

RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 DECEMBER 15, 2015  
AGENDA

Executive Session	7:00 p.m.
Public Session	7:30 p.m.

Call to Order – 7:00 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

- I. RESOLUTION FOR EXECUTIVE SESSION
  - A. Attorney Client Privilege

CALL TO ORDER – 7:30 p.m.

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ROLL CALL

FLAG SALUTE

- II. SUPERINTENDENT’S REPORT
  - A. Presentation of FY 2015 Audit
  - B. Count Basie- Arts for All
  - C. Bus Evacuation Drill

<u>Date of Drill</u>	<u>Time Drill Conducted</u>	<u>School</u>	<u>Location of Drill</u>	<u>Routes included in drill</u>	<u>Name of School Principal or person(s) assigned to</u>

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					<u>supervise the drill</u>
11/17/2015	8:45 AM	Reformed Church of Middletown	Left side of the building	RB-MID	Mary Valdivia, PK Supervisor
11/18/2015	9:00 AM	First Baptist Church	Area in front of building	RB-FBC	Mary Valdivia, PK Supervisor

D. Parent/Teacher Conferences – Update

III. PRESIDENT’S REPORT

A. Committee Reports

IV. HEARING OF PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the Board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

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3157. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Caroline McClelland	02/03/2016 8:30 a.m. – 3:15 p.m.	Piscataway, NJ	\$257.97	Moving from a Caseload to a Workload Approach	11-000-216-580-003

3158. BILLS PAYMENT

To approve payment of final bills for November 2015 and for bills as of December 2015.

3159. APPROVAL OF SECRETARY/TREASURER'S REPORT

*Pursuant to 18A:6-59*

Approve the September 2015 Report of the Treasurer and the September 2015 Report of the Secretary as being in balance for the month.

3160. APPROVAL OF SECRETARY/TREASURER'S REPORT

*Pursuant to 18A:6-59*

Approve the October 2015 Report of the Treasurer and the October 2015 Report of the Secretary as being in balance for the month.

3161. BUDGET TRANSFERS

To ratify any budget transfers effective September 2015 per the transfer report.

3162. BUDGET TRANSFERS

To ratify any budget transfers effective October 2015 per the transfer report.

3163. ACCEPTANCE OF THE AUDIT REPORT

That the Board accepts the District's annual audit report with no recommendations for the year ended June 30, 2015 as presented and discussed with Mr. Allison, CPA.

3164. APPROVAL OF MINUTES

To approve the minutes from the November 4 and 17, 2015 Board of Education Meetings.

3165. DONATION

That the Board accepts with gratitude the generous donation of backpacks and pencil cases from the National Foundation for Women Legislators (NFWL) in conjunction with the Office Depot Foundation; valued at \$1,900.00 for Red Bank Preschool Program students.

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3166. DONATION

That the Board accepts with gratitude the generous donation of 121 dictionaries by the Red Bank Rotary Club on behalf of "Project Dictionary." Each student in third grade will receive their own dictionary.

3167. DONATION

That the Board accepts with gratitude the generous donation of over 175 new books from John and Lina Gosden at Big Brain Resources.

3168. DONATION

That the Board accepts with gratitude the generous donation of 110 thesauri by the Red Bank Rotary Club with an approximate value of \$250.00. Each student in fifth grade will receive their own thesaurus.

3169. DONATION

That the Board accepts with gratitude the generous donation of \$500.00 worth of beverages by Foodtown in Red Bank for the Family Dinner Night.

3170. TRANSPORTATION AWARD

To award route OC001 for the 2015-2016 School Year to Unlimited Autos for one-way only transportation from Ocean Township, NJ to Red Bank Primary School. Quotations were requested from Briggs Transportation, Seman Tov, and Unlimited Autos. Unlimited Autos provided the winning response of \$64.30 per diem.

3171. TRANSPORTATION AWARD

To award route L1432 for the 2015-2016 School Year to Unlimited Autos for one-way only transportation from Tinton Falls, NJ to Red Bank Primary School and Red Bank Middle School. Quotations were requested from Durham School Services, Helfrich & Son, and Unlimited Autos. Unlimited Autos provided the winning response of \$64.30 per diem.

