

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
OCTOBER 8, 2013

AGENDA

Call to Order – 7:00 p.m. –Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

- I. EXECUTIVE SESSION
 - A. Special Education Case Update
 - B. Personnel
 - C. Attorney/Client Privilege

CALL TO ORDER – 8:00 p.m.

SUNSHINE STATEMENT

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ROLL CALL

- II. SUPERINTENDENT'S REPORT
 - A. QSAC Update
 - B. Transition Plan
 - C. School Bus Emergency Evacuation Drill Report

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| Date of drill | Time drill conducted | School name | Location of drill | Route number(s) included in drill | Name of school Principal or person(s) assigned to supervise the drill |
|---------------|----------------------|-------------------------------|---------------------------|--|---|
| 09/25/13 | 8:30 AM - 8:50 AM | Red Bank Primary School | Area in front of school | PS-1, PS-2, PS-3, PS-4, PS-5, PS-6, PS-7, & PS-8 | Mr. Luigi Laugelli Principal |
| 10/03/13 | 9:33 AM | Middletown Reformed Church | Side Entrance of Building | RB-MID | Mrs. Mary Valdivia, Supervisor of PreK Programs |
| 10/04/13 | 9:12 AM | Red Bank Regional High School | Main Entrance | RB-PK-1 & RB-PK-2 | Mrs. Mary Valdivia, Supervisor of PreK Programs |

HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

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III. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3353. TRAVEL

| Name | Date/Time | Location | Fee | Theme | Account # |
|-------------------|--|--------------------|----------|--|--------------------|
| Stacy Sherwood | 10/16/13, 10/17/13, & 10/18/13 8:00 a.m. – 5:00 p.m. | Philadelphia, PA | \$301.00 | National Council of Teachers of Mathematics 2013 Regional Conference | 11-000-221-500-002 |
| Jill Williams | 10/16/13, 10/17/13, & 10/18/13 8:00 a.m. – 5:00 p.m. | Philadelphia, PA | \$301.00 | National Council of Teachers of Mathematics 2013 Regional Conference | 11-000-221-500-002 |
| Kim Rosas | 10/15/13 8:30 a.m. – 4:00 p.m. | East Windsor, NJ | \$0.00 | Content & Instructional Look-Fors in the Common Core Classroom | NA |
| Shayne Winn | 10/15/13 9:00 a.m. – 3:00 p.m. | East Windsor, NJ | \$0.00 | Content and Instruction Look-fors in the Common Core Classroom | NA |
| Shary Ashe | 10/17/13 9:30 a.m. – 2:30 p.m. | Trenton, NJ | \$0.00 | Community Parent Involvement Specialists Conference | NA |
| Kimberlee Sherman | 10/17/13 & 10/18/13 8:00 a.m. – 4:00 a.m. | West Orange, NJ | \$485.00 | AVID Center Path Training | 11-190-100-340-004 |
| Cheryl Cuddihy | 10/18/13 1:00 p.m. – 3:00 p.m. | Edison, NJ | \$0.00 | New ELS Supervisors Training | NA |
| Monique Cabrera | 10/18/13 8:30 a.m. – 2:15 p.m. | W. Long Branch, NJ | \$55.00 | Literacy Symposium | 20-218-200-580-P14 |
| Shayne Winn | 10/25/13, 11/22/13, 01/24/14, 02/28/14, 03/28/14, 04/25/14, 05/15/14, & 06/06/14 | Freehold, NJ | \$0.00 | Monmouth County Special Education Directors' Meetings | NA |
| Sara Good | 11/14/13 9:00 a.m. – 2:00 p.m. | Monroe Twp., NJ | \$75.00 | Teaching Social Skills | 11-000-221-500-001 |
| Crystal Hackett | 11/14/13 9:00 a.m. – 2:00 p.m. | Monroe Twp., NJ | \$75.00 | Teaching Social Skills | 11-000-221-500-001 |

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| Name | Date/Time | Location | Fee | Theme | Account # |
|-----------------|---|-------------|--------|---|-----------|
| Morgan Cassella | 11/21/13, 11/22/13, 03/18/14 & 03/19/14 | Trenton, NJ | \$0.00 | The Pyramid and Positive Behavior Support Training (CSEFEL) | NA |

3354. TRANSPORTATION AWARD (Revised)

To award route 1205 for the 2013-2014 school year to Unlimited Autos, Inc. for transportation from Eatontown, NJ to the Middle School. Quotations were requested from Durham School Services, Unlimited Autos and Z & S Transportation. Unlimited Autos provided the winning response with a \$87.35 per diem quotation for 70 day school calendar for a total maximum cost of \$6,114.50.

