

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – NOVEMBER 20, 2007
MINUTES

1. CALL TO ORDER

Board President Peter Noble called the November 20, 2007, Regular Board Meeting of the Red Bank Board of Education to order at 7:35 pm.

2. SUNSHINE STATEMENT

Mr. Noble advised the Board that Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 24, 2007. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Mr. Forest, Ms. Goldman, Ms. Jones (arrived 7:40 pm), Ms. Kopka, Ms. Lewis, Miss Lowe, Ms. Mess (arrived 7:45 pm), Ms. Roseman, Mr. Noble. Also present: Mrs. Morana, Superintendent.

4. FLAG SALUTE

Mr. Noble led the Pledge to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION – NONE

6. SUPERINTENDENT'S REPORT

A. World Languages Program Presentation—Chinese

Narratives and songs were presented in Chinese by Middle School students: Javier Veliz, Evelyn Lumish, Eric Sibrian, Joel Sibrian, Michael Maier, Jr.; Alison Haigh, Tnaeja Lewis-Scott, Isabel Riordan, Srividya Tyler. Mrs. Morana thanked the students and Ms. Lin. She indicated support of the World Language Program is through the budget process and grant funds.

B. Parent Teacher Conferences—Feedback

Mrs. Morana reviewed parent participation at the Primary and Middle schools. (Backup is in the Board Book.)

C. District Highlights—Benchmark Assessment

Mrs. Morana introduced preliminary results to the Board. She explained the necessary steps being taken to address deficiencies. The next Benchmark Assessment will be given on December 17, 2007. There is a meeting with Language Arts Literacy coaches, Administrators, and the Superintendent for CAPA review to highlight how analyses are done.

D. Home School Connection

Mrs. Morana highlighted the importance of the Home School Connection. She introduced Paula Collins, the newly elected PTO President. Ms. Collins stated one of the goals for the PTO is to get parents involved, publish newsletters, and to have parents and teachers work together.

7. CORRESPONDENCE – NONE

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8. PRESIDENT’S REPORT

Reports were reviewed from the following committees: Community Relations, Policy, and an update for Finance.

9. HEARING OF PUBLIC

Mr. John Curley, Town Council:

- Commended the Board on their volunteerism for the work they have accomplished.
- Complimented the Board on their zero-based budgeting.
- Commented about a child playing on the pavement at the Primary School.
- Discussed Community Center--commented about replacement equipment at borough parks and a request for support for the public meeting being held the following night.

Mr. John Tyler, Red Bank resident and parent, expressed his appreciation to the Board and also spoke of his family’s support for the school district.

10. ACTION AGENDA

Ms. Jones motioned, seconded by Ms. Lewis, to accept the following:

BUSINESS - 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3208. TRAVEL

Name	Date/ Time	Location	Fee	Theme	Account #
Laura Morana	11/26/07 11:30 a.m. – 2:00 p.m.	South Orange, NJ	\$0.00	Institute for Educational Leadership	11-000-230-890-000
Annie Darrow	11/28/07 8:30 a.m.- 10:30 p.m.	Mt. Laurel, NJ	Part of Subscription	Records Retention/Managemen t	Part of subscription
Jayne Frankenfield	11/28/07 8:30 a.m. – 11:00 a.m.	Red Bank, NJ	\$0.00	STI Information Systems Workshop	NA
Martine Porcello	11/28/07 8:30 a.m.- 10:30 p.m.	Mt. Laurel, NJ	Part of Subscription	Records Retention/Managemen t	11-000-251- 592-000
Maria Iozzi	11/28/07 9:00 a.m. – 3:30 p.m.	Manchester, NJ	\$0.00	School Improvement Team Training	NA
Samantha Maurer	11/28/07 9:00 a.m. – 3:30 p.m.	Manchester, NJ	\$0.00	School Improvement Team Training	NA
Terence Wilkins	11/28/07 9:00 a.m. – 3:30 p.m.	Manchester, NJ	\$0.00	School Improvement Team Training	NA
Mary Wyman	11/28/07 9:00 a.m. – 3:30 p.m.	Manchester, NJ	\$0.00	School Improvement Team Training	NA
Maria	11/29/07	Trenton, NJ	\$0.00	Bilingual Master	NA