3172. That the Board approves the out-of-district placements and tuition for the following transfer student, for the 2015-16 School Year.

Student	School	Grade	Tuition cost November 30, 2015 through June 21, 2016
Student ID#72596	BEST Academy MOESC	8th grade	\$43,000 school year (pro-rated) or \$238.89 per day (based on 180 day school year)

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3173. That the Board approves the out-of-district placement and tuition for the following students beginning November 4, 2015. Account #11-000-100-561-000

Student	District	Grade	Tuition cost
Student ID#10880	Neptune Township School District	Kindergarten	\$10,000 per year (pro-rated)
Student ID#10192	Neptune Township School District	3 <sup>rd</sup> Grade	\$11,220 per year (pro-rated)
Student ID#72360	Neptune Township School District	6 <sup>th</sup> Grade	\$12,240 per year (pro-rated)

3174. ACCEPTANCE OF NP SECURITY INITIATIVE ALLOCATION

Move to approve that the Red Bank Borough Board of Education accepts 2015-2016 New Jersey Nonpublic School Security Initiative Program allocation in the District total amount of \$9,210 and each nonpublic school allocation as follows:

Tower Hill School	\$ 150
St. James Elementary	\$ 8,750
DISTRICT TOTAL	\$ 8,900

3175. NONPUBLIC SCHOOL REQUEST(S) FOR SECURITY UNDER THE NJ NONPUBLIC SECURITY INITIATIVE PROGRAM

WHEREAS, the Red Bank Borough School District has consulted with the administrator of each of the participating nonpublic school(s) located within the Public School District; and

WHEREAS, the Red Bank Borough School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of security for the full-time pupils enrolled in the nonpublic school(s); and

WHEREAS, the Red Bank Borough School District is in agreement with the security to be provided to the nonpublic school(s) within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the attached NJ Nonpublic School Security Initiative Program Request Form(s) from the following nonpublic school(s):

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Tower Hill School \$ 150  
St. James Elementary \$ 8750

AND BE IT FURTHER RESOLVED that the Board of Education approves the attached NJ Nonpublic School Security Initiative Program Agreement, will forward certified minutes of this Resolution with the Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State DOE.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4161. That the Board approves the appointment of Patrick Hanson as Special Education Instructional Assistant (replacing William Gardell), at a Step 1 prorated annual salary of \$26,065.00, effective January 4, 2016 through June 30, 2016. Account #

4162. That the Board approves the following as Guest Teachers, effective December 16, 2015 through June 30, 2016.

Kim Barksdale      Joseph Dunn      Edward Willoughby

4163. That the Board approves Isaac Nathanson, Holly Kluck and Cynthia Bankowski to provide continued Home Instruction for Student ID#20032 (not to exceed 5 hours total per week), effective December 1, 2015 through January 30, 2016 at the stipulated contractual amount of \$33.00 per hour.

4164. That the Board accepts the resignation of Lillian Llanos, Primary School lunchroom aide, effective December 18, 2015.

4165. That the Board approves the appointment of Silvia DeLeon as a Primary School lunchroom aide (replacing Lillian Llanos), up to 2.5 hours per day, plus 3 hours of initial training, at the hourly rate of \$13.00, effective December 18, 2015 through June 30, 2016. Account #11-000-262-107-001

4166. That the Board approves a paid leave of absence for Shary Ashe-Holt utilizing sick days effective February 17, 2016 through May 17, 2016, under the Federal Medical Leave Act (FMLA) and an unpaid leave of absence, effective May 18, 2016 through June 30, 2016 under the New Jersey Family Leave Act (NJFLA).

4167. That the Board approves an unpaid leave of absence for Mary Pat Buckley, effective February 22, 2016 through May 13, 2016.

