

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
MARCH 17, 2015

AGENDA

Call to Order – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

- I. SUPERINTENDENT'S REPORT
  - A. Preliminary Budget Presentation
  
- II. PRESIDENT'S REPORT
  - A. Committee Reports
  - B. AVID
  - C. Grade 8 End-of-Year Activities
  
- III. HEARING OF PUBLIC

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."
  
- IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

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V. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3032. BUDGET ADJUSTMENT – ENROLLMENT

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$245,755. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

3033. BUDGET ADJUSTMENT – HEALTH BENEFITS

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of \$227,503. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

3034. BUDGET ADJUSTMENT – BANKED CAP

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$239,675 for the purposes of instructional and contractual obligations. The district intends to complete said purposes by June 2016.

3035. TRAVEL AND RELATED EXPENSE REIMBURSEMENT

WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

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WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$150,000 for all staff and board members for the 2015-2016 school year.

3036. ADOPTION OF TENTATIVE BUDGET 2015-2016

BE IT RESOLVED that the tentative budget be approved for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2015-16 Total Expenditures	\$18,953,328	\$5,414,864	\$478,775	\$24,846,967
Less: Anticipated Revenues	<u>\$3,456,234</u>	<u>\$5,414,864</u>	<u>\$0</u>	<u>\$8,871,098</u>
Taxes to be Raised	<u>\$15,497,094</u>	<u>\$0</u>	<u>\$478,775</u>	<u>\$15,975,869</u>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held Red Bank Primary School, 222 River Street. Red Bank, New Jersey on April 28, 2015 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2015-2016 School Year.

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3037. **BILLS PAYMENT**

To approve payment of final bills for February 2015 and for bills as of March 2015.

3038. **TUITION RATE**

That the Board approves the following tuition rate for the 2014-2015 School Year: ESL/Bilingual Program \$11,000.

3039. **NON-RESIDENT TUITION CONTRACTS**

That the Board approves the contract with the Shrewsbury Borough Board of Education for 2 students in the ESL/Bilingual program as of March 18, 2015.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4045. That the Board approves the revised step and salary for Marysa Van Patten-Dermond as Middle School Nurse (replacing Eileen McClenahan), to a BA+30 Step 13 prorated annual salary of \$57,200.00, effective on or before April 27, 2015 through June 30, 2015.

4046. That the Board approves the following professional development tuition reimbursements as per contract.

Patricia George	Seton Hall University Education Leadership Leadership Dynamics: Analysis of Supervisory Behavior Course #ELMP7772 Statistical Methods Course #ELMP6005 6 credits @ \$662.00 Fall 2014	\$3,972.00
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Maria Tollaku	Georgian Court University ESL Endorsement Foundations of Second Language Education Course #EDC 5020 History, Phonology, Structure American Language Course #EDC 5026 6 credits @ \$662.00 Fall 2014	\$3,972.00
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4047. That the Board approves the extension to the unpaid leave of absence for Jill Williams, effective March 29, 2015 through June 30, 2015.
4048. That the Board approves the reappointment of Erin Ehrola as Grade 7 ELA long-term replacement teacher (replacing Jill Williams), at a BA Step 1-2 prorated annual salary of \$48,910.00, effective March 29, 2015 through June 30, 2015. Account #11-130-100-101-LR2
4049. That the Board approves the extension to the paid leave of absence for Barbara Gallagher, effective March 24, 2015 through April 12, 2015.
4050. That the Board approves the following as Guest Teacher, effective March 18, 2015 through June 30, 2015.

Thayer Potter

4051. That the Board accepts the resignation of Gail Mendelsohn for the purpose of retirement, effective June 30, 2015.

EXTRA WORK/EXTRA PAY

4052. That the Board approves all certified staff members (teachers and instructional assistants) and guest teachers as substitutes facilitators for the Middle School After-School Program, on an as-needed basis for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-235-100-100-TU2 Title 1
4053. That the Board approves the following staff members continued participation on the Math Curriculum project, for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-004

Nicole Mancini	15 hours	Megan Proper	15 hours
Alyssa May	80 hours	Maria Tollaku	15 hours

4054. That the Board approves the following staff members continued participation on the ELA Curriculum project, for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-004

Tiffany Fetter	15 hours	Dana Slipek	15 hours
Lucy Oubina	80 hours	Christina Vlahos	15 hours

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4055. That the Board approves the compensation for the following staff member for facilitating one extra instructional period, for the 2014-2015 school year:

Erin Ehrola, ELA ICS teacher, 50 minutes per day, 5 days per week, effective March 2, 2015 through June 30, 2015, in the amount of \$1,643.38.

4056. That the Board approves Holly LoCascio as substitute ELA ICS teacher, at the stipulated negotiated contractual rate of \$32.00 per hour, effective March 2, 2015 through June 30, 2015.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6015. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Student Activities Fund	Philadelphia Zoo, Philadelphia, PA (All Grade 6 classes)	04/01/2015
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (All First Baptist Church PreK classes)	04/16/2015
Student Activities Fund	Howell Bowling Lanes, Howell, NJ (PS LLD & MD classes)	04/27/2015
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (All Middletown Reformed Church PreK classes)	04/28/2015
PreK Grant	Long Street Farm, Holmdel, NJ (All CYMCA PreK classes)	04/28/2015
PreK Grant	Popcorn Park Zoo, Forked River, NJ (All MDCC PreK classes)	05/07/2015
Student Activities Fund	Ringling Brothers Barnum & Bailey Circus, Trenton, NJ (All Grade 5 classes)	05/15/2015
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (CYMCA PreK classes)	05/21/2015
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (CYMCA PreK classes)	05/22/2015
Student Activities Fund	Cape May Zoo, Cape May, NJ (All Grade 4 classes)	06/05/2015

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Funding Source	Location	Date(s)
Student Activities Fund	Camp Arrowhead, Marlboro, NJ (All Grade 7 classes)	06/09/2015 (06/10/2015 rain date)

- VI. HEARING OF THE PUBLIC
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
- IX. ADJOURNMENT

Board of Education Meetings – 2015  
 January 5, 2016 at 7 p.m. Middle School Media Center - Reorganization Meeting)

Board of Education Meetings–2015

Workshop Meetings- 7:00 p.m. – Middle School Media Center

January 6, 2015 (Reorganization Meeting)  
 February 10, 2015\* August 11, 2015  
 March 10, 2015 September 8, 2015  
 April 14, 2015 October 13, 2015  
 May 12, 2015  
 June 9, 2015

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

January 20, 2015\*\* July 14, 2015\*\*\*\*  
 February 24, 2015\*\* August 18, 2015  
 March 17, 2015 September 15, 2015  
 April 28, 2015\*\*\* October 20, 2015  
 May 19, 2015 November 18, 2015  
 December 16, 2015

\*Board of Education Conference Room

\*\*Middle School Media Center

\*\*\*Public Budget Hearing

\*\*\*\*Board Retreat @ 5 pm; Executive Session @ 7 pm; Public Session @ 8:00 pm  
 Middle School Media Center

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Committee Meetings – January to December 2015

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Carrie Ludwikowski	Ann Roseman	Peter Noble	Suzanne Viscomi	Fred Stone
Time:	7:00 PM	6:30 PM	9:00 AM	6:00 PM	7:00 PM
	Meets 3 <sup>rd</sup> Monday	Meets 2 <sup>nd</sup> Monday	Meets 3 <sup>rd</sup> Tuesday	Meets prior to Workshop Meeting	Meets prior to Regular BOE Meetings
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	02/2015 TBA	02/09/2015	02/24/2015	TBD	02/24/2015
	03/16/2015	03/09/2015	03/17/2015	03/10/2015	03/17/2015
	04/20/2015	04/13/2015	04/28/2015	04/14/2015	04/28/2015
	05/18/2015	05/11/2015	05/19/2015	05/12/2015	05/19/2015
	06/15/2015	06/08/2015	06/16/2015	06/09/2015	06/2015 TBA
	07/2015 No meeting	07/2015 No meeting	07/2015 No meeting	07/2015 No meeting	07/2015 No meeting
	08/17/2015	08/10/2015	08/18/2015	08/11/2015	08/18/2015
	09/21/2015	09/2015 TBA	09/15/2015	09/08/2015	09/15/2015
	10/19/2015	10/12/2015	10/20/2015	10/13/2015	10/20/2015
	11/16/2015	11/09/2015	11/17/2015	11/17/2015	11/2015 TBA
	12/21/2015	12/14/2015	12/15/2015	12/15/2015	12/2015 TBA

Community Relations: Michael Ballard, Marj Lowe, Fred Stone  
 Curriculum & Instruction: Ben Forest, Carrie Ludwikowski  
 Facilities & Safety Committee: Janet Jones, Marj Lowe, Fred Stone  
 Finance: Janet Jones, Ann Roseman, Fred Stone  
 Policy: Michael Ballard, Ben Forest, Suzanne Viscomi  
 Negotiations: Janet Jones, Chairperson, Ann Roseman Suzanne Viscomi  
 Meets as needed  
 Residency: Janet Jones, Chairperson, Peter Noble, Fred Stone, Suzanne Viscomi  
 Meets as needed