

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
FEBRUARY 24, 2009

MINUTES

1. CALL TO ORDER

Board President Peter Noble called the February 24, 2009 Board Meeting of the Red Bank Board of Education to order at 7:30 pm.

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 22, 2008. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Ben Forest, Rosemarie Kopka, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Peter Noble

Absent: Toni Brown, Janet Jones, Mary-Ellen Mess

Also Present: Laura C. Morana, Superintendent

4. FLAG SALUTE

Mr. Noble led the Pledge to the Flag. Mr. Noble offered Wendy Turnock the Board's condolences on the passing of her father.

5. RESOLUTION FOR EXECUTIVE SESSION - NONE

6. SUPERINTENDENT'S REPORT

A. Smart Board Demonstration—Kathleen Ward

Mrs. Morana introduced Ms. Frankenfield and Ms. Ward, who demonstrated the technology used with the Smart Board during a math lesson. Mrs. Morana thanked Ms. Ward, students and their families for presenting a wonderful demonstration that integrates technology into instruction. Students who participated are: Blake Johnson and Tamia Waddy.

B. Security Systems Demonstration

Mr. Berger and Mr. Christiano provided a demonstration of the new security system that was installed in each school. They highlighted the different options to view each school, the ability for remote access to the Police Department, as well as a review of security and encryption regarding levels of password. A concern was expressed regarding the ability to access the information, as well as a review of who will have access to the information.

7. PRESIDENT'S REPORT

A. Review of Superintendent's Evaluation, Board Self-Assessment Process, and Documents—Kathy Winecuff, NJSBA Field Representative

Ms. Winecuff reviewed the Board and Chief School Administrator self assessment process.

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8. SUPERINTENDENT'S REPORT – Continued

C. Preliminary Budget Update 2009-2010

Mrs. Morana advised the Board that the district goal of maintaining a flat tax dollar increase is being worked on. Mrs. Morana and Ms. Darrow will meet with the Executive County Superintendent and the Executive County Business Administrator tomorrow morning at 8:00 am to review our budget. Backup information such as spreadsheets and budget history had been previously submitted by Ms. Darrow to the Executive County Superintendent. We expect that our rationale and justification for our budget request will be sufficient.

Mrs. Morana also reviewed personnel projections for 2009-2010 based on enrollment increases. A review of the comparison of expenses between 2008-2009 and 2009-2010 were given, as well as a review of entitlement and grant comparisons from the previous year.

D. Pre-K and K Registration Action Plan 2009-2010

Mrs. Morana explained that to date there is no decision on Pre-K expansion funding, and we are moving ahead as if the funding will be flat. However, if the increases in Pre-K funding are approved, we are ready with our plan to expand.

Kindergarten registration has begun at the Primary School.

