

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
MARCH 19, 2013

Executive Session	7:00 p.m.
Public Session	8:00 p.m.

AGENDA

CALL TO ORDER – 7:00 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

RESOLUTION FOR EXECUTIVE SESSION

- A. Personnel:
  - Superintendent's Contract
  - Business Administrator/Board Secretary's Contract
  - New Hires: Secretaries 2013-2014
- B. Special Education Cases
- C. HIB Update

CALL TO ORDER – 8:00 p.m.

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ROLL CALL

I. SUPERINTENDENT'S REPORT

- A. Primary School Principal Search
- B. Achieve NJ – Proposed Regulations: Teacher Effectiveness and Principal Evaluation 2013-2014

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- C. 21<sup>st</sup> Century Community Learning Centers Grant Application
  - D. Budget Review – County Office
  - E. PreK Registration Update
- II. PRESIDENT’S REPORT
- A. Chief School Administrator’s Evaluation - Timeline
  - B. Financial Disclosure Forms
  - C. Information Session for Prospective Board Members
- III. CORRESPONDENCE
- