

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
OCTOBER 21, 2014

AGENDA

Call to Order – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

I. SUPERINTENDENT’S REPORT

- A. Recognition – Maria Iozzi Awarded NJPSA Visionary Leader of the Year and NAESP National Distinguished Principal of the Year
- B. MS Gymnasium Ceiling - Update
- C. Bus Evacuation Drill

| Date of Drill | Time of Drill | Name of School | Location of Drill | Route # Included in Drill | Principal/ Supervisor/ Designee |
|---------------|---------------|--------------------------|---------------------------|---------------------------|---------------------------------|
| 10/17/14 | 8:00 a.m. | Monmouth Day Care Center | Area in front of building | PKX-1 | Heidi Zaentz, Director |

II. PRESIDENT’S REPORT

- A. Committee Reports

III. HEARING OF PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

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IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee.

The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

V. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3531. TRAVEL

| Name | Date/Time | Location | Cost | Theme | Account # |
|---------------|---|---------------------|--|---|--------------------|
| Jared Rumage | 11/03/14, 11/25/14, 01/16/15, 02/27/15, 04/14/15 9:00 a.m. – 1:00 p.m. | Monroe Township, NJ | \$450.00 | NJASA Professional Development Seminar Series | 11-000-230-890-000 |
| Cathy Reardon | 10/22/14 8:00 a.m. – 4:10 p.m. | Edison, NJ | 16.43 Mileage Registration Fee: \$195.00 | 23 rd Annual NJAAP School Health Conference – 2014 | 11-000-221-500-001 |
| Susan Berrios | 12/08/14 – 12/11/14 8:00 a.m. – 4:00 p.m. | Washington, DC | \$1,138.44: Mileage, Tolls, Parking Group Registration Fee: \$1,250.00 | SIOP Training of Trainers Institute: Foundations | 20-235-200-500-015 |

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3532. APPROVAL OF MINUTES

To approve the minutes from the September 9 and 16, 2014 Board meetings.

3533. BILLS PAYMENT

To approve payment of final bills for September 2014 and for bills as of October 2014.

3534. APPROVE USE OF FACILITIES

To approve the one-time and recurring building use requests as approved by the Superintendent and previously distributed to the Board.

3535. APPROVAL TO DISPOSE OBSOLETE EQUIPMENT

To approve the disposal of obsolete equipment previously distributed to the Board.

3536. DONATION

That the Board accepts with gratitude the generous donation of \$5,000.00 from New Jersey Principals and Supervisors Association (NJPSA) in recognition of Maria Iozzi's Visionary Leader of the Year to be used for the Middle School.

3537. TRANSPORTATION AWARD

To award route KS001 for the 2014-2015 school year to Unlimited Autos for transportation from Red Bank, NJ to the Knollwood School, Fair Haven, NJ. Quotations were requested from Briggs Transportation, Shamrock Stage Coach, and Unlimited Autos. Unlimited Autos provided the winning response with a \$107.40 per diem.

3538. FACILITY BUILDING USE FEE SCHEDULES

That the Board approves the following daily facility use fees for outside entities for the remainder of the 2014-2015 school year:

| | |
|--------------------|-----------------------------------|
| Auditorium | \$500 |
| Gym | \$500 |
| Media Center | \$200 |
| Cafeteria | \$200 |
| Kitchen | \$100 (requires additional staff) |
| Bathrooms | \$200 (for outside events) |
| Classroom | \$ 50 |
| Custodial Coverage | \$ 40 per hour (weekdays) |
| Custodial Coverage | \$ 50 per hour (weekends) |
| Security Monitor | \$ 30 per hour |

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PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4228. That the Board approves the transfer of Meliza Lemus to Primary School lead secretary (replacing Barbara Meyer), no change to her annual salary, plus a prorated annual stipend of \$400.00, effective November 3, 2014 through June 30, 2015. Account #s 90% 11-000-240-105-001, 5% 11-000-270-160-000, 5% 11-000-270-161-000

4229. That the Board approves the appointment of Gisela Montalvo-Acevedo as Primary School secretary (replacing Meliza Lemus), at a Step 1 prorated annual salary of \$37,456.00, effective November 3, 2014 through June 30, 2015, pending the completion of a positive Criminal History Review process. Account #s 80% 11-000-240-105-001, 10% 11-000-270-160-000, 10% 11-000-270-161-000

EXTRA WORK/EXTRA PAY

4230. That the Board approves the following staff members and hours for training to ensure a smooth transition for the Primary School Main Office, at the stipulated negotiated contractual rate of \$20.00 per hour, October and November 2014. Account #

| | |
|-------------------------|------------------------|
| Meliza Lemus | Not to exceed 16 hours |
| Barbara Meyer | Not to exceed 8 hours |
| Gisela Montalvo-Acevedo | Not to exceed 8 hours |

4231. That the Board approves Manny Itzol as the DJ for the Halloween Dance for Grades 4 & 5, on Friday, October 24, 2014, not to exceed \$300.00 for set-up and labor. Account #Student Activities Fund

4232. That the Board approves the following staff members to serve as before/after school Alternate Classroom Education (ACE) teachers, Monday through Thursday, not to exceed 4 hours per week total, at the stipulated negotiated contractual rate of \$32.00 per hour, effective October 22, 2014 through June 30, 2015. Account #11-000-221-110-002

| | |
|----------------|----------------|
| Phyllis Berger | Crista Klemser |
|----------------|----------------|

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CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6390. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

| Funding Source | Location | Date(s) |
|----------------------------|---|----------|
| No Cost (walking trip) | Red Bank Fire Station, Leighton Avenue, Red Bank, NJ (PS LLD classes) | 10/23/14 |
| Student Activities Fund | Count Basie Theatre, Red Bank, NJ (All Grade 2 classes) | 12/11/14 |

6391. That the Board approves the submission of the "Sensational Sensory Materials for Special Education Pre-K" project to Donors Choose for the opportunity to receive a donation of sensory materials valued at \$1,143.00 for use in a Special Education Pre-K classroom.