9. PRESIDENT'S REPORT – Continued

B. Committee Reports: Finance, Community Relations, Curriculum & Instruction, and Facilities.

10. CORRESPONDENCE

A. Letter from Mayor Menna—2nd Annual Red Bank Day, May 16, 2009

11. HEARING OF PUBLIC - NONE

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

12. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

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13. ACTION AGENDA

Mr. Forest motioned, seconded by Ms. Roseman, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3364. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Laura Morana	03/04/09-03/06/09 8:00 a.m. – 5 :00 p.m.	San Antonio, TX	Registration \$480.00 Airfare Not to Exceed \$450.00 Hotel \$520.00 Total Per Diem \$135.00	AVID/College Board Superintendents' Collaborative Taking a Stand: Leadership for College Readiness	20-271-200-500 - 004
John Bombardier	03/11/09 8:00 a.m. – 3:30 p.m.	Monroe, NJ	\$0.00	NCLB	NA
Laura Morana	03/11/09 8:00 a.m. – 3:30 p.m.	Monroe, NJ	\$0.00	NCLB	NA
Jayne Frankenfield	03/12/09, 03/13/09 03/16/09 and 03/17/09	Orlando, FL	\$0.00	Association of Supervisors & Principals' Annual Conference	NA
John Bombardier	03/18/09 8:00 a.m. – 4:00 p.m.	Jamesburg, NJ	\$0.00	NJ ASK Training	NA
Richard Cohen	03/18/09 8:00 a.m. – 4:00 p.m.	Jamesburg, NJ	\$0.00	NJ ASK Training	NA
Maria Iozzi	03/18/09 8:00 a.m. – 4:00 p.m.	Jamesburg, NJ	\$0.00	NJ ASK Training	NA
Joseph Christiano	03/20/09 12:00 p.m. – 4:00 p.m.	Tinton Falls, NJ	\$0.00	Technology Round Table	NA
Jayne Frankenfield	03/20/09 12:00 p.m. – 4:00 p.m.	Tinton Falls, NJ	\$0.00	Technology Round Table	NA
Laura Morana	03/25/09 8:30 a.m. – 3:30 pm	Red Bank, NJ	Part of Subscription	County Superintendents' Roundtable Retreat	NA
Wendy Turnock	03/26/09 8:00 a.m. – 4:00 p.m. (changed from 3/25/09)	Hoboken, NJ	\$0.00	Build-It in Partnership with Stevens Institute	NA
Nancy Pape	04/02/09 8:00 a.m. – 4:00 p.m.	Hoboken, NJ	\$0.00	Build-It in Partnership with Stevens Institute	NA
Phyllis Berger	05/15/09 8:30 a.m. – 3:00 p.m.	Rutgers, Piscataway, NJ	\$100.00	Health and Sex Educational Games That Teach	11-000-240-800 - 002

3365. DONATION

That the Board accepts with gratitude the donation of a Pearl five piece drum set, cymbals, and a Yamaha DJX keyboard, valued at \$900.00, from Mr. Brian Fitzgerald and family.

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3366. DONATION
That the Board accepts with gratitude the donation of books for the Middle School Media Center from Barkalow Middle School, Freehold, NJ valued at \$1,970.00.
3367. BUILDING USE
To approve the recurring building use request by Springview Gardens Condominium Association for the use of the Media Center at the Middle School to convene association meetings for condominium association members from 6:45 p.m. to 8:30 pm on Wednesday, March 4; June 3; October 7, 2009.
3368. BUDGET TRANSFERS
To ratify any budget transfers effective January per the transfer report previously distributed in writing to the board.
3369. BILLS PAYMENT
To approve payment of post-meeting bills for January and for February 2009 per the bills list previously distributed to the Board.
3370. APPROVE MINUTES
To approve minutes of the Board meeting of January 13 and January 20, 2009 as previously distributed in writing to the Board.
3371. APPROVAL OF SECRETARY/TREASURER'S REPORT
Pursuant to 18A:6-59
Approve the January 2009 Report of the Treasurer and the January 2009 Report of the Secretary as being in balance for the month.
- AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.
3372. SAFETY GRANT PROGRAM
That the Board authorizes the Superintendent to submit the grant application for the 2009 Safety Grant Program through the New Jersey School Boards Association Insurance Group's MOCSSIF Subfund for outdoor lighting at the Primary School courtyard for \$5,200.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4715. That the Board approves the appointment of Jackie Boyd as Substitute Custodian, on an as-needed basis, at an hourly rate of \$12.00, effective February 25, 2009 through June 30, 2009.
4716. That the Board approves the following professional development tuition reimbursements as per contract.
- | | | |
|-------------|---------------------------------|------------|
| Carol Boehm | Rutgers University | \$1,680.00 |
| | Philosophical Found (3 credits) | |
| | 3 credits @ \$560.00 | |