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Iozzi	9:00 – a.m. – 2:00 p.m.			Teacher Meeting	
Mary Lohan	11/29/07 9:00 – a.m. – 2:00 p.m.	Trenton, NJ	\$0.00	Bilingual Master Teacher Meeting	NA
Laura Morana	11/29/07 10:00 a.m. – 1:00 p.m.	Bloomfield, NJ	\$0.00	NJ Education Alignment Collaborative	NA
Kathy Byram	11/30/07 9:00 a.m. – 1:30 p.m.	Point Pleasant, NJ	\$0.00	MOCSS Insurance Fund Meeting	NA
Annie Darrow	11/30/07 9:00 a.m. – 1:30 p.m.	Point Pleasant, NJ	\$0.00	MOCSS Insurance Fund Meeting	NA
Laura Morana	11/30/07 8:30 a.m. – 4:00 p.m.	Spring Lake, NJ	\$0.00	School-Police Partnership for Safer Monmouth County Schools	NA
Melissa Osmun	12/01/07 7:30 a.m. – 3:30 p.m.	Union, NJ	\$99.00	21 st Century Learning: Education 2.0	20-270-200-500- 004
John Bombardier	12/03/07 9:00 a.m. – 3:00 p.m.	Somerset, NJ	\$160.00	Writing Workshop from a Student’s Perspective	20-270-200-500- 004
Melissa Osmun	12/03/07 9:00 a.m. – 3:00 p.m.	Somerset, NJ	\$160.00	Writing Workshop from a Student’s Perspective	20-270-200-500- 004
Kathy Byram	12/03/07 8:00 a.m. – 4:00 p.m.	New Brunswick, NJ	\$99.00	Pension Workshop – Review of Changes	11-000-251-592- 000
Jamie Hermann	12/03/07 8:30 a.m. – 3:00 p.m.	Piscataway, NJ	\$199.00	NJ ASK Workshops	20-270-200-500- 004
Richard Cohen	12/03/07 9:00 a.m. – 12:15 p.m.	Piscataway, NJ	\$0.00	Creating Positive School Climates	NA
Annie Darrow	12/03/07 8:00 a.m. – 4:00 p.m.	New Brunswick, NJ	\$99.00	Pension Workshop – Review of Changes	11-000-251-592- 000
Laura Morana	12/07/07 9:30 a.m. – 11:30 a.m.	Freehold, NJ	\$0.00	Superintendents’ Round Table Executive Meeting	11-000-230-890- 000
Maria Iozzi	12/07/07 9:00 a.m. – 3:00 p.m.	Monroe Township, NJ	\$135.00	Foreign Language Educators of NJ	11-24-100-890- 000
Laura Morana	12/12/07 8:00 a.m. – 5:00 p.m.	Manalapan, NJ	\$0.00	7 th Annual Multidisciplinary Team Conference	NA
Melissa Osmun	12/12/07 9:00 a.m. – 3:00 p.m.	Somerset, NJ	\$160.00	Introduction to the D.R.A.	20-270-200-500- 004
Kristine Clayton	12/12/07	Piscataway, NJ	\$175.00	NJ ASK Workshops	20-270-200-500-

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	8:30 a.m. – 3:00 p.m.				004
Justine Coppola	12/12/07 8:30 a.m. – 3:00 p.m.	Piscataway, NJ	\$175.00	NJ ASK Workshops	20-270-200-500-004
Camie Foreman	12/12/07 8:30 a.m. – 3:00 p.m.	Piscataway, NJ	\$175.00	NJ ASK Workshops	20-270-200-500-004
Damian Medina	12/12/07 8:30 a.m. – 3:00 p.m.	Piscataway, NJ	\$175.00	NJ ASK Workshops	20-270-200-500-004
Maria Iozzi	12/13/07 9:00 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	ACCESS for ELLS Test Ordering	NA
Laura Morana	12/14/07 8:30 a.m. – 12:00 p.m.	Freehold, NJ	\$0.00	Superintendents' Round Table Monthly Meeting	11-000-230-890-000
Michael Isley	12/14/07 9:00 a.m. – 2:30 p.m.	Edison, NJ	\$0.00	Cisco United Communications Overview	NA
Kathy Byram	12/17/07 10:00 a.m. – 2:00 p.m.	Eatontown, NJ	\$0.00	Payroll End-of-Year Training	NA
Annie Darrow	12/17/07 10:00 a.m. – 2:00 p.m.	Eatontown, NJ	\$0.00	Payroll End-of-Year Training	NA
Laura Morana	12/18/07 9:30 a.m. – 11:00 a.m.	Trenton, NJ	\$0.00	NJASA Academy for Education CEOs	NA
Jack Lehmann	02/06/08 9:00 a.m. – 3:00 p.m.	Waretown, NJ	\$50.00	Family Life Education Workshop	20-270-200-500-004
Richard Cohen	02/28/08 9:00 a.m. – 3:00 p.m.	West Windsor, NJ	\$160.00	Closing the Achievement Gap	11-000-240-800-002
Terence Wilkins	02/28/08 9:00 a.m. – 3:00 p.m.	West Windsor, NJ	\$160.00	Closing the Achievement Gap	11-000-240-800-002
John Bombardier	02/29/08 9:00 a.m. – 3:00 p.m.	Edison, NJ	\$0.00	Writing Workshop	NA
Melissa Osmun	02/29/08 9:00 a.m. – 3:00 p.m.	Edison, NJ	\$0.00	Writing Workshop	NA
Krishna Tyler	03/07/08 1:30 p.m. – 5:30 p.m.	Neptune, NJ	\$32.00	Tools of the Mind Training	20-231-100-106-004
John Bombardier	04/04/08 9:00 a.m. – 3:00 p.m.	Somerset, NJ	\$175.00	Rutgers 40 th Annual Reading & Writing Conference	20-270-200-500-004
Melissa Osmun	04/04/08 9:00 a.m. – 3:00 p.m.	Somerset, NJ	\$175.00	Rutgers 40 th Annual Reading & Writing Conference	20-270-200-500-004

