragedy and dealt with things as smoothly as could be expected.**

B. Action Plan 2009-2010

Dr. Morana reviewed the 2009-2010 Action Plan that addressed the district goals. Copies in the Board Book.

II. CORRESPONDENCE - NONE

III. PRESIDENT'S REPORT

Mr. Noble thanked the *Asbury Park Press* and Larry Higgs for the coverage of the opening of schools.

A. Committee Reports—Finance, Community Relations, Facilities

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IV. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VI. ACTION AGENDA

Ms. Jones motioned, seconded by Mr. Forest, to approve:

BUSINESS - 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3070. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Denise Borns	09/17/09 7:30 a.m. – 9:30 a.m.	Red Bank, NJ	\$0.00	AVID Tutor Training	NA
Melissa Osmun	09/17/09 7:30 a.m. – 9:30 a.m.	Red Bank, NJ	\$0.00	AVID Tutor Training	NA
Daphne Keller	09/18/09 8:00 a.m. – 5:00 p.m.	Trenton, NJ	\$0.00	NJDOE Early Childhood Nurses Workshop	NA
Annie Darrow	09/21/09 10:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0.00	NJDOE Fiscal Year 2010 Verification Workshop Schedule	NA
Ivelis Gomez	09/21/09 10:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0.00	NJDOE Fiscal Year 2010 Verification Workshop Schedule	NA
Samantha Maurer	09/22/09 9:00 a.m. – 1:30 p.m.	Whippany, NJ	\$0.00	APA Training	NA
Terence McCall	09/22/09 9:00 a.m. – 1:30 p.m.	Whippany, NJ	\$0.00	APA Training	NA

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Name	Date/Time	Location	Fee	Theme	Account #
Maria Iozzi	09/29/09 8:30 a.m. – 11:30 a.m.	Union, NJ	\$0.00	Creating 21 <sup>st</sup> Century NJ Schools	NA
Denise Borns	09/30/09 8:30 a.m. – 3:30 p.m.	New Brunswick, NJ	\$0.00	Organizing Instruction & Study to Improve Learning	NA
Wendy Turnock	10/01/09, 12/03/09, 01/07/10, 02/04/10, 05/06/10, 06/03/10 8:30 a.m. – 10:00 a.m.	Freehold, NJ	\$0.00	Traumatic Loss Coalition for Youth	NA
John Bombardier	10/02/09 9:00 a.m. – 4:00 p.m.	Hillburn, NY	\$10.00	AVID District Directors' Meeting	20-231-200-500-004
John Bombardier	10/05/09 9:00 a.m. – 3:00 p.m.	Monroe, NJ	\$0.00	PreK-3 Vision Conference	NA
Samantha Maurer	10/14/09, 12/09/09, 01/07/10, 03/11/10 8:00 a.m. – 4:00 p.m.	Monroe, NJ	\$0.00	Early Childhood Leadership Series	NA
Andrea Fontenez	10/15/09 9:00 a.m. – 1:00 p.m.	Somerset, NJ	\$75.00	Strategies for Nurturing Young Writers	NCLB
Maria Iozzi	10/19/09 8:00 a.m. – 4:00 p.m.	Trenton, NJ	\$0.00	21 <sup>st</sup> Century Project Directors' Meeting	NA
Paula Collins	10/19/09, 01/11/10, 04/12/10 9:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind, PreK Year 1	NA
Lisa Miskanich	10/19/09, 01/11/10, 04/12/10 9:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind Workshop PreK Year 1	NA
Samantha Maurer	10/19/09, 01/11/10, 04/12/10 9:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind Workshop PreK Year 1	NA
Reyna Torres	10/19/09, 01/11/10, 04/12/10 9:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind Workshop PreK Year 1	NA
Mayra Velasquez	10/20/09 8:30 a.m. – 3:30 p.m.	Newark, NJ	\$0.00	Improving Adolescent Literacy	NA
Martha Carvajal	10/21/09, 12/16/09, 03/10/10 9:00 a.m. – 3:00 p.m.	Hoboken, NJ	\$0.00	Tools of the Mind Workshop Year 1	NA
Andrea Fontenez	10/21/09, 12/16/09, 03/10/10 9:00 a.m. – 3:00 p.m.	Hoboken, NJ	\$0.00	Tools of the Mind Workshop Kindergarten Year 1	NA
Laura Lin	10/21/09, 12/16/09, 03/10/10 9:00 a.m. – 3:00 p.m.	Hoboken, NJ	\$0.00	Tools of the Mind Workshop Kindergarten Year 1	NA
Michelle Leonardo	10/21/09, 12/16/09, 03/10/10 9:00 a.m. – 3:00 p.m.	Hoboken, NJ	\$0.00	Tools of the Mind Workshop Kindergarten Year 1	NA
Joseph Christiano	10/23/09 8:30 a.m. – 4:00 p.m.	Lakewood, NJ	\$0.00	Technology Round Table	NA