3355. BUDGET TRANSFERS

To ratify any budget transfers effective July 2013 per the transfer report.

3356. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the July 2013 Report of the Treasurer and the July 2013 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3357. APPROVAL OF MINUTES

To approve the minutes from the August 13 and August 20, 2013 Board meetings.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4851. That the Board accepts the resignation of Earl Agee, Primary School Instructional Assistant, effective October 31, 2013.

4852. That the Board approves the revision to the appointment of Elizabeth Panella as part-time Observation/Evaluation Supervisor, at the per diem rate of \$400.00, not to exceed \$25,000.00, effective September 1, 2013 through June 30, 2014. Account #11-000-221-102-004

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4853. That the Board approves Jeanne Roesinger as substitute school nurse, at the per diem rate of \$100.00, effective July 1, 2013 through June 30, 2014.

4854. That the Board approves the following monthly stipends of \$50.00 for the following staff members, for the 2013-2014 school year, for the use of email enabled Smartphone devices.

Morgan Cassella

Debra Rochford

4855. That the Board approves the appointment of Daniel Lotito as Middle School Music Teacher/Band Director, at a prorated MA Step 2-3 annual salary of \$50,640.00, effective October 9, 2013 through June 30, 2014. Account #

EXTRA WORK/EXTRA PAY

4856. That the Board approves the appointment of Cheryl Cuddihy as Project Manager for the Formative Assessment Grant in partnership with Rutgers University for the 2013-2014 and 2014-2015 school year, at an annual stipend of \$2,000.00.

4857. That the Board approves Jill Williams as Student Council Advisor for the 2013-2014 school year, to replace James T. Pierson who resigned, at the stipulated negotiated contractual stipend of \$884.00. Account #11-401-100-100-002

4858. That the Board approves the following staff members for LAL Curriculum writing, not to exceed 20 hours each, October-November 2013, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-004

Meredith Faistl
Tiffany Fetter

Kelly Rears
Dana Slipek

4859. That the Board approves the following staff members for Math Curriculum writing, not to exceed 10 hours each, October-November 2013, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-004 (Being approved on 10/15/13)

4860. That the Board approves Kelly Rears to participate on the ELA Committee, not to exceed 15 hours, at the stipulated negotiated contractual rate of \$32.00 per hour, effective September 2013 through June 2014. Account #20-480-200-100-013

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PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5054. That the Board approves the revision to the rate of comprehensive neurological evaluations conducted by Dr. Ronald Barabas in the amount of \$550.00 per evaluation, for the 2013-2014 school.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6287. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

| Funding Source | Location | Date(s) |
|----------------|--|----------|
| PreK Grant | Senor Pepper, Red Bank, NJ (PreK YMCA classes) | 10/16/13 |
| PreK Grant | Whole Foods Market, Middletown, NJ (C. Berger and K. Hogan RBR PreK classes) | 10/17/13 |
| PreK Grant | Senor Pepper, Red Bank, NJ (PreK YMCA class and PreK Acelero classes) | 10/21/13 |
| PreK Grant | Senor Pepper, Red Bank, NJ (PreK YMCA classes) | 10/23/13 |
| PreK Grant | Whole Foods Market, Middletown, NJ (L. Russo and R. Schwartz RBR PreK classes) | 10/24/13 |

6288. That the Board approves the contract with the Visiting Nurse Association Health Group (VNAHG) to provide services for students, not to exceed \$5,000.00, effective July 1, 2013 through June 30, 2014. Account #11-000-213-300-003

6289. That the Board approves the facilitation of the Great Start Program, effective October 1, 2013 through May 31, 2014.

