

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 31, 2009

MINUTES

1. CALL TO ORDER

Board President Peter Noble called the March 31, 2009 Board Meeting of the Red Bank Board of Education to order at 7:32 pm.

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 22, 2008. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Toni Brown, Ben Forest, Janet Jones (arrived 7:55 pm), Rosemarie Kopka, Marjorie Lowe, Ann Roseman, Peter Noble

Absent: Carrie Ludwikowski, Mary-Ellen Mess

Also Present: Laura C. Morana, Superintendent

4. FLAG SALUTE

Mr. Noble led the Pledge to the Flag.

5. SUPERINTENDENT'S REPORT

A. Odyssey of the Mind – Team Presentation

Mrs. Morana provided an overview of the Odyssey of the Mind program as one that promotes creativity, critical thinking, and developing social skills while providing opportunities beyond the school day. Students explained that they have two teams—one is a third grade team and one is a first and second grade team. The students have worked together as a team to create scenery for the tournament. Both teams presented a performance that highlighted problem solving skills.

Mrs. Morana thanked the students and praised them on their performance. She also thanked the facilitators and families for supporting the students. Ms. Vlahos congratulated the students on their performance and thanked the parents for their support during practice and competition. She presented Mrs. Maida, Mr. Riordan, and Ms. Marshall with an Odyssey of the Mind t-shirt for their help above and beyond.

Mr. Cohen shared his positive recollections and experience with Odyssey of the Mind as a third grader. He then presented certificates of appreciation to the students.

At 8:00 pm the Board took a brief break and resumed the meeting at 8:10 pm.

B. Recognition of Board Service – Ann Goldman

Ms. Goldman was not in attendance.

C. Presentation of Proposed 2009-2010 Budget

Mrs. Morana reviewed the highlights of the budget as well as the budget process that administrators followed to create a Budget for 2009-2010 that represents a zero dollar increase over 2008-2009. Mrs. Morana announced that the budget has not changed since the Board adoption on March 17. Presentation in the Board book.

6. CORRESPONDENCE - NONE

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7. PRESIDENT'S REPORT

A. Committee Reports – Curriculum & Instruction, Policy

8. HEARING OF PUBLIC - NONE

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

9. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

COMMENT: At this time Mr. Noble thanked teachers and administrators for all their hard work and patience in creating the budget. He also expressed his appreciation to the Finance Committee for their involvement in the budget process. Mr. Forest, Chair of the Finance Committee, thanked the Committee and the Board for providing a prudent budget.

10. ACTION AGENDA

Ms. Kopka motioned, seconded by Ms. Roseman, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3378. ADOPTION OF THE TENTATIVE BUDGET 2009-2010 SCHOOL YEAR

That the Board approves the tentative budget for the 2009-2010 School Year and the Secretary to the Board of Education be authorized to submit the tentative budget to the Monmouth County Superintendent of Schools for approval as follows:

Current Expense	\$14,984,012
Capital Outlay	<u>153,000</u>
Total General Fund	\$15,137,012
Special Revenue	\$ 2,442,700
Debt Service	<u>541,734</u>
TOTAL BUDGET	\$ 18,054,770

BE IT RESOLVED to acknowledge that the 2009-2010 school year budget as described results as follows:

General Fund Tax Levy	\$11,604,290 and
Debt Service Tax Levy	<u>523,263</u>
Total Tax Levy	\$12,127,553;

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BE IT RESOLVED in accordance with the N.J.A.C. 6A:23B-1.2(b), the maximum expenditure for travel for the 2009-2010 school year for all staff and board members is \$100,000.

3379. TRAVEL AND EXPENSE REIMBURSEMENT – 2009-2010

WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$700 per staff member where prior Board approval shall not be required unless this annual threshold for any staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

3380. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
John Bombardier	04/02/09 8:00 a.m. – 3:15 p.m.	W. Windsor, NJ	\$0.00	NCLB Technical Assistance	NA
Diane Dublirer	04/07/09 8:00 a.m. – 1:00 p.m.	Robbinsville, NJ	Part of Sub.	PERS & TPAF Retirement Plans	NA
Nancy Pape	04/07/09 11:30 a.m. – 2:00 p.m.	So. Toms River, NJ	\$0.00	21 st Century After-School Science Project	NA
Laura Morana	04/16/09 8:00 a.m. – 3:00 p.m.	Monroe, NJ	\$0.00	NJQSAC Presentation	NA
Mary Wyman	04/21/09 8:30 a.m. – 12:00 p.m.	Livingston, NJ	\$0.00	Code of Conduct Development	NA
Maria Iozzi	04/22/09 8:00 a.m. – 4:00 p.m.	Mercerville, NJ	\$0.00	21 st CCLC Project Directors' Meeting	NA
Justine Coppola	04/22/09 – 06/03/09 On-line Training Program	Red Bank, NJ	\$419.00	Math Praxis	20-231-200-500-004
Anita Pecorelli	04/22/09 – 06/03/09 On-line Training Program	Red Bank, NJ	\$419.00	Math Praxis	20-231-200-500-004
Laura Morana	04/23/09 12:00 p.m. – 1:30 p.m.	Newark, NJ	\$35.00	Assoc. for Children of New Jersey Discussion Series	11-000-230-890-000
Nancy Godlesky	04/23/09 10:00 a.m. – 1:00 p.m.	E. Brunswick, NJ	\$0.00	NJ Certification Matrix and Online Application Training	NA

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Laura Morana, John Bombardier, Jayne Frankenfield	04/27/09 05/04/09 05/11/09 9:00 a.m. – 3:00 p.m.	Monroe, NJ	\$175.00 Per Team	Supervisors as Agents of Change	11-000-230- 585-000
Nancy Godlesky	04/28/09 10:00 a.m. – 2:00 p.m.	Eatontown, NJ	\$0.00	Systems 3000 Personnel Training	NA
Laura Morana	04/29/09 9:00 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	Early Childhood Supervisory Meeting	NA

COMMENT: A Board member had a question regarding what grade levels Ms. Coppola and Ms. Pecorelli teach, as well as how long they had been in the district. Mrs. Morana responded.

3381. BUDGET TRANSFERS

To ratify any budget transfers effective February per the transfer report previously distributed in writing to the Board.

3382. BILLS PAYMENT

To approve payment of post-meeting bills for February and for March 2009 per the bills list presented.

3383. APPROVE MINUTES

To approve minutes of the Board meeting of February 10 and February 24, 2009 as previously distributed in writing to the Board.

3384. APPROVAL OF SECRETARY/TREASURER'S REPORTS

Pursuant to 18A:6-59

Approve the February 2009 Report of the Treasurer and the February 2009 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3385. DISPOSAL OF EQUIPMENT

To approve the disposal of aged, obsolete equipment, no longer usable by district per Attachment A.

3386. DONATION

That the Board accepts with gratitude the donation of office supplies on March 10, 2009, from Mr. Thomas Hobbs, Deputy Managing Director for Imperial Capital Bank, formerly of Red Bank, NJ, valued at approximately \$4,217.00

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4727. That the Board approves the appointment of Andrea Fontenez as Primary School Language Arts Literacy Coach, salary remains the same, effective April 27, 2009 through June 30, 2009 (Account #20-231-100-101-001 - \$43,255.00 and Account #20-211-200-104-P09 - \$9,238.00).

COMMENT: Mrs. Morana congratulated Dr. Fontenez; and the Board also expressed their congratulations on her position. Mrs. Morana stated that this position is extremely important in the district as it supports learning for the students, as well as a teacher resource.

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4728. That the Board approves the Movement on Guide for Lisa Miskanich, Primary School Teacher, from a BA+30 Step 1 annual salary of \$45,690.00 to a prorated MA Step 1 annual salary of \$46,690.00 effective January 1, 2009 through June 30, 2009.
4729. That the Board approves the Movement on Guide for Christopher Ippolito, Middle School Teacher, from a BA Step 1 annual salary of \$43,690.00 to a prorated BA+15 Step 1 annual salary of \$44,690.00 effective January 1, 2009 through June 30, 2009.
4730. That the Board approves Patricia Alexander, Primary School Instructional Assistant, as Guest Teacher, effective April 1, 2009 through June 30, 2009 (for the purpose of obtaining a Substitute Certificate only).
4731. That the Board approves the following as Guest Teachers effective April 1, 2009 through June 30, 2009.

Agnes Demornex	Megan Proper
Marilyn Haber	Megan Strain
Kelsey Moss	Monique Walker
Pamela Nicolajsen	

4732. That the Board approves the following professional development tuition reimbursements as per contract.

Christina Vlahos	College of New Jersey	\$1,671.00
	Staff Supervision (3 credits)	
	3 credits @ \$557.00	
	Fall 2008 Semester	

EXTRA WORK/EXTRA PAY

4733. That the Board approves John Bombardier's participation and compensation in facilitating the Spring 2009 NJ ASK Parent Information Sessions on April 2 and 7, 2009, not to exceed two hours, at the stipulated negotiated contractual rate of \$30.00 per hour (Account #20-231-200-110-004).

4734. That the Board approves Cruz Roolaart as translator during the Spring 2009 NJ ASK Parent Information Sessions on April 2 and 7, 2009, not to exceed two hours, at the hourly rate of \$29.02 (Account #20-231-200-110-004).

COMMENT: A Board member questioned why the increase in hourly rate. Mrs. Morana explained that this has been the agreement with Ms. Roolaart, and the original hourly rate was in error.

4735. That the Board approves the following Middle School staff members' participation and compensation in facilitating the Spring 2009 NJ ASK Parent Information Session on April 2, 2009, not to exceed one hour each, at the stipulated negotiated contractual rate of \$30.00 per hour (Account #20-231-200-110-004).

Denise Borns	Melissa Osmun	Wendy Turnock
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4736. That the Board approves the following Primary School staff members' participation and compensation in facilitating the Spring 2009 NJ ASK Parent Information Session on April 7, 2009, not to exceed one hour each, at the stipulated negotiated contractual rate of \$30.00 per hour (Account #20-231-200-110-004).

Miriam Finkelstein	Rick McGovern	Brandy Kluck
Louise Messer	Lucille Quinn	

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13. OLD BUSINESS – NONE

14. NEW BUSINESS - NONE

15. PUBLIC SESSION/ADJOURNMENT

At 9:05 pm Ms. Roseman motioned, seconded by Ms. Jones, to adjourn the meeting.

AYES: Brown, Forest, Jones, Kopka, Lowe, Roseman, Noble

NAYS: None ABSTENTIONS: None

Respectfully submitted,

Anne E. Darrow
Board Secretary/School Business Administrator