

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
MARCH 28, 2013

AGENDA

CALL TO ORDER – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

I. SUPERINTENDENT'S REPORT

- A. Recognition of Teachers of the Year 2013
- B. 2013-2014 Public Budget Hearing

II. PRESIDENT'S REPORT

- A. Committee Reports
- B. CSA Evaluation 2012-2013
- C. CSA Contract Timeline
- D. Business Administrator's Contract 2013-2014

III. CORRESPONDENCE

Letter from Parent/Guardian – Executive Session

IV. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to

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the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3260. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Laura Morana	04/05/13 9:00 a.m. – 10:30 a.m.	Rider University, Lawrenceville, NJ	\$0.00	NJ Department of Education Student Teacher Placement Conference	NA
Ivelis Menter	04/10/13 9:00 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	Non-Public Transportation Meeting	NA
Laura Morana	04/12/13 8:30 a.m. 12:00 p.m.	Spring Lake, NJ	\$0.00	Monmouth County Police Chiefs' Association: Developing & Maintaining a Threat Management & Response System for School and Police Personnel	NA
Laura Morana	04/15/13 - 04/17/13 8:00 a.m. – 5:00 p.m.	Chicago, IL	\$0.00	NJ DOE Cross State Learning Collaborative Conference.	NA
Laura Morana	04/19/13 8:00 a.m. – 12:00 p.m.	Princeton, NJ	\$0.00	United Way Latino Vision Council and HISPA 9 <sup>th</sup> Annual Leadership Conference – Presenter	NA
Debra Pappagallo	04/19/13 9:00 a.m. – 3:00 p.m.	Piscataway, NJ	\$0.00	Middlesex Regional Educational Services Commission (MRESC) Cooperative Vendor Meeting	NA

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Name	Date/Time	Location	Fee	Theme	Account #
Aida Pereira	04/26/13 8:45 a.m. – 3:00 p.m.	Long Branch, NJ	\$0.00	NJ Speech and Hearing Convention	NA
Joanne Fiore	05/03/13 8:30 a.m. – 4:00 p.m.	Jamesburg, NJ	\$0.00	New Jersey Association of School Psychologists (NJASP) Spring Conference	NA
Jackie Darvin	05/09/13 8:30 a.m. – 3:30 p.m.	Tinton Falls, NJ	\$125.00	HIB: The Essentials of Harassment, Intimidation, & Bullying	11-000-221-500-001
Enrique Noguera	05/09/13 7:30 a.m. – 3:30 p.m.	Tinton Falls, NJ	\$125.00	HIB: The Essentials of Harassment, Intimidation, & Bullying	11-000-221-500-002
Harold Reid	05/09/13 8:30 a.m. – 3:30 p.m.	Tinton Falls, NJ	\$125.00	HIB: The Essentials of Harassment, Intimidation, & Bullying	11-000-221-500-001
Stacy Sherwood	06/05/13 9:00 a.m. -3:00 p.m.	Ewing, NJ	\$0.00	NJ Teacher Advisory Panel	NA
Michael Isley	06/06/13 8:00 a.m. – 11:30 a.m.	Tinton Falls, NJ	\$50.00	MOESC Cooperative Right-To-Know Training	11-000-261-800-005

3261. DONATION

That the Board accepts with gratitude the generous donation from Somers High School, Lincolndale, New York; in the amount of \$231.69 in support of the Primary School affected by Hurricane Sandy.

3262. DONATION

That the Board accepts with gratitude the generous donation of a check in the amount of \$1,200.00 from Ramsey High School, in support of the Primary School affected by Hurricane Sandy.

3263. APPROVAL OF MINUTES

To approve the minutes from the February 12, February 26, March 4, 2013 Board meetings.

3264. BUDGET TRANSFERS

To ratify any budget transfers effective February 2013 per the transfer report.

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3265. **BILLS PAYMENT**

To approve payment of final bills for February 2013 and for bills as of March 2013.

3266. **APPROVAL OF SECRETARY/TREASURER'S REPORT**

*Pursuant to 18A:6-59*

Approve the February 2013 Report of the Treasurer and the February 2013 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3267. **IDEA BASIC GRANT AMENDMENT APPROVAL FOR CARRYOVER**

To approve the amendment to the FY13 IDEA Basic Grant for carryover in the amount of \$360,879.

3268. **NCLB FY13 GRANT AMENDMENT FOR CARRYOVER**

To approve the amendment to the FY13 NCLB Grant for carryover in the amount of:

Title I Part A	\$ 712,877.00
Title IIA	\$ 82,915.00
Title III	<u>\$ 85,984.00</u>
Total	<u>\$1,628,016.00</u>

3269. **ADOPTION OF BUDGET 2013-2014**

BE IT RESOLVED that the budget be approved for the 2013-2014 School Year using the 2013-2014 state aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2013-2014 Total Expenditures</b>	<u>\$16,759,542</u>	<u>\$5,528,467</u>	<u>\$544,861</u>	<u>\$22,832,870</u>
<b>Less: Anticipated Revenues</b>	<u>\$3,584,851</u>	<u>\$5,528,467</u>	<u>\$0</u>	<u>\$9,113,318</u>
<b>Taxes to be Raised</b>	<u>\$13,174,691</u>	<u>\$0</u>	<u>\$544,861</u>	<u>\$13,719,552</u>

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PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4604. That the Board approves the extension of the Saturday Academy Program through May 11, 2013 for students and May 18, 2013 for staff members.
4605. That the Board approves a 1-day unpaid leave of absence for Stacy Sherwood on May 9, 2013.
4606. That the Board approves the following Job Description:  
  
Secretary for Special Education/Technology
4607. That the Board approves the appointment of Amanda Robles as Office of the Superintendent Secretary for the Child Study Team/Technology, at an annual salary of \$40,000, effective July 1, 2013 through June 30, 2014. Account #11-000-219-105-003
4608. That the Board approves the extension of Samantha Arauz as substitute Middle School Vice-Principal, at a stipend of \$1,050.00, effective April 4, 2013 through April 19, 2013. Account # 11-130-100-101-00
4609. That the Board approves Steven Lecky as Guest Teacher for the 2012-2013 school year, effective April 2, 2013 through June 30, 2013.

EXTRA WORK/EXTRA PAY

4610. That the Board approves the compensation for the following staff members who participated with PreK registration information sessions, February 26, 2013 and March 2, 2013. Account #20-218-200-110-P13

Shary Ashe	February 26 and March 2, 2013	(2.5 hrs.)	\$20.00 per hour
Michelle Batista	February 26, 2013	(1.5 hrs.)	\$32.00 per hour
Kathy Feeny	February 26, 2013	(1.5 hrs.)	\$20.00 per hour
Anisha John	March 2, 2013	(1 hr.)	\$20.00 per hour
Daphne Keller	February 26 and March 2, 2013	(2.5 hrs.)	\$32.00 per hour
Danielle Yamello	March 2, 2013	(1 hr.)	\$32.00 per hour
Magda Timmes	February 26 and March 2, 2013	(2.5 hrs.)	\$20.00 per hour
Cruz Roolaart	February 26 and March 2, 2013	(2.5 hrs.)	\$20.00 per hour
Meliza Lemus	February 26 and March 2, 2013	(2.5 hrs.)	\$20.00 per hour

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4611. That the Board approves the appointment of Michelle Case as clerical support for PreK residency and registration verification, at the hourly rate of \$20.00, not to exceed 40 hours total, effective March 28, 2013 through May 15, 2013. Account #20-218-200-110-P13
4612. That the Board approves Danielle Yamello, Master Teacher/Coach for Extra Work-Extra Pay at the stipulated negotiated contractual rate of \$32.00 per hour, effective April 24, 2013 through June 30, 2013; not to exceed 60 hours. Account # 20-218-200-100-P13
4613. That the Board approves the following staff members to act as substitute coordinators for the 21<sup>st</sup> Century Community Learning Centers Grant program, not to exceed 15 hours (to be shared) per week total, effective April 4, 2013 through April 19, 2013, at the stipulated negotiated contractual rate as indicated. Account #20-460-100-100-013.

JT Pierson (\$40.00 per hour)      Amy Campbell (\$40.00 per hour)  
 Julius Clark (\$32.00 per hour)

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6262. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (PreK classes, MDCC)	04/15/13
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (PreK classes, RBR)	04/15/13
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (PreK classes, Acelero-Head Start)	04/16/13
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (PreK classes, CYMCA, St. Thomas)	04/16/13
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (PreK classes, CYMCA, Tinton Falls)	04/16/13