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	Fall 2008 Semester	
John Bombardier	Kean University Public School Administration (3 credits) 3 credits @ \$422.00 Fall 2008 Semester	\$1,266.00
Andrea Fontenez	Seton Hall University Dissertation Seminar/Advisement (3 credits) 3 credits @ \$560.00 Fall 2008 Semester	\$1,680.00
Tsun-Ju Lin	Monmouth University Diversity in Education (3 credits) 3 credits @ \$560.00 Fall 2008 Semester	\$1,680.00
Samantha Maurer	Monmouth University Administration, Supervision & Curriculum (3 credits) Practicum in Supervision & Curriculum P-12 6 credits @ \$409.16 Fall 2008 Semester	\$2,454.96
Damian Medina	Seton Hall University Dissertation Seminar/Advisement (3 credits) 3 credits @ \$560.00 Fall 2008 Semester	\$1,680.00
Melissa Osmun	Georgian Court University Education Administration Leadership (3 credits) 3 credits @ \$560.00 Fall 2008 Semester	\$1,680.00
Krishna Tyler	Monmouth University Cultural Anthropology (3 credits) Elementary Education (3 credits) IA (\$700.00 per year) Fall 2008 Semester	\$700.00

4717. That the Board approves an amendment to Resolution #4578 of June 24, 2008 for Katie Moskov, former Middle School ESL Teacher, allowing her participation and compensation in Grade 5 ESL Curriculum Writing during November 2008 for 10 hours that was originally approved to be written in July and August 2008, at the extra work/extra pay rate of \$30.00 per hour (account #11-000-221-110-004).

PUPIL PERSONNEL SERVICES – 5000

BE IT RESOLVED by the RED BANK BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL SERVICES resolution(s) be approved as indicated:

5056. That the Board approves Nilda Collazo to conduct Bilingual Speech/Language Assessments on an as-needed basis for the remainder of the 2008-09 school year, effective February 25, 2009 through June 30, 2009 at the rate of \$450.00 per evaluation (Account# 11-000-219-320-003).

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CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as previously submitted and presented to the Board:

6143. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Location	Date
Navesink House, Red Bank (21 st Century Club)	03/04/09
Vineland HS, Vineland, NJ (Odyssey of the Mind)	03/21/09
Count Basie Theatre, Red Bank (Mrs. Szczurek's 1 st Grade Class)	03/27/09
Philadelphia Zoo, PA (Grade 2)	05/11/09
New York Aquarium, NY (Grade 1)	05/14/09
Garden State Discover Museum, Cherry Hill, NJ (Kindergarten)	05/14/09
Pocono Valley, PA (8 th Grade Class Trip)	05/14/09 – 05/15/09
Adventure Aquarium, Camden, NJ (Grade 4)	05/19/09
Kean University, Union, NJ (Grades 6-8 Leadership Team)	05/22/09
Liberty Science Center, Jersey City, NJ (Grade 3)	05/27/09
Liberty Science Center, Jersey City, NJ (Grade 5)	06/05/09
Sandy Hook Park, Sandy Hook, NJ (Grade 7)	06/05/09

6144. That the Board authorizes the Superintendent to accept the eInstruction hardware/software for finishing as a finalist in the eInstruction Interwrite Video Contest worth approximately \$2,000.00.

14. HEARING OF THE PUBLIC – NONE

15. OLD BUSINESS

- Ms. Darrow thanked Dottie Christiano, our Food Service Director, who worked with Michael Isley to repair the modesty skirt that is attached to the Board tables.
- Comment was made regarding the student demonstration this evening and how the students appeared drawn to the technology and seemed to work well with the Smart Board.
- Comment was made that the proposed borough community center was discussed at the council meeting.
- Mrs. Morana reminded board members that the deadline to apply for the trip to China was approaching, and if they are interested they should contact her immediately.

16. NEW BUSINESS - NONE

17. ADJOURNMENT

Ms. Roseman motioned, seconded by Ms. Ludwikowski, to adjourn.

AYES: Forest, Kopka, Lowe, Ludwikowski, Roseman, Noble

NAYS: None ABSTENTIONS: None

Meeting adjourned at 10:10 pm.

Respectfully submitted,

Anne E. Darrow
 Board Secretary/School Business Administrator