

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JANUARY 20, 2009

MINUTES

1. CALL TO ORDER

Board President Peter Noble called the January 20, 2009 Board Meeting of the Red Bank Board of Education to order at 6:02 pm.

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 22, 2008. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Janet Jones, Rosemarie Kopka, Marjorie Lowe, Ann Roseman, Peter Noble

Absent: Ben Forest, Mary-Ellen Mess

Also Present: Laura C. Morana, Superintendent

4. FLAG SALUTE

Mr. Noble led the Pledge to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION

A. Contract Negotiations Planning

At 6:03 pm Ms. Kopka motioned, seconded by Ms. Jones, to move to Executive Session.

AYES: Jones, Kopka, Lowe, Roseman, Noble

NAYS: None      ABSTENTIONS: None

6. RETURN TO PUBLIC SESSION

At 7:35 pm the Board returned to Public Session.

Present: Ben Forest (arrived 7:25 pm), Rosemarie Kopka, Marjorie Lowe, Ann Roseman, Peter Noble

Absent: Janet Jones (left at 7:30 pm), Mary-Ellen Mess

Also Present: Laura C. Morana, Superintendent

7. SUPERINTENDENT'S REPORT

A. Student DARE Program Essay Contest Winners

Mrs. Morana introduced the fifth grade students who won the DARE Contest. Dominique Bryan and Jose Ramirez read essays that highlighted what the DARE Program meant to them. Sandra Paz, also a winner, was unable to attend and will be at a future meeting to read her essay.

B. Mini-Grant Teacher Presentation – Jana Diamond

Mrs. Morana provided an introduction to Jana Diamond and her trip to Africa. Ms. Diamond visited Africa for four weeks as a teacher. Ms. Diamond showcased and highlighted her experiences and provided a pictorial presentation of Africa.

Mrs. Morana advised the board that Ms. Diamond was awarded a mini grant funded by our anonymous donor. Part of this mini grant was a unit of study on migration of animals for the kindergarten students. She will also link this unit to activities during Black History Month and will collaborate with the Middle School through video conferencing. The board had many positive comments and hope that Ms. Diamond will be able to share her presentation with the community.

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JANUARY 20, 2009

MINUTES

C. Budget Development Process Update

Mrs. Morana indicated the budget development process continues. Ms. Darrow will be scheduling Finance Committee meeting dates for administrators to present their 2009-2010 budget requests to the Finance Committee. The initial meeting will be advertised in the newspaper in order to open the meeting to the full Board and all interested Committee members. There will be no action taken at this meeting.

D. Red Bank Borough Education Foundation – Proposed Action Plan

Ms. Kopka provided an introduction on the Foundation’s focus for outdoor learning. She discussed the partnership with Dr. Hartmann from Rutgers University that will assist the district in planning sustainable outdoor areas that take advantage of the natural education and environmental assets of the Primary School. Mrs. Morana will provide the Board with an action plan in the Friday packet.

8. CORRESPONDENCE - NONE

9. PRESIDENT’S REPORT

A. Board Candidates’ Interviews

Board members interviewed the three candidates—Ms. Toni Brown, Mr. Matthew Damm, and Ms. Carrie Ludwikowski. It was explained to the candidates that the Board would interview in Public Session and then deliberate in Executive Session. The goal was to have an appointment of two members at this evening’s meeting.

B. Committee Reports - None

10. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

11. RESOLUTION FOR EXECUTIVE SESSION

A. Board Vacancies Deliberations

At 8:45 pm Mr. Forest motioned, seconded by Ms. Kopka, to move to Executive Session.

AYES: Forest, Kopka, Lowe, Roseman, Noble

NAYS: None      ABSTENTIONS: None

The Board reconvened to public session at 9:15 pm.

Present: Ben Forest, Rosemarie Kopka, Marjorie Lowe, Ann Roseman, Peter Noble

Absent: Janet Jones, Mary-Ellen Mess

Also Present: Laura C. Morana, Superintendent

12. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JANUARY 20, 2009

MINUTES

Mr. Noble, Board President, stated that the decision to choose two candidates was very difficult and encouraged all the candidates to consider running for the four open seats on the Board.

13. ACTION AGENDA

That the Board approves the appointments of Toni Brown and Carrie Ludwikowski as members of the Red Bank Borough Board of Education, filling vacancies created by the resignation of Ann Goldman and Juanita Lewis, until April 2009, pending legislative changes.

OATH OF OFFICE

Board Secretary administers Oath of Office to newly-elected Board members Toni Brown, and Carrie Ludwikowski. Newly elected Board members take their seat at the table.

Mrs. Morana congratulated and welcomed the candidates. She expressed how delighted she is to work with them. The Board thanked Mr. Damm for his interest in the Board of Education and encouraged him to become involved as a community member of one of our Board committees. He was also encouraged to consider running as a candidate in the April election.

Mr. Forest motioned, seconded by Ms. Roseman, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3355. Travel

Name	Date/Time	Location	Fee	Theme	Account #
Viviane Greenberg	02/04/09 12:00 p.m. – 4:00 p.m.	Edison, NJ	\$0.00	Kindergarten Access for ELLS	NA
Michele Klotzkin	02/04/09 12:00 p.m. – 4:00 p.m.	Edison, NJ	\$0.00	Kindergarten Access for ELLS	NA
Elsida Mazariegos	02/04/09 12:00 p.m. – 4:00 p.m.	Edison, NJ	\$0.00	Kindergarten Access for ELLS	NA
Jannett Pacheco	02/04/09 12:00 p.m. – 4:00 p.m.	Edison, NJ	\$0.00	Kindergarten Access for ELLS	NA
Kim Stiles	02/19/09 – 02/20/09 8:00 a.m. – 4:00 p.m.	East Brunswick, NJ	\$130.00	NJMEA National Conference	11-000-240-800-002

3356. BUDGET TRANSFERS

To ratify any budget transfers effective December 2008 per the transfer report previously distributed in writing to the board.