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Krishna Tyler	04/16/08 9:30 a.m. – 2:30 p.m.	Neptune, NJ	\$0.00	Tools of the Mind Training	NA
John Bombardier	05/14/08 9:00 a.m. – 3:00 p.m.	Edison, NJ	\$0.00	Writing Workshop	NA
Melissa Osmun	05/14/08 9:00 a.m. – 3:00 p.m.	Edison, NJ	\$0.00	Writing Workshop	NA

3209. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities for the various school facilities of the Red Bank Borough Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Red Bank Borough Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Red Bank Borough Board of Education in compliance with Department of Education requirements.

3210. BILLS PAYMENT

To approve payment of final bills for October 2007 and for bills as of November 2007, per attached bills list.

3211. APPROVE MINUTES

To approve minutes of the Board meeting of October 9, 2007 and October 16, 2007 as previously distributed in writing to the Board.

3212. E-RATE TECHNICAL SERVICES

To approve Mr. Dan Riordan, On-Tech Consulting, Inc., 53 Elm Place, Red Bank, NJ, as the district’s e-rate consultant for the 2008-09 e-rate filing period at a an amount equal to 10% of the savings generated through the e-rate program. Mr. Riordan will prepare all e-rate applications and filings for the district. The district has been informed that the filing window for 2008-09 has begun.

3213. APPROVAL OF SECRETARY/TRANSFERS REPORT

Pursuant to 18A:6-59

Approve the September 2007 Report of the Treasurer and the September 2007 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3214. BUDGET TRANSFERS

To ratify any budget transfers effective October per the transfer report previously distributed in writing to the board.

Ayes: Mr. Forest, Ms. Goldman, Ms. Jones, Ms. Kopka, Ms. Lewis, Miss Lowe, Ms. Mess, Ms. Roseman, Mr. Noble.

Nays: None Abstentions: Ms. Jones and Ms. Lewis abstained on motion 3211 as they were absent for these meetings.

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Ms. Lewis motioned, seconded by Ms. Roseman, to accept the following:

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4415. That the Board approves the change of effective date for Dr. Courtney Matthaei's unpaid leave of absence, from January 1, 2008 to December 6, 2007 through June 30, 2008.
4416. That the Board approves the unpaid Family Leave of Absence with benefits for Elizabeth Rumbaugh, Primary School ESL Teacher, from November 28, 2007 through February 19, 2008.
4417. That the Board approves the appointment of Marina Brzostoski, Primary School Instructional Assistant, as a Primary School Long-Term ESL Substitute Teacher, at a prorated BA Step 1 annual salary of \$42,295.00, effective November 28, 2007 through June 30, 2008.
4418. That the Board accepts with regret the resignation of Kim Koturo, Primary School Special Education Teacher, effective December 17, 2007.
4419. That the Board approves the appointment of Mary Castaldo, Primary School Long-Term Substitute, to Primary School Special Education Teacher, at the current prorated BA Step 7 annual salary of \$45,510.00 (salary remains the same), effective November 14, 2007 through June 30, 2008.
4420. That the Board accepts with regret the resignation of Carolyn Dorstek, Middle School Language Arts Teacher, effective December 18, 2007.
4421. That the Board accepts with regret the resignation of Ian Connor, Middle School Instructional Assistant, effective January 1, 2008.
4422. That the Board approves the appointment of Joanne Fiore as School Psychologist, at an MA+30 Step 4 prorated annual salary of \$48,045.00, effective November 26, 2007 through June 30, 2008.
4423. That the Board approves the appointment of the following people as Saturday Academy teachers (SES), at the stipulated negotiated contractual rate \$27.50 per hour, not to exceed 4 hours per day, 25 day program total, effective October 27, 2007 through May 17, 2008, funded through NCLB:
- | | |
|-----------------|-----------------|
| Donna J. Emeric | Michele Lombard |
| Brian Gillespie | Margaret Tobin |
4424. That the Board approves the appointment of David Rivas as night custodian at the Primary School at a prorated annual salary of \$24,500, plus \$1,600 night differential for a total of \$26,100 effective, November 26, 2007 through June 30, 2008.
4425. That the Board approves the appointment of Alonzo Meachem as night custodian at the Middle School at a prorated annual salary of \$24,500, plus \$1,600 night differential and \$250 black seal license for a total of \$26,350 effective, December 17, 2007 through June 30, 2008.
4426. That the Board approves Jacqueline Boyd, Primary School Lunch/Bus Aide, as a substitute custodian, at an hourly rate of \$10.00, effective November 21, 2007 through June 30, 2008.

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4427. That the Board approves the following as Guest Teachers and their per diem rate, effective November 21, 2007 through June 30, 2008.

David Blumberger	\$80.00
Christopher Ciaglia	\$80.00
Phyllis Hall	\$80.00
Stephanie Soldo	\$80.00

4428. That the Board approves Emily Grimaldi as clerk/typist for the Board Office, at the rate of \$10.00 per hour, on an as needed basis, effective November 21, 2007 through June 30, 2008.

4429. That the Board approves the appointment of Aisha Person as Middle School Instructional Assistant, at a Step 1 prorated annual salary of \$23,050, effective on or before December 5, 2007 through June 30, 2008.

4430. That the Board approves the appointment of Marta Cardalfe, Primary School Substitute Bus and Cafeteria Aids, at a rate of \$12.17 per hour, effective November 21, 2007 through June 30, 2008.

4431. For the record only, the Board approves the Movement on Guide for Kathleen Hovey, Middle School Special Education Teacher, from an MA Step 6 annual salary of \$47,245.00 to an MA+30 Step 6 annual salary of \$49,045.00, effective September 1, 2007 through June 30, 2008.

EXTRA WORK/EXTRA PAY

4432. That the Board approves the appointment of Terence Wilkins as Saturday Academy Program Coordinator, at the stipulated negotiated contractual rate \$27.50 per hour, not to exceed 4 hours per day, 25 days for program total, effective October 27, 2007 through May 17, 2008, funded through NCLB.

4433. That the Board approves the appointment of Julius Clark as Saturday Academy Teacher, at the stipulated negotiated contractual rate of \$27.50 per hour, not to exceed 4 hours per day, 25 days for program total, effective October 27, 2007 through May 17, 2008, funded through NCLB.

4434. That the Board approves the appointment of Christopher Ippolito as Saturday Academy Teacher, at the stipulated negotiated contractual rate of \$27.50 per hour, not to exceed 4 hours per day, 25 days for program total, effective October 27, 2007 through May 17, 2008, funded through NCLB.

4435. That the Board approves the appointment of the following staff members as Saturday Academy Substitute Teachers, at the stipulated negotiated contractual rate \$27.50 per hour, not to exceed 4 hours per day, 25 day program total, effective October 27, 2007 through May 17, 2008, funded through NCLB:

Denise Borns	James Pierson
Kathleen Hovey	Mayra Velasquez
Melissa Osmun	

4436. That the Board approves the following staff members as Study Skills Advisors for the Middle School Homework Academy, at the stipulated negotiated contractual rate of \$27.50 per hour, effective November 21, 2007 through June 30, 2008, funded by NCLB.

Madeleine Alexander	Mark Costa
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4437. That the Board approves the adjustment to the August 21, 2007 agenda for resolution #4352, for the compensation for the following staff members who participated in curriculum writing, at the stipulated negotiated contractual rate of \$27.50 per hour, for the 2007-2008 school year, not to exceed 50 hours each, funded by FLAP Grant.

Yamilette Henke	Spanish
Charlene Lin	Chinese
Karim Vitolo	Spanish

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4438. That the Board approves the compensation for Mark Costa for Curriculum Writing, at the stipulated negotiated contractual rate of \$27.50 per hour, for the 2007-2008 school year, not to exceed 10 hours, funded by NCLB.
4439. That the Board approves the prorated stipend of \$3,309.38 for Mary Lohan, Learning Disabilities Teacher-Consultant (LDTC), for the 2007-2008 school year, as stipulated by the negotiated contractual agreement.
4440. That the Board approves the stipend of \$3,309.38 for Joanne Fiore, School Psychologist, effective November 26, 2007 through June 30, 2008, as stipulated by the negotiated contractual agreement.

COMMENT: Mrs. Morana introduced and welcomed Mary Castaldo, Joanne Fiore, and Aisha Person.

Ayes: Mr. Forest, Ms. Goldman, Ms. Jones, Ms. Kopka, Ms. Lewis, Miss Lowe, Ms. Mess, Ms. Roseman, Mr. Noble.
Nays: None Abstentions: None

Ms. Mess motioned, seconded by Ms. Jones, to accept the following:

PUPIL PERSONNEL SERVICES – 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL SERVICES resolution(s) be approved as indicated:

5038. That the Board approves the following consultant to provide Homebound Instruction on an as needed basis, not to exceed 10 hours per week, effective November 21, 2007 through June 30, 2008, at the hourly rate of \$27.50.

Elizabeth Carr

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as previously submitted and presented to the Board:

6069. That the Board approves the following Curriculum Guides:
Spanish Pre-K – 8
Chinese 4-8
LAL 5-8
Social Studies 5-8
Science 4-8
Technology Pre-K – 8
Health 4-8
6070. That the Board authorizes the Superintendent to accept the Evening School for the Foreign Born Grant for Fiscal Year 2008, in the amount of \$5,000.00, September 1, 2007 through June 30, 2008, as directed by the NJ State Department of Education, matched by Board of Education funds.
6071. That the Board authorizes the Superintendent to enter into a contract with the Sylvan Learning Center, a state-authorized Supplemental Educational Services provider, for the period of November 1, 2007 through June 30, 2008 at an amount not to exceed \$923.00 per student for six students (projected count), funded by NCLB.
6072. That the Board authorizes the Superintendent to enter into a contract with American Tutoring, Inc., a state-authorized Supplemental Educational Services provider, for the period of November 1, 2007 through June 30, 2008 at an amount not to exceed \$923.00 per student for ten students (projected count), funded by NCLB.

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BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution (s) are approved as indicated:

9017.	That the Board approves the following policies for second reading and adoption:	
	Supervision and Evaluation	4116
	Pupil Safety/Supervision & After School Dismissal	5142
	Technology	6142.14
	Gifted and Talented	6171.2

COMMENT: A remark was made about the paragraph structure in Policy 5142, which will be changed.

Ayes: Mr. Forest, Ms. Goldman, Ms. Jones, Ms. Kopka, Ms. Lewis, Miss Lowe, Ms. Mess, Ms. Roseman, Mr. Noble.
Nays: None Abstentions: None

12. HEARING OF PUBLIC - NONE

13. OLD BUSINESS - NONE

14. NEW BUSINESS

- A Board member provided data for immigrant children born in the United States. It appears our demographics reflect the report and that the district is serving the majority of native born students.
- An update was provided on the Parent Advisory Council at Red Bank Regional High School (RBRHS).
- There was a question about whether Chinese would be offered at RBRHS for the 2008-2009 school year. Mrs. Morana is in communication with the high school regarding the Chinese language.
- Mrs. Morana discussed a draft of the district Security Plan to members of the Board.
- Ms. Jones thanked Mrs. Morana, administrators, and all staff for their service and dedication to the district.
- Mrs. Morana wished everyone a happy Thanksgiving.

15. ADJOURNMENT

Ms. Roseman motioned, seconded by Ms. Jones, to adjourn the meeting.

Ayes: Mr. Forest, Ms. Goldman, Ms. Jones, Ms. Kopka, Ms. Lewis, Miss Lowe, Ms. Mess, Ms. Roseman, Mr. Noble.
Nays: None Abstentions: None

Meeting adjourned at 9:00 pm.

Respectfully submitted,

Anne E. Darrow
Board Secretary/School Business Administrator