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Funding Source	Location	Date(s)
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (PreK classes, CYMCA, Lincroft)	04/17/13
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (PreK classes, Middletown)	04/17/13
PTO & Student Activity Fund	Ocean County College Planetarium, Toms River, NJ (Kindergarten class level trip)	04/17/13
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (PreK classes, Primary School)	04/18/13
Grade Level Fundraisers	Medieval Times, Lyndhurst, NJ (Grade 5 class level trip)	04/18/13
Grade Level Fundraisers	Brookdale Community College, Lincroft, NJ (Grade 8 LAL students)	04/19/13
Count Basie Theatre	Count Basie Theatre, Red Bank, NJ (Primary School Grades 1-3)	04/24/13
PTO & Student Activity Fund	Historic Longstreet Farm, Holmdel, NJ (Grade 1 class level trip)	05/02/13
PTO & Student Activity Fund	Howell Bowling Lanes, Howell, NJ (MD and LLD classes)	05/17/13
Strings Program Fundraising & Student Contribution	NJPAC, Newark, NJ (Grades 4-8 strings and band members)	05/21/13
PTO & Student Activity Fund	NJ State Museum and Planetarium, Trenton, NJ (Grade 2 classes)	05/22/13
PTO & Student Activity Fund	Liberty Science Center, Jersey City, NJ (Grade 3 classes)	05/23/13
NA	Red Bank Senior Center, Red Bank, NJ (Strings program) – Walking Trip	05/31/13

6263. That the Board approves the revision to the 2012-2013 school calendar to reflect the following:

Friday	May 24, 2013	Schools Closed
Tuesday	May 28, 2013	Staff Professional Development Day

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- VII. HEARING OF THE PUBLIC
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. EXECUTIVE SESSION
  - A. Special Education Case(s)
  - B. Letter from Parents/Guardians
- XI. ADJOURNMENT

Board of Education Meetings–2013

Workshop Meetings- 7:00 p.m. – Middle School Media Center

January 3, 2013 (Thursday – Reorganization Meeting)	
February 12, 2013	August 13, 2013
March 19, 2013	September 10, 2013
April 9, 2013	October 8, 2013
May 14, 2013	November 12, 2013
June 11, 2013	December 10, 2013

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

January 15, 2013*	July 16, 2013***
February 26, 2013	August 20, 2013
March 4, 2013****	September 17, 2013
March 28, 2013**	October 15, 2013
April 16, 2013	November 19, 2013
May 21, 2013	December 17, 2013
June 18, 2013	

\*7:00 p.m. Executive Session; 8:00 p.m. Public Session

\*\*Thursday, Public Budget Hearing

\*\*\*A Board Retreat will be held prior to the regular meeting on Tuesday, July 16 at 5:30 p.m. The agenda to the extent known consists of a discussion of Board of Education roles and responsibilities led by a field representative from New Jersey School Boards Association.

\*\*\*\*Budget Presentation, 7:00 p.m. Middle School

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Committee Meetings – January to December 2013

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Ms. Ludwikowski	Ms. Roseman	Mr. Noble	Ms. Viscomi	Dr. Stone
Co-Chairperson:	Miss Lowe	Ms. Ludwikowski	Ms. Jones		Ms. Viscomi
Time:	7:00 PM 3 <sup>rd</sup> Monday	7:00 PM 2 <sup>nd</sup> Monday	9:00 AM 3 <sup>rd</sup> Tuesday	6:00 PM Meets prior to Workshop Meeting	7:00 PM
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	No Meeting	No Meeting	01/15/13	01/15/13	No Meeting
	02/18/13	02/11/13	02/19/13	02/07/13	02/19/13
	<b>03/26/13</b>	<b>03/25/13</b>	03/19/13	03/19/13	<b>03/28/13</b>
	04/29/13	04/22/13	04/16/13	04/09/13	04/09/13
	05/20/13	05/13/13	05/21/13	05/14/13	05/21/13
	06/17/13	06/10/13	06/18/13	06/11/13	06/18/13
	07/15/13	07/08/13	07/16/13	No Meeting	07/16/13
	08/19/13	08/12/13	08/20/13	08/13/13	08/20/13
	09/16/13	09/09/13	09/17/13	09/10/13	09/17/13
	10/21/13	10/14/13	10/15/13	10/08/13	10/15/13
	11/1/13	11/11/13	11/19/13	11/12/13	11/19/13
	12/1/13	12/09/13	12/17/13	12/10/13	12/17/13

**Community Relations:** Carrie Ludwikowski, Ben Forest, Marj Lowe

**Curriculum:** Ann Roseman, Carrie Ludwikowski, Ben Forest

**Facilities & Safety Committee:** Peter Noble, Janet Jones, Marj Lowe

**Finance:** Suzanne Viscomi; Janet Jones, Ann Roseman, Fred Stone

**Policy:** Fred Stone, Suzanne Viscomi, Ben Forest

**Negotiation:** Janet Jones (Chair), Ann Roseman, Sue Viscomi

Personnel Committee of the Whole