

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – MARCH 19, 2008
MINUTES

1. CALL TO ORDER

Board President Peter Noble called the March 19, 2008 Board Meeting of the Red Bank Board of Education to order at 7:35 pm

2. SUNSHINE STATEMENT

Mr. Noble advised the Board that Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 24, 2007. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: *Mr. Forest, Miss Lowe, Ms. Mess, Ms. Roseman, Ms. Lewis, Mr. Noble

Absent: Ms. Goldman, Ms. Jones, Ms. Kopka, *Mr. Forest (left at 8:15 pm)

4. FLAG SALUTE

Mr. Noble led the Pledge to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION - NONE

6. SUPERINTENDENT'S REPORT

A. Intro to Follett – Searching the Media Center Database – Grade 3

Ms. Pattwell, Primary School Media Specialist, introduced the new Follett Program used in the Media Center. She presented Ms. Linda Stafford, Media Center intern from Georgian Court, who facilitated a student-led demonstration of the library process.

B. CAPA Review Team Presentation of Findings and Recommendations

Mrs. Morana provided an overview of the CAPA Program. Mr. Wilkins presented highlights of the CAPA process, as well as results.

C. Presentation of Proposed 2008-2009 Budget

Mrs. Morana highlighted the changes to the 2008-2009 budget that are due to the increased Charter School transfer numbers. There was a discussion about the increase in the transfer amount. The tax levy amount will now be \$11,604,290.

D. East Side Family Meeting

Mrs. Morana and Ms. Roseman attended the family meeting along with Mayor Menna. The group organized questions related to the instructional programs at the Primary School. Mrs. Morana stated that the group was positive and it was a pleasure to meet with the committee members and highlight the programs within the schools.

7. PRESIDENT'S REPORT

A. Committee Reports

Due to the question regarding Policy 9121—Election and Duties of Officers—it was decided it would be pulled from the agenda.

8. CORRESPONDENCE - NONE

9. HEARING OF PUBLIC - NONE

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – MARCH 19, 2008
MINUTES

10. ACTION AGENDA

Ms. Mess motioned, seconded by Ms. Roseman, to approve the following:

BUSINESS - 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3254. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Annie Darrow	03/27/08 9:30 a.m. – 11:30 a.m.	Eatontown, NJ	\$0	Systems 3000 Quarterly Training	NA
Diane Dublirer	03/27/08 9:30 a.m. – 11:30 a.m.	Eatontown, NJ	\$0	Systems 3000 Quarterly Training	NA
Laura Morana	03/29/08 9:00 a.m. – 12:00 p.m.	Rutgers Univ. Piscataway, NJ	\$5.00	NCLB Successes, Failures, Changes	20-271-200-500-004
Wendy Turnock	04/02/08 8:00 a.m. – 4:00 p.m.	Monroe, NJ	\$0	NJ Test Coordinator Training	NA
David Fortin	04/03/08 8:00 a.m. – 4:00 p.m.	Robbinsville, NJ	\$0	BUILD-IT Training	NA
Laura Morana	04/03/08 7:00 p.m. – 9:00 p.m.	Marlboro, NJ	\$0	MCSBA County Student Recognition 2008	NA
Wendy Turnock	04/03/08 7:00 p.m. – 9:00 p.m.	Marlboro, NJ	\$0	MCSBA County Student Recognition 2008	NA
Terence Wilkins	04/03/08 7:00 p.m. – 9:00 p.m.	Marlboro, NJ	\$0	MCSBA County Student Recognition 2008	NA
Annie Darrow	04/04/08 8:00 a.m. – 3:15 p.m.	West Windsor, NJ	\$0	NCLB Conference	NA
Kathy Feeny	04/04/08 8:00 a.m. – 3:15 p.m.	West Windsor, NJ	\$0	NCLB Conference	NA
Jannett Pacheco	04/04/08 8:00 a.m. – 3:15 p.m.	West Windsor, NJ	\$0	NCLB Conference	NA
Annie Darrow	04/08/08 8:30 a.m. – 10:30 a.m.	Neptune, NJ	\$0	SEMI (Medicaid Reimbursement Regional Meeting)	NA
Joann Hamm	04/08/08 8:30 a.m. – 10:30 a.m.	Neptune, NJ	\$0	SEMI (Medicaid Reimbursement Regional Meeting)	NA

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – MARCH 19, 2008
MINUTES

John Bombardier	04/10/08 8:00 a.m. – 4:00 p.m.	Union, NJ	\$160.00	Focus on Literacy – Instructional Strategies	20-271-200-500-004
Richard Cohen	04/10/08 8:00 a.m. – 12:30 p.m.	Howell, NJ	\$0	IPM Training: Making the Plan Work	NA
Diane Dublirer	04/10/08 04/24/08 10:00 a.m. – 2:00 p.m.	Eatontown, NJ	\$0	Systems 3000 Payroll Training – Part I and Part II	N/A
Michael Isley	04/10/08 8:00 a.m. – 12:30 p.m.	Howell, NJ	\$0	IPM Training: Making the Plan Work	NA
Terence Wilkins	04/10/08 8:00 a.m. – 12:30 p.m.	Howell, NJ	\$0	IPM Training: Making the Plan Work	NA
Marina Brzostoski	04/14/08 8:00 a.m. – 4:00 p.m.	Moorestown, NJ	\$0	Tools of the Mind Training	NA
Laura Morana	04/17/08 8:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0	Monmouth County ASBO Monthly Meeting	NA
Annie Darrow	04/18/08 8:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0	Monmouth County Superintendents' Roundtable	NA
Laura Morana	04/18/08 8:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0	Monmouth County Superintendents' Roundtable	NA
Maura Lehmann	04/25/08 8:00 a.m. – 4:00 p.m.	Rutgers Univ., Piscataway, NJ	\$110.00	Creating Outstanding Learning Environments	11-000-219-890-003
Laura Morana	04/25/08 8:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0	Monmouth County Special Education Directors' Meeting	NA
Annie Darrow	04/30/08 8:00 a.m. – 12:00 p.m.	Freehold, NJ	\$0	Workshop for Affirmative Action Officers	NA
Laura Morana	04/30/08 9:00 a.m. – 12:00 p.m.	Matawan, NJ	\$0	Bayshore Jointure Commission Meeting	NA
Annie Darrow	05/01/08 9:15 a.m. – 12:15 p.m.	Freehold, NJ	\$0	Grant Compliance Requirements Workshop	NA
Kathleen Feeny	05/01/08 1:00 p.m. – 4:00 p.m.	Freehold, NJ	\$0	Grant Compliance Requirements Workshop	NA
Phyllis Berger	05/02/08 8:00 a.m. – 4:30 p.m.	Waretown, NJ	\$100.00	Strategies for Teaching About Sexuality	11-000-240-800-002

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – MARCH 19, 2008
MINUTES

Jayne Frankenfield	05/02/08 8:00 a.m. – 4:00 p.m.	Princeton, NJ	\$0	Students & Electronic Media	NA
Annie Darrow	05/07/08 8:00 a.m. – 4:30 p.m.	Atlantic City, NJ	\$220.00 Meals: \$135; Lodging: \$130 per night = \$260; Transportation \$83.83	NJASBO Annual Conference	11-000-251-592-000
Maura Lehmann	05/07/08 8:00 a.m. – 4:00 p.m.	Rutgers Univ., Piscataway, NJ	\$110.00	Social Skills in Relationship Development	11-000-219-890-003
Stacy Curcio	05/09/08 11:30 a.m. – 2:00 p.m.	Long Branch, NJ	\$0	Governor's Teacher Recognition Program	NA
Laura Morana	05/09/08 11:30 a.m. – 2:00 p.m.	Long Branch, NJ	\$0	Governor's Teacher Recognition Program	NA
Patricia Moss	05/09/08 11:30 a.m. – 2:00 p.m.	Long Branch, NJ	\$0	Governor's Teacher Recognition Program	NA
Nancy Godlesky	05/12/08 10:00 a.m. – 2:00 p.m.	Tinton Falls, NJ	\$0	Systems 3000 Training	NA
Joseph Christiano	05/16/08 8:00 a.m. – 4:00 p.m.	Monmouth Beach, NJ	\$0	Technology Roundtable	NA
Jayne Frankenfield	05/16/08 8:00 a.m. – 4:00 p.m.	Monmouth Beach, NJ	\$0	Technology Roundtable	NA
Michele Klotzkin	05/21/08 8:30 a.m. – 4:00 p.m.	Somerset, NJ	\$130.00	NJ TESOL Workshop	20-270-200-500-004
Damian Medina	05/21/08 8:30 a.m. – 4:00 p.m.	Somerset, NJ	\$130.00	NJ TESOL Workshop	11-000-240-800-002