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Jayne Frankenfield	10/23/09 8:30 a.m. – 4:00 p.m.	Lakewood, NJ	\$0.00	Technology Round Table	NA
John Bombardier	10/29/09 12:30 p.m. – 3:30 p.m.	Union, NJ	\$0.00	Creating 21 <sup>st</sup> Century Schools	NA
Beth Willoughby	11/13/09 – 11/14/09 8:00 a.m. – 4:00 p.m.	East Brunswick, NJ	\$130.00	NJ Association of School Librarians (NJASL)	11-000-240-800-002
Ann Roseman	11/15/09-11/17/09 8:00 a.m. – 5:00 p.m.	San Antonio, TX	\$460.00 Registration \$400.00 Hotel \$350.00 Airfare \$130.00 Per Diem	AVID Superintendents' Collaborative Juntos Conference	NCLB
Brooks Morris	11/17/09 8:00 a.m. – 4:00 p.m.	Somerset, NJ	\$0.00	Ethnocultural Variables in Youth Suicide	NA
Kathy Feeny	12/14/09 1:00 p.m. – 3:00 p.m.	Trenton, NJ	\$0.00	ACCESS for ELLS Training	NA
Samantha Maurer	12/17/09, 03/08/10 9:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind Workshop, Pre-K Year 2	NA
Laura Morana	03/19/10 8:00 a.m. – 12:00 p.m. (rescheduled from 03/26/10)	Neptune, NJ	\$0.00	County Superintendents' Roundtable Meeting	NA

3071. **BILLS PAYMENT**

To approve payment of post-meeting bills for August and September 2009 per the bills list presented.

3072. **BUDGET TRANSFERS**

To ratify any budget transfers effective July 2009 per the transfer report previously distributed in writing to the Board.

3073. **APPROVE MINUTES**

To approve minutes of the Board meeting of August 11 and 18, 2009 as previously distributed to the Board.

3074. **APPROVAL OF SECRETARY/TREASURERS REPORT**

*Pursuant to 18A:6-59*

Approve the June 2009 Report of the Treasurer and the June 2009 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

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3075. APPROVAL OF SECRETARY/TREASURERS REPORT

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3076. APPROVAL OF COMPENSATION

To approve the compensation of \$700 per year to Tom Berger, Director of Facilities and to Michael Isley, Assistant Director of Facilities for all mileage expense and use of personal vehicles.

3077. TUITION STUDENT

To approve Student ID# 1834862214 as a tuition student from Highlands for the 2009-2010 school year, at a total cost of \$30,935.00, which includes tuition and related services for the student.

3078. TUITION STUDENT

To approve Student ID# 42022 as a tuition student from Oceanport for the 2009-2010 school year, at a total cost of \$49,466.00, which includes the annual salary and benefits of a personal aide, and related services for the student.

3079. CHILD NUTRITION PROGRAM

To approve awarding the 2009-2010 food service Child Nutrition Program management contract to Chartwells Dining Services, a division of Compass Group, for a management fee of \$0.165 per meal and an administrative fee of \$16,762 Chartwells guarantees a profit of \$40,000.

3080. DONATION

To approve with gratitude the donation from Mari McMahon and family to purchase samples and to replenish the consumable items used in the 8<sup>th</sup> Grade Science program, not to exceed \$1,000.00.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4748. That the Board approves the following resolution:

- A. Ms. Jannett Pacheco (“Ms. Pacheco”) is a tenured Supervisor employed by the Board of Education of the Borough of Red Bank, in the County of Monmouth (“Board of Education”).
- B. The Board of Education and Ms. Pacheco have entered into an agreement (“Agreement”) as of September 15, 2009 which provides *inter alia* that the title of Ms. Pacheco’s position be changed from Supervisor of Bi-Lingual Education/English as a Second Language to Supervisor of Special Projects which will include certain teaching duties and specific administrative duties.
- C. The Board of Education has reviewed the Agreement between the Board of Education and Ms. Pacheco.
- D. Ms. Pacheco has tendered her irrevocable letter of resignation as an employee of the Board of Education effective June 30, 2010.

**NOW, THEREFORE**, be it resolved as follows:

1. The Recitals set forth above are incorporated into and made a part of this Resolution.
2. The Board of Education has had an opportunity to review the Agreement and the irrevocable letter of resignation signed by Ms. Pacheco with legal counsel to the Board of Education, has had an opportunity to

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discuss same in Executive Session and is satisfied that the Agreement will serve the best interests of the school district and its students.

3. The Board of Education hereby accepts the irrevocable letter of resignation forwarded to the Board of Education by Ms. Pacheco.
4. The Board of Education hereby authorizes the President and Secretary respectively of the Board of Education to sign the Agreement in the form submitted to the Board of Education and reviewed by the Board of Education with its legal counsel and further directs its President, Secretary and Superintendent of Schools to take any and all action necessary to fulfill the terms and conditions of the Agreement.

4749. That the Board approves an unpaid leave of absence for Fanny McKenty, Middle School Hall Monitor, effective September 2, 2009 through September 30, 2009.

4750. That the Board accepts the resignation of Ruben Bran, Middle School Bilingual Math Teacher, effective November 9, 2009.

4751. That the Board approves the following staff members, positions, stipends, and/or hourly rates for the 2009-2010 school year, (pending completion of RBBEA contract negotiations).

Carol Boehm	Chorus Advisor	\$1,067.00
Account #20-231-100-101-011		
Richard McGovern	PS Intramurals	\$30.00 per hour
	Fall Soccer – 13 days	
	Floor Hockey – 13 days	
	Kickball – 13 days	
Account #11-402-100-100-001		

4752. That the Board approves the following Primary School staff members and their compensation to participate in School Improvement Team meetings, for the 2009-2010 school year, at the stipulated negotiated contractual rate of \$30.00 per hour (pending completion of RBBEA contract negotiations), not to exceed 20 hours each. Account # 20-231-200-100-001

Carol Boehm	Toni Graham	Christina Vlahos
Jana Diamond	Rick McGovern	Kathleen Ward
Andrea Fontenez	Brooks Morris	Lara Wengiel
	Danielle Yamello	

4753. That the Board approves the following Middle School staff members and their compensation to participate in School Improvement Team meetings, for the 2009-2010 school year, at the stipulated negotiated contractual rate of \$30.00 per hour (pending completion of RBBEA contract negotiations), not to exceed 20 hours each. Account #20-234-200-100-002

Denise Borns	Meredith Faistl	Wendy Turnock
Julius Clark	Samantha Maurer	Mayra Velasquez
Kristine Clayton	Damian Medina	Mary Wyman
Kathleen Doherty	Melissa Osmun	

4754. That the Board approves Cruz Roolaart and her compensation to participate in School Improvement Team meetings, for the 2009-2010 school year, at the stipulated negotiated contractual rate of \$26.00 per hour, not to exceed 10 hours. Account #20-231-200-100-001

4755. That the Board approves the appointment of Christina Vlahos, Primary School Teacher, as Primary School Before/After School Activities Coordinator, with a yearly stipend of \$6,279.00, for the 2009-2010 school year (pending completion of RBBEA contract negotiations). Account #20-234-200-100-001

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4756. That the Board approves the participation and compensation for staff to facilitate the 21<sup>st</sup> Century Community Service Learning Grant clubs for the 2009-2010 school year at the stipulated negotiated contractual rate (pending completion of RBBEA contract negotiations). Account numbers are as follows - Teachers and Instructional Assistants 20-460-100-100-004, Coordinators and Secretary 20-460-200-100-004.

Activity / Club	Advisor	Hours per week	Days					Time		
			M	T	W	R	F	3:10 – 4:10	4:10 – 5:10	5:10 – 6:10
Study Skills Workshop	Kimberlee Sherman	5 hrs x \$30/hr	X	X	X	X	X	X		
Study Skills Workshop	Earl Agee	3 hrs x \$17/hr	X		X		X	X		
Study Skills Workshop	Rachel Lella	4 hrs x \$30/hr		X	X	X	X	X		
Study Skills Workshop	Raul Rivera	5 hrs x \$17/hr	X	X	X	X	X	X		
Activity / Club	Advisor	Hours per week	Days					Time		
Chamber Ensemble	Holcombe Hurd	6 hrs x \$30/hr	X	X		X		X	X	
Recreational Activities	Earl Agee	3 hrs x \$17/hr	X		X		X		X	
Recreational Activities	Raul Rivera	5 hrs x \$17/hr	X	X	X	X	X		X	
Video Editing	Holcombe Hurd	4 hrs x \$30/hr			X		X	X	X	
Clerical Assistant	Mari McMahon	10 hrs. X \$20.00/hr	X	X	X	X	X		X	X
Director	Maria Iozzi	10 hrs. X \$40/hr	X	X	X	X	X		X	X
Co-Coordinator	Samantha Maurer	7.5 hrs. X \$30/hr	X	X	X	X	X		X	X
Co-Coordinator	Damian Medina	7.5 hrs. X \$30/hr	X	X	X	X	X		X	X
Permanent Substitute	Samantha Maurer	7.5 hrs. X \$30/hr	X	X	X	X	X		X	X
Permanent Substitute	Damian Medina	7.5 hrs. X \$30/hr	X	X	X	X	X		X	X

4757. That the Board approves the stipends for the following staff members, their hours and compensation for facilitating one extra period, effective September 14, 2009 through June 30, 2010.

Kim Stiles	1 hour per day, 2 days per week	\$4,913.00
Account #s 11-110-100-101-101 and 11-120-100-101-002		
Holcombe Hurd	1 hour per day, 5 days per week	\$5,305.15
Account #s 11-120-100-101-002 and 11-130-100-101-002		

4758. That the Board approves the following as Guest Teachers for the 2009-2010 school year, effective September 16, 2009.

Lynn Geltzeiler                                  Kathy Slavin

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CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6027. That the Board approves the submission and acceptance of the No Child Left Behind Title II-A funding for the 2009-2010 school year in the total amount of \$74,662.00 as follows:

	Original Title II-A Allocation	Revised Title II-A Allocation
Red Bank Borough Schools	\$28,207.00	\$28,641.00
Red Bank Catholic HS	30,044.00	30,014.00
St. James Grammar School	15,418.00	15,455.00
West Side Christian Academy	553.00	552.00
Totals	\$74,222.00	\$74,662.00

6028. That the Board approves the partnership between the Red Bank Schools and the Visiting Nurse Association of Central Jersey (VNACJ) effective September 1, 2009 through August 31, 2010, at no cost to the district.

6029. That the Board approves the submission and acceptance of the *No Child Left Behind* American Recovery and Reinvestment Act (ARRA) and School Improvement Fund allocations for the 2009-2010 school year:

	Title I, Part A - ARRA	Title I, Part A - SIA
Red Bank Borough Schools	\$493,602.00	\$10,942.00

AYES: Costa\*, Forest, Jones, Kopka, Lowe, Ludwikowski, Roseman, Noble

NAYS: \*Costa on 3070 ABSTENTIONS: Roseman on her travel

VII. HEARING OF THE PUBLIC - NONE

VIII. OLD BUSINESS

- Board member asked whether or not the Barbershop Quartet would be asked to come before the Board.

IX. NEW BUSINESS

- League of Women Voters presentation on Preschool
- Comment that the automated calling system worked well by allowing parents to get the phone call about Ms. Melton and was grateful that the tragedy was not discussed with students at the school.
- Open Space Grant for the Borough. Consensus was made by the Board to support the grant.

X. ADJOURNMENT

At 8:59 pm Ms. Kopka motioned, seconded by Ms. Ludwikowski, to adjourn.

Respectfully submitted,

Anne E. Darrow  
 School Business Administrator/Board Secretary