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EXTRA WORK/EXTRA PAY

4168. That the Board approves the following program descriptions and staff members for the Middle School After-School Program for the 2015-2016 school year, at the stipulated negotiated contractual rate of \$33.00 per hour for lead facilitators and \$20.00 per hour for instructional assistants, not to exceed 2.5 hours per week for 25 sessions. Account #20-235-100-100-TU2 Title 1

Program Description	Facilitator(s)	Advisors Needed	Days	Not to Exceed Hours Per Week	Funding
Robotics/ PLTW	Eric Schwarz	1	Mondays	1.25 (not to exceed 25 sessions)	Title I
AVID Tutorial	Mary Wyman	1	Mondays	1.25 (not to exceed 25 sessions)	Title I
After-School Band	Holcombe Hurd	1	Monday and/or Tuesdays	2.5 (not to exceed 25 sessions)	Private Donation

4169. That the Board approves the following appointments for the spring season of the 2015-2016 school year. Compensation based on the stipulated negotiated contractual stipend of \$2,500.00 for head coaches and \$2,000.00 for assistant coaches. Account #11-402-100-100-002

Kristyn Wikoff- Assistant Softball Coach

4170. That the Board approves all certificated staff members (teachers and instructional assistants) as detention monitors for the Red Bank Middle School, on an as-needed basis for the 2015-2016 school year, at the stipulated negotiated contractual rate of \$33.00 per hour and \$20.00 per hour for instructional assistants, not to exceed 4 one hour detentions for all monitors per week. Account #11-190-100-116-002

4171. That the Board approves the compensation for Holcombe Hurd to facilitate Band, not to exceed 60 minutes per day, 5 days per week, at the stipulated contractual rate \$3,933.00, effective January 1, 2016 through June 30, 2016. Account # 20-022-100-100-014

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CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6053. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Two River Theatre	Two River Theatre, Red Bank, NJ (National Junior Honor Society members)	12/09/2015
Student Activities	Gravity Vault, Middletown, NJ (12 Middle School Students)	12/16/2015
PreK Grant	Senor Pepper's Restaurant, Red Bank, NJ (3 Middletown Reformed Temple classes)	12/16/2015
PreK Grant	Senor Pepper's Restaurant, Red Bank, NJ (3 Middletown Reformed Temple classes)	12/17/2015
PreK Grant	MJs Pizzeria, Tinton Falls, NJ (All Middletown PreK classes)	01/12/2016
MS Student Activity Fund	Chocolate Works, Red Bank, NJ (MS LLD class)	01/15/2016
Donation	Museum of Jewish Heritage, New York, NY (All 8 <sup>th</sup> grade students)	01/25/2016
PreK Grant	Algonquin Arts Theater, Manasquan, NJ (All Primary School PreK classes)	03/14/2016
PreK Grant	Jenkinson's Aquarium, Point Pleasant Beach, NJ (All Primary School PreK classes)	05/12/2016
PTO, Parents, Student Activities Fund	First Energy Park, Lakewood, NJ (All 1 <sup>st</sup> grade classes and 1 LLD class)	06/08/2016

6054. That the Board authorizes the Superintendent to submit an application for the Preschool Program Expansion Aid for fiscal year 2016-2017 in the amount of \$4,199,124.00.

6055. That the Board approves the Preschool Education Program Plan update for the 2016-2017 school year.

6056. That the Board approves the partnership between Red Bank Middle School and Prevention First to facilitate LifeSkills Training programs to 4<sup>th</sup> and 5<sup>th</sup> grade students.



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6057. That the Board approves the following Speech Language Pathology student and cooperating Speech and Language Specialist, effective January 9, 2016 through April 27, 2016.

Student SLP	College/University	Cooperating Therapist	School/Grade
Alicia Desanto	Monmouth University	Aida Pereira	Primary School Pre-K - 3rd

6058. That the Board accepts the Target Grant funds in the amount of \$700.00 to support Middle School educational class trips during the 2015-2016 school year.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9004. That the Board approves the following policies and regulations for first reading: **TABLED**

Policy #	Title of Policy
P 3322	Staff Member’s Use of Personal Cell Phone/Other Communication Devices
P 4322	Staff Member’s Use of Personal Cell Phone/Other Communication Devices
P&R 5330	Administration of Medication
P 5339	Screening for Dyslexia
P 5615	Suspected Gang Activity
P 8540	School Nutrition Programs
P 8550	Outstanding Food Service Charges
P 8820	Opening Exercises/Ceremonies

9005. That the Board approves the abolishment of the following regulation:

Regulation #	Title of Regulation
R 8540	Free & Reduced Rate Meals

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- VII. HEARING OF THE PUBLIC
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. EXECUTIVE SESSION #2
- XI. ADJOURNMENT

Board of Education Meetings – 2015

January 5, 2016 at 7 p.m. Middle School Media Center - Reorganization Meeting

Board of Education Meetings–2015

Workshop Meetings- 7:00 p.m. – Middle School Media Center

January 6, 2015 (Reorganization Meeting)

February 10, 2015\* August 11, 2015\*\*\*\*\*

March 10, 2015 September 8, 2015

April 14, 2015 October 13, 2015

May 12, 2015 December 7, 2015 Special Meeting

June 9, 2015 Cancelled **December 15, 2015 (7:00 p.m./7:30 p.m.)**

Regular Public Meetings – 7:30 p.m. – Primary School Cafeteria

January 20, 2015\*\* July 14, 2015\*\*\*\*

February 24, 2015\*\* August 18, 2015

March 17, 2015 September 15, 2015

April 28, 2015\*\*\* October 20, 2015

May 19, 2015 November 17, 2015 (7:00 p.m./7:30 p.m.)

June 16, 2015

\*Board of Education Conference Room

\*\*Middle School Media Center

\*\*\*Public Budget Hearing

\*\*\*\*Executive Session @ 7:00 p.m.; Public Session @ 7:30 p.m. in the Middle School Media Center

\*\*\*\*\*Board Retreat @ 5:00 p.m.; Executive Session @ 7:00 p.m.; Public Session @ 7:30 pm

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Committee Meetings – January to December 2015

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Carrie Ludwikowski	Ann Roseman	Peter Noble	Suzanne Viscomi	Fred Stone
Time:	7:00 PM Meets 3 <sup>rd</sup> Monday	6:30 PM Meets 2 <sup>nd</sup> Monday	9:00 AM Meets 3 <sup>rd</sup> Tuesday	6:00 PM Meets prior to Workshop Meeting MS Media Center	7:00 PM Meets prior to Regular BOE Meetings PS Teachers' Lounge
Location:	Board Office	Board Office	Board Office		
Date of Meetings:	02/2015 TBA	02/09/2015	02/17/2015	02/10/2015	02/17/2015
	03/16/2015	03/09/2015	03/17/2015	03/10/2015	03/17/2015
	04/20/2015	04/13/2015	04/28/2015	04/14/2015	04/28/2015
	05/18/2015	05/11/2015	05/19/2015	05/12/2015 CANCELLED	05/19/2015
	06/29/2015	06/08/2015	06/16/2015	06/16/2015	06/2015 TBA
	07/2015 No meeting	07/2015 No meeting	07/2015 No meeting	07/2015 No meeting	07/2015 No meeting
	08/17/2015	08/10/2015 CANCELLED	08/18/2015	08/11/2015 CANCELLED	08/18/2015
	09/21/2015	09/21/2015 5:30 p.m.	09/15/2015	09/08/2015	09/15/2015
	10/19/2015	10/12/2015	10/20/2015	10/13/2015	10/20/2015
	11/16/2015	11/16/2015 6:00 p.m.	11/17/2015	11/17/2015 6:00 p.m.	11/17/15 6:30 p.m.
	<b>12/21/15 Cancelled</b>	<b>12/14/2015 Cancelled</b>	<b>12/15/2015 Cancelled</b>	<b>12/15/15 6:00 p.m.</b>	<b>12/15/15 6:30 p.m.</b>

Community Relations: Michael Ballard, Marj Lowe, Fred Stone

Curriculum & Instruction: Ben Forest, Carrie Ludwikowski

Facilities & Safety Committee: Janet Jones, Marj Lowe, Fred Stone

Finance: Janet Jones, Ann Roseman, Fred Stone

Policy: Michael Ballard, Ben Forest, Suzanne Viscomi

Negotiations: Janet Jones, Chairperson, Ann Roseman Suzanne Viscomi

Meets as needed

Residency: Janet Jones, Chairperson, Peter Noble, Fred Stone, Suzanne Viscomi

Meets as needed