3255. ADOPTION OF THE TENTATIVE BUDGET 2008-2009

To approve the adoption of the 2008-2009 budget including travel and expense reimbursement per code as presented.

BE IT RESOLVED that the following tentative budget be approved for the 2008-2009 School Year. The school district has proposed programs and services in addition to the Core Content Curriculum Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from the district.

		<i>Budget</i>		Local Tax Levy
General Fund		14,929,580		
Capital Outlay		198,000		
Total General Fund	\$	15,127,580	\$	11,604,290
Total Special Revenue Fund	\$	1,659,573		n/a
Total Debt Service Fund	\$	604,984	\$	604,984

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING – MARCH 19, 2008
 MINUTES

Totals	\$	17,392,137	\$	12,209,274
--------	----	------------	----	------------

BE IT FURTHER RESOLVED to acknowledge that the 2008-2009 budget as described above results in a general fund tax levy of \$11,604,290, a debt service fund tax levy of \$604,984 and a total tax levy of: \$12,209,274.

TRAVEL AND EXPENSE REIMBURSEMENT – 2008-2009

WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$900 per staff member where prior Board approval shall not be required unless this annual threshold for any staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum total expenditure of \$100,000 for all staff and board members.

3256. **BILLS PAYMENT**

To approve payment of final bills for February 2008 and for bills as of March 2008, per attached bills list.

3257. **APPROVE MINUTES**

To approve minutes of the Board meeting of February 19, 2008 and February 26, 2008, as previously distributed in writing to the Board.

3258. **BUDGET TRANSFERS**

To ratify any budget transfers effective March per the transfer report previously distributed in writing to the Board.

3259. **HAZARDOUS ROUTES OF TRAVEL**

That the Board approves all district routes of travel as hazardous for student pedestrian purposes as per agreement between the Red Bank Borough Police Department and the Red Bank School System.

COMMENT: Ms. Mess motioned, seconded by Ms. Roseman, to pull Motion 3259

The Board has requested additional information on transportation routes. The Business Administrator will provide the information and the resolution will be readdressed at that time.

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4496. That the Board accepts, with regret, the resignation of Mary Kate Evans, Middle School Teacher, effective June 30, 2008.

4497. That the Board accepts, with regret, the resignation of Carlos Suarez, Middle School Teacher, effective June 30, 2008.

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING – MARCH 19, 2008
 MINUTES

4498. That the Board approves the unpaid Family Leave of Absence with benefits for Nicole Ippolito, Middle School Teacher, from April 22, 2008 through June 18, 2008.

4499.	Carol Boehm	Rutgers University Studies in Music Analysis (3 credits) 3 Credits @ \$515.85 Fall 2007	\$1,547.55
-------	-------------	--------------------------------------------------------------------------------------------------	------------

4500.	Andrea Fontenez	Seton Hall University Dissertation Seminar V (3 credits) 3 Credits @ \$515.85 Fall 2007	\$1,547.55
-------	-----------------	--------------------------------------------------------------------------------------------------	------------

4501.	Damian Medina	Seton Hall University Dissertation Seminar V (3 credits) 3 Credits @ \$515.85 Fall 2007	\$1,547.55
-------	---------------	--------------------------------------------------------------------------------------------------	------------

4502.	Melissa Osmun	Georgian Court University School Law (3 credits) Administration/Supervision (3 credits) 6 Credits @ \$515.85 Fall 2007	\$3,095.10
-------	---------------	------------------------------------------------------------------------------------------------------------------------------------	------------

4503. For the record only, the Board approves the Movement on Guide for Marina Brzostoski, Primary School ESL Teacher, from a BA Step 1 annual salary of \$42,295.00 to a BA+15 Step 1 prorated annual salary of \$43,245.00, effective January 1, 2008 through June 30, 2008.

4504. For the record only, the Board approves the Movement on Guide for Michele Klotzkin, Primary School Kindergarten Teacher, from a MA Step 6 prorated annual salary of \$47,245.00 to an MA+15 Step 6 prorated annual salary of \$48,095.00, for the 2007-2008 school year.

EXTRA WORK/EXTRA PAY

4505. That the Board approves the following Middle School teachers' participation and their compensation as chaperones for the Class of 2008 trip to Boston, MA, from May 21, 2008 to May 23, 2008, two nights each at the stipulated negotiated contractual rate of \$103.00 per night.

Crista Klemser	Melissa Osmun
Jonelle Melton	James Pierson
Luz Nieves	Mayra Velasquez

4506. That the Board approves Aisha Person, Middle School Instructional Assistant, to act as chaperone and her compensation for the Class of 2008 trip to Boston, MA, from May 21, 2008 to May 23, 2008, for two nights at the stipulated negotiated contractual rate of \$75.00 per night.

4507. That the Board approves Kathleen Hovey, Middle School Teacher, to facilitate a Build It class, not to exceed 45 minutes per class, not to exceed 22 weeks, funded through NCLB.

PUPIL PERSONNEL SERVICES – 5000

BE IT RESOLVED by the RED BANK BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL SERVICES resolution(s) be approved as indicated:

5043. That the Board approves Nilda Collazo to perform Bilingual Speech-Language Assessments on an as-needed basis, effective March 20, 2008 through June 30, 2008, at a rate of \$450.00 per evaluation.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – MARCH 19, 2008
MINUTES

5044. That the Board approves the School Health Nursing Services Plan for the 2007-2008 school year.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as previously submitted and presented to the Board:

6082. That the Board accepts the approval by the NJ Department of Education’s Monmouth County Office of the 2008-2009 Early Childhood Program Aid (ECPA) Non-Abbott School District One-Year Operational Plan.
6083. That the Board accepts the final report by the CAPA Review Team as a result of the site visit conducted in October 2007 as submitted.
6084. That the Board approves the services provided by Prevention First for the 2007-2008 school year. Prevention First is a non-profit agency dedicated to strengthening the foundations of children by empowering them to successfully handle difficult, everyday life situations and extraordinary challenges such as violence and substance abuse.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution (s) are approved as indicated:

9018. That the Board approves the School Calendar for the 2008-2009 school year.
9019. That the Board approves the following policies for first reading:
- | | |
|---------------|-------------------------------------------------|
| Policy 3515 | Smoking Prohibition |
| Policy 6142.2 | English as a Second Language/Bilingual Programs |
| Policy 6164.4 | Child Study Team |
| Policy 6171.1 | Basic Skills |
| Policy 9121 | Election and Duties of Officers |
| Policy 9270 | Conflict of Interest |
| Policy 9325.4 | Voting Method |
| Policy 9400 | Board Self-Evaluation |

AYES: Miss Lowe, Ms. Mess, Ms. Roseman, Ms. Lewis, Mr. Noble

*NAYS: None

ABSTENTIONS: Miss Lewis abstained on Motion 3257

* Miss Lowe voted No on Motions 4506 and 4507.

COMMENT: Policy 9121—Election and Duties of Officers—was removed from Motion 9019.

11. HEARING OF THE PUBLIC - NONE

12. OLD BUSINESS - NONE

13. NEW BUSINESS

- Information was shared from the Parent Advisory Committee at Red Bank Regional High School. A budget handout was shared with the Board for Red Bank Regional High School.
- There was a reminder about the budget presentation on March 24 at Town Council.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – MARCH 19, 2008
MINUTES

14. ADJOURNMENT

Ms. Mess motioned, seconded by Ms. Roseman, to adjourn the meeting.

AYES: Miss Lowe, Ms. Mess, Ms. Roseman, Ms. Lewis, Mr. Noble

The meeting adjourned at 9:03 pm.

Respectfully submitted,

Anne E. Darrow
Board Secretary/School Business Administrator