3357. BILLS PAYMENT

To approve payment of post-meeting bills for December 2008 and for January 2009 per the bills list presented.

3358. APPROVE MINUTES

To approve minutes of the Board meeting December 16, 2008, as previously distributed to the board.

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JANUARY 20, 2009

MINUTES

3359. APPROVAL OF SECRETARY/TREASURERS REPORT

*Pursuant to 18A:6-59*

Approve the October 2008 Report of the Treasurer and the October 2008 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

*Pursuant to 18A:6-59*

Approve the November 2008 Report of the Treasurer and the November 2008 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

*Pursuant to 18A:6-59*

Approve the December 2008 Report of the Treasurer and the December 2008 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3360. ELECTION HOURS

To establish the opening of polls on Tuesday, April 21, 2009, at 2:00 p.m. and the closing of polls on April 21, 2009 at 9:00 p.m. \* pending any legislative changes

3361. ELECTION-RELATED ACTIVITIES

To authorize the secretary of the Board of Education to prepare all necessary legal advertisements and complete all election-related activities consistent with code.

3362. ELECTION PAY RATES

To establish the hour rate of pay for the election workers as \$14.29 per hour for the hours the polls are open plus a half an hour before and after closing time plus \$25 per voting district for pickup and return of the registration books. \* pending any legislative changes

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4698. That the Board approves the appointment of Maria Campanella as Middle School Mathematics Teacher, at a BA Step 1 prorated annual salary of \$43,690.00, effective February 3, 2009 through June 30, 2009, replacing Samuel Cerritos who resigned (Account #11-130-100-101-002).

4699. That the Board approves the increase in the rate of pay for substitute custodians from \$10.00 per hour to \$12.00 per hour.

RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 JANUARY 20, 2009

MINUTES

EXTRA WORK/EXTRA PAY

4700. That the Board approves JePiera Boykin, Primary School Hall Monitor, as Bus Aide Liaison, with a stipend of \$200.00 per year, for the 2008-2009 school year.
4701. That the Board approves Natividad Oliveras, Primary School Cafeteria Aide, as Cafeteria Aide Liaison, with a stipend of \$200.00 per year, for the 2008-2009 school year.
4702. That the Board approves the following staff members, their participation and compensation for Family Literacy and Mathematics Night activities on February 3, March 3, April 7, May 5, and June 2, 2009, not to exceed 5 hours per staff member, at the stipulated negotiated contractual rate (Account #20-231-200-100-004).

Name	Hourly Rate		
John Bombardier	\$30.00 per hour	Cruz Roolaart	\$20.00 per hour
Martha Carvajal	\$17.00 per hour	Karim Vitolo	\$30.00 per hour
Andrea Fontenez	\$30.00 per hour	Kathleen Ward	\$30.00 per hour
Damian Medina	\$30.00 per hour	Lara Wengiel	\$30.00 per hour
Kim Repko	\$30.00 per hour	Maria Zuffanti	\$30.00 per hour

4703. That the Board approves the following staff members, their participation and compensation to provide instruction during the evening adult classes, effective February 3, 2009 through June 25, 2009, not to exceed 17 weeks.

Name	Course	Not to Exceed Hours per Week	Hourly Rate
Marina Brzostoski (Account #11-800-330-100-00)	ESL Level II	2	\$30.00
Martha Carvajal (Account #20-450-200-100-004; 11-800-330-100-000)	Spanish Level I	2	\$17.00
Joan McLaughlin (Account # 20-275-200-101-004/ 11-800-330-100-000)	Technology, Level I	2	\$30.00
Joan McLaughlin (Account #11-800-330-100-000)	Technology, Level II	2	\$30.00
Cruz Roolaart (Account #20-231-200-100-004)	ESL Level I	2	\$20.00
Karim Vitolo	Substitute (as needed)	4	\$30.00

4704. That the Board approves Mariela Osorio, as Spanish Teacher for the evening adult classes, not to exceed 2 hours per week, at the hourly rate of \$30.00, effective February 3, 2009 through June 25, 2009 (Account #20-231-200-100-004).

4705. That the Board approves the following staff members as District Babysitters, on an as-need basis, at the hourly rate of \$12.00, effective January 1, 2009 through June 30, 2009.

Martha Cardelfe                      Mina Rodriquez                      Terrie Stevens

4706. That the Board approves the following as Guest Teacher effective January 1, 2009 through June 30, 2009.

Krystal Villano                      Degreed

4707. That the Board approves the following professional development tuition reimbursements as per contract.

Shari Ehrlich                      Monmouth University                      \$700.00  
 Developing Adolescent (3 credits)  
 IA \$700.00 per year  
 Fall 2008 semester



RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JANUARY 20, 2009

MINUTES

17. ADJOURNMENT

Ms. Roseman motioned, seconded by Ms. Kopka, to adjourn the meeting.

AYES: Forest, Kopka, Lowe, Roseman, Noble

NAYS: None      ABSTENTIONS: None

Meeting adjourned at 9:30 pm

Respectfully submitted,

Anne E. Darrow

Board Secretary/School Business Administrator