6290. That the Board approves the 2013-2014 Parent Education & Involvement Guide (formerly known as the Parent Passport).

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- IV. HEARING OF THE PUBLIC
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

Board of Education Meetings–2013

Workshop Meetings- 7:00 p.m. – Middle School Media Center

| | |
|---|-----------------------|
| January 3, 2013 (Thursday – Reorganization Meeting) | |
| February 12, 2013 | August 13, 2013 |
| March 19, 2013 | September 11, 2013*** |
| April 9, 2013 | October 8, 2013 |
| May 14, 2013 | November 12, 2013 |
| June 11, 2013 | December 10, 2013 |

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

| | |
|-------------------|--------------------|
| January 15, 2013* | July 16, 2013 |
| February 26, 2013 | August 20, 2013 |
| March 4, 2013**** | September 17, 2013 |
| March 28, 2013** | October 15, 2013 |
| April 16, 2013 | November 19, 2013 |
| May 21, 2013 | December 17, 2013 |
| June 18, 2013 | |

*7:00 p.m. Executive Session; 8:00 p.m. Public Session

**Thursday, Public Budget Hearing

*** Board Retreat at 5:30 p.m.

****Budget Presentation, 7:00 p.m. Middle School

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Committee Meetings – January to December 2013

| | Community Relations | Curriculum & Instruction | Facilities & Safety Committee | Finance | Policy |
|-------------------|-----------------------------------|-----------------------------------|------------------------------------|--|-----------------------------------|
| Chairperson: | Ms. Ludwikowski | Ms. Roseman | Mr. Noble | Ms. Viscomi | Dr. Stone |
| Co-Chairperson: | Miss Lowe | Ms. Ludwikowski | Ms. Jones | | Ms. Viscomi |
| Time: | 7:00 PM 3 rd Monday | 7:00 PM 2 nd Monday | 9:00 AM 3 rd Tuesday | 6:00 PM Meets prior to Workshop Meeting | 7:00 PM |
| Location: | Board Office | Board Office | Board Office | MS Media Center | PS Teachers' Lounge |
| Date of Meetings: | No Meeting | No Meeting | 01/15/13 | 01/15/13 | No Meeting |
| | 02/18/13 | 02/11/13 | 02/19/13 | 02/07/13 | 02/19/13 |
| | 03/26/13 | 03/25/13 | 03/19/13 | 03/19/13 | 03/28/13 |
| | 04/29/13 | 04/24/13 | 04/22/13 10:30 a.m. | 04/09/13 6:30 p.m. | 04/09/13 |
| | 05/20/13 | 05/13/13 | 05/21/13 | 05/14/13 | 05/21/13 |
| | 06/17/13 | 06/13/13 | 06/18/13 | 06/11/13 Cancelled | 06/18/13 6:30 p.m. – 7:30 p.m. |
| | 07/15/13 | 07/08/13 | 07/16/13 Cancelled | No Meeting | 07/16/13 |
| | 08/19/13 | 08/12/13 | 08/20/13 | 08/13/13 | 08/20/13 |
| | 09/23/13 | 09/12/13 6:30 p.m. | 09/17/13 Cancelled | 09/10/13 5:30 p.m. | 09/17/13 |
| | 10/21/13 | 10/14/13 | 10/15/13 | 10/08/13 | 10/15/13 |
| | 11/1/13 | 11/11/13 | 11/19/13 | 11/12/13 | 11/19/13 |
| | 12/1/13 | 12/09/13 | 12/17/13 | 12/10/13 | 12/17/13 |
| | 12/1/13 | 12/09/13 | 12/17/13 | 12/10/13 | 12/17/13 |

Community Relations: Carrie Ludwikowski, Marj Lowe, Jill Burden
 Curriculum: Ann Roseman, Carrie Ludwikowski, Ben Forest, Jill Burden
 Facilities & Safety Committee: Peter Noble, Janet Jones, Marj Lowe
 Finance: Suzanne Viscomi; Janet Jones, Ann Roseman, Fred Stone
 Policy: Fred Stone, Suzanne Viscomi, Ben Forest
 Negotiations: Janet Jones, Ann Roseman, Suzanne Viscomi