6392. That the Board approves the Memorandum of Understanding between the Central Jersey Family Health Consortium and Red Bank Borough School District, effective September 1, 2014 through August 31, 2015.

6393. That the Board approves The Mobile Dentist to provide onsite dental care, cleaning, x-rays, fluoride, and sealants as a service to our Middle School families on October 27, 2014 and October 28, 2014. The Mobile Dentist accepts insurance and provides grants for families without insurance.

6394. That the Board approves the amendment to the FY15 No Child Left Behind Grant for Carryover:

| | |
|-----------------------|-----------------------|
| Title IA | \$880,744.00 |
| Title IIA | \$ 84,842.00 |
| Title III | \$101,315.00 |
| Title III Immigrant\$ | 6,733.00 |
| <u>Total</u> | <u>\$1,073,634.00</u> |

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6395. That the Red Bank Board of Education approves the submission of the Statement of Assurance to the New Jersey Department of Education as required by the New Jersey Quality Single Accountability Continuum (QSAC) pursuant to N.J.S.A. 18!:7A and N.J.A.C. 6A:30.

- VI. HEARING OF THE PUBLIC
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
- IX. ADJOURNMENT

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Board of Education Meeting – 2014
January 6, 2015 at 7 p.m. Middle School Media Center - Reorganization Meeting)

Board of Education Meetings–2014

Workshop Meetings- 7:00 p.m. – Middle School Media Center

| | |
|--|-----------------------------|
| January 7, 2014 (Reorganization Meeting) | |
| February 11, 2014 | August 12, 2014*** |
| March 11, 2014 | September 9, 2014** |
| April 8, 2014 | October 14, 2014 |
| May 13, 2014 | November 11, 2014 Cancelled |
| June 10, 2014 | December 9, 2014 Cancelled |

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

| | |
|-------------------|------------------------|
| January 27, 2014* | July 15, 2014 |
| February 18, 2014 | August 19, 2014**** |
| March 18, 2014* | September 16, 2014 |
| April 29, 2014** | October 21, 2014 |
| May 20, 2014 | November 18, 2014***** |
| June 17, 2014 | December 16, 2014***** |

*7:00 p.m. Executive Session; 8:00 p.m. Public Session

**Public Budget Hearing

***Board Retreat @ 5 pm; Executive Session @ 7 pm; Public Session @ 8:00 pm

****Middle School Media Center

*****7:00 p.m. Executive Session, 7:30 p.m. Public Session, Middle School Media Center

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Committee Meetings – January to December 2014

| | Community Relations | Curriculum & Instruction | Facilities & Safety Committee | Finance | Policy |
|-------------------|-----------------------------------|-----------------------------------|------------------------------------|---|---|
| Chairperson: | Ms. Roseman | Ms. Ludwikowski | Mr. Noble | Ms. Viscomi | Dr. Stone |
| Co-Chairperson: | | | Ms. Jones | | Ms. Viscomi |
| Time: | 7:00 PM 3 rd Monday | 6:30 PM 2 nd Monday | 9:00 AM 3 rd Tuesday | 6:00 PM Meets prior to Workshop Meeting MS Media Center | 7:00 PM PS Teachers' Lounge |
| Location: | Board Office | Board Office | Board Office | | |
| Date of Meetings: | CANCELLED | CANCELLED | 02/25/14 | TBD | 02/25/14* BOE Conference Room 4:00 pm – 5:00 pm |
| | 03/17/14 | 03/10/14 | 03/25/14 | 03/04/14 & 03/11/14 | CANCELLED |
| | 04/21/14 | 04/07/14 | 04/22/14 | 04/08/14 | CANCELLED |
| | 05/28/14 | 05/12/14 | 05/20/14 | 05/13/14 | 05/07/14 05/20/14 |
| | 06/16/14 | 06/09/14 Cancelled | 06/17/14 | 06/10/14 | 06/17/14 |
| | 07/21/14 | CANCELLED | 07/15/14 | 07/15/14 | CANCELLED |
| | 08/18/14 | 08/11/14 CANCELLED | 08/19/14 CANCELLED | 08/12/14 CANCELLED | 08/19/14 |
| | 09/15/14 | 09/08/14 | 09/16/14 | 09/09/14 | 09/16/14 |
| | 10/20/14 | 10/13/14 | 10/21/14 | 10/14/14 | 10/21/14 |
| | 11/17/14 | 11/10/14 | 11/18/14 | TBD | 11/18/14 |
| | 12/15/14 | 12/08/14 | 12/16/14 | TBD | 12/16/14 |
| | | | | | |
| | | | | | |

Community Relations: Ann Roseman, Jill Burden, Marj Lowe, Carrie Ludwikowski
 Curriculum: Carrie Ludwikowski, Jill Burden, Ben Forest, Ann Roseman
 Facilities & Safety Committee: Peter Noble, Janet Jones, Marj Lowe, Fred Stone
 Finance: Suzanne Viscomi; Janet Jones, Ann Roseman, Fred Stone
 Policy: Fred Stone, Ben Forest, Suzanne Viscomi