

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
AUGUST 11, 2009

MINUTES

1. CALL TO ORDER  
Board President Peter Noble called the August 11, 2009 Board Meeting of the Red Bank Board of Education to order at 7:02 pm.
2. SUNSHINE STATEMENT  
Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28 2009. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.  
Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.
3. ROLL CALL  
Present: Ben Forest, Janet Jones, Rosemarie Kopka, Carrie Ludwikowski, Ann Roseman, Peter Noble  
Absent: Grace Costa, Marjorie Lowe, Rickey Tharrington  
Also Present: Laura C. Morana, Superintendent; Peter Sokol, Esq.
4. FLAG SALUTE  
Mr. Noble led the Pledge to the Flag.
5. RESOLUTION FOR EXECUTIVE SESSION  
At 7:04 pm Ms. Jones motioned, seconded by Mr. Forest, to convene to Executive session.
  - A. Personnel 2009-2010
  - B. Negotiations Update
  - C. School Business Administrator's Contract
6. RETURN TO PUBLIC SESSION - CALL TO ORDER – 8:00 p.m.
7. SUNSHINE STATEMENT  
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9. SUPERINTENDENT'S REPORT

A. Summer Program 2009 – Update

Dr. Morana advised the Board that the summer program will be ending this week, culminating with a carnival where parents are invited to attend. This will take place on August 14. The Board was encouraged to attend.

There will be evaluation forms for parents to complete regarding every aspect of the program, including the registration process, program organization, field trips, etc. Included on the evaluation form will be an area for families to comment on strengths and challenges of the program. Staff members, including camp counselors, will also complete an evaluation form. At the end of the program a debriefing session will be held with the district and borough representatives. Stanley Sickels and Juanita Lewis are expected to be part of this debriefing as well.

B. Preschool Program Expansion/Evaluation Update

Dr. Morana advised the Board that the feedback from the New Jersey State Department of Education (NJDOE) on the SAVS Preschool evaluation was extremely positive. The focus for 2009-2010 will be on the ongoing student assessment through use of data, instructional planning for special education students that reflect specific strategies on addressing their needs. Teachers will document, through lesson plans, how students' native language will be utilized to support students—for example, materials may be sent home in Spanish so parents can help students with their homework. The district has a new preschool education liaison from the Early Childhood Education Department who reviewed the SAVS report and was very impressed. We will submit strategies to address the plan for 2009-2010.

On August 25 we will be working with the providers to have a breakfast that will bring all parties together as a kick-off event for the school year. Invitations will be sent to Board members on Friday.

C. Enrollment/Staffing Update

Enrollment is static in terms of where we were at the end of the year and now. There will be changes in Bilingual/ESL staffing as we look at data to determine students who will be exited from the program.

D. NJ ASK 3 & 4 – State Raises Bar

Dr. Morana presented information on the NJASK 3 & 4 cutoffs in response to a Board member's question about the impact on our students. Dr. Morana indicated that the change reflects the determination of how proficient and partially proficient students are identified (handout in Board book). After she provided the Board with the changes the State implemented, she explained that the State indicates it is common in the first year of any testing program that more students will start out in the partially proficient category. She provided test results for 2008-2009 and the increases in student programs. These changes are a testament of the education system we have built in terms of 21<sup>st</sup> Century skills to take students beyond college. Preliminary scores show an increase in response to the strategies the district has put in place.

There was some discussion on the reduction of time in terms of district test administration and how that impacts teachers' lessons plans. Dr. Morana indicated that teachers have to keep the reduction of time and the children will have to adjust. There was a comment that the district is putting together an educational system that improves education for all.

10. CORRESPONDENCE

A. Email from David Prown

11. REVIEW OF REGULAR MEETING AGENDA

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12. PRESIDENT'S REPORT

A. 2009-2010 Evaluation Calendar

Mr. Noble distributed the 2009-2010 Evaluation Calendar.

B. Board Retreat Follow-up – Committee Structure

Ms. Roseman reviewed the district and board goals as a result of our meeting on July 21 with Kathy Winecoff, New Jersey School Boards Association (NJSBA) Field Service representative. There was a revision to the wording of district goal number one.

Ms. Roseman advised the Board that unless there were questions or revisions, the Board would be voting on the goals at our next meeting.

C. NJ School Boards Association Workshop October 2009 – Atlantic City

Ms. Darrow confirmed the Board members who will attend the NJSBA workshop.

13. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

14. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

15. ACTION AGENDA

Mr. Forest motioned, seconded by Ms. Jones, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3048. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Susan Berrios	08/26/09 8:00 a.m. – 3:15 p.m.	Kean Univ., Union, NJ	\$99.00	A Day with Harry Wong	11-190- 100-320- 004
John Bombardier	08/26/09 8:00 a.m. – 3:15 p.m.	Kean Univ., Union, NJ	\$99.00	A Day with Harry Wong	11-190- 100-320- 004
Michael Cozzi	08/26/09 8:00 a.m. – 3:15 p.m.	Kean Univ., Union, NJ	\$99.00	A Day with Harry Wong	11-190- 100-320- 004
Shari Ehrlich	08/26/09 8:00 a.m. – 3:15 p.m.	Kean Univ., Union, NJ	\$99.00	A Day with Harry Wong	11-190- 100-320- 004

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Nicole Mancini	08/26/09 8:00 a.m. – 3:15 p.m.	Kean Univ., Union, NJ	\$99.00	A Day with Harry Wong	11-190- 100-320- 004
Terrence McCall	08/26/09 8:00 a.m. – 3:15 p.m.	Kean Univ., Union, NJ	\$99.00	A Day with Harry Wong	11-190- 100-320- 004
Brooks Morris	08/26/09 8:00 a.m. – 3:15 p.m.	Kean Univ., Union, NJ	\$99.00	A Day with Harry Wong	11-190- 100-320- 004
Megan Proper	08/26/09 8:00 a.m. – 3:15 p.m.	Kean Univ., Union, NJ	\$99.00	A Day with Harry Wong	11-190- 100-320- 004
Amy Rieder	08/26/09 8:00 a.m. – 3:15 p.m.	Kean Univ., Union, NJ	\$99.00	A Day with Harry Wong	11-190- 100-320- 004
Jessica Sevillano	08/26/09 8:00 a.m. – 3:15 p.m.	Kean Univ., Union, NJ	\$99.00	A Day with Harry Wong	11-190- 100-320- 004
Laura Morana	09/18/09 8:00 a.m. – 1:00 p.m.	Princeton, NJ	\$0.00	Sustainability and the Obama Stimulus Agenda	NA
Kathleen Doherty	10/05/09 -10/07/09 8:00 a.m. – 4:00 p.m.	Somerset, NJ	\$145.00	Annual State Art Educators Conference	11-000- 240-800- 0002

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4087. That the Board approves the appointment of Mayra Velasquez as Middle School Language Arts Literacy Coach, effective September 1, 2009 through June 30, 2010, salary to remain the same.

4088. That the Board approves the following revised Job Descriptions:

- Confidential Executive Secretary to the Superintendent
- Administrative Secretary to Supervisors of Curriculum & Instruction and ESL/Bilingual Programs
- Confidential Secretary to the Business Office
- Secretary to Special Education and Technology

EXTRA WORK/EXTRA PAY

4089. That the Board approves the participation and compensation for Chris Ippolito to work on the Young Voices DVD Project during July 2009, not to exceed 50 hours, at the stipulated negotiated contractual rate of \$30.00 per hour as part of the 21<sup>st</sup> Century 2008-2009 partnership with the Two River Theatre (pending completion of RBBEA contract negotiations). Account #20-460-200-100-004.

4090. That the Board approves 12 additional hours per week for Christina Vlahos, Summer Enrichment Program teacher, effective July 27, 2009 through August 13, 2009, at the stipulated negotiated contractual rate of \$30.00 per hour (pending completion of RBBEA contract negotiations). Account #20-231-200-101-S14.

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4091. That the Board approves the following professional staff and their compensation to participate in *Tools of the Mind* Training, between August 15 – 31, 2009, at the stipulated negotiated contractual rate of \$30.00 per hour (pending completion of RBBEA contract negotiations). Account #11-120-100-101-001.

Kelly Brinton, not to exceed 7 hours  
Andrea Fontenez, not to exceed 14 hours  
Erika Goldstein, not to exceed 7 hours  
Michelle Leonardo, not to exceed 7 hours  
Lisa Miskanich, not to exceed 14 hours  
Blanca Ramirez, not to exceed 7 hours

4092. That the Board approves the following Instructional Assistants and their compensation to participate in *Tools of the Mind* Training, between August 15 – 31, 2009, at the stipulated negotiated contractual rate of \$17.00 per hour (pending completion of RBBEA contract negotiations). Account #11-120-100-101-001.

Martha Carvajal, not to exceed 7 hours  
Paula Collins, not to exceed 14 hours  
Laura Lin, not to exceed 7 hours  
Carol Patterson, not to exceed 14 hours  
Reyna Torres, not to exceed 14 hours

4093. That the Board approves Karl Parker, Primary School Guidance Counselor, 25 hours compensation for summer work, August 2009, at the stipulated negotiated contractual rate of \$30.00 per hour, (pending completion of the RBBEA contract negotiations). Account #11-000-218-104-001.

4094. That the Board approves Wendy Turnock, Middle School Guidance Counselor, for 10 days compensation for summer work, August 2009, at the stipulated negotiated contractual rate of \$30.00 per hour, (pending completion of the RBBEA contract negotiations). Account #11-000-218-104-002.

4095. That the Board approves 9 additional hours per week for Amanda Robles for a total of 20 hours per week, at rate of \$10.00 per hour, effective August 12, 2009 through June 30, 2010. Account #11-000-221-100-004.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6018. That the Board approves the establishment of the LLD Class at the Middle School, effective September 1, 2009.
6019. That the Board approves the submission of age-waiver request for the LLD Class at the Middle School, for the 2009-2010 school year.

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BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

Dr. Morana distributed copies of the policies that highlight the revisions that were made\*

9003. That the Board approves the following policies for first reading:

State and Federal Funds

District Owned Vehicles

Payment for Goods and Services

Payroll Authorization

Relations with Vendors

\*Pupil Safety at Dismissal – Suggestion was made to change the wording in Dismissal/Escorts by having  
“parents of our youngest students are required to complete the form.”

Communicating with the Public

\*Non-Instructional Operations – Comment was made that all of the things handled by the Business Office.

Nepotism

AYES: Forest, Jones, Kopka, Lowe, Ludwikowski, Roseman, Noble

NAYS: None ABSTENTIONS: None

16. HEARING OF THE PUBLIC - None

17. OLD BUSINESS

- Finance Committee report—the committee chairperson will not be at the next meeting.

18. NEW BUSINESS

- At the carnival on August 14 parents will be asked to provide email addresses so the Community Relations committee can provide information updates.
- It was suggested that the district put together a presentation of items that highlight the positive activities happening in the district. It was recommended that the website would be a good place for this type of information.

19. ADJOURNMENT

At 9:12 pm Ms. Roseman motioned, seconded by Ms. Jones to adjourn the meeting.

Respectfully submitted,

Anne E. Darrow  
Business Administrator/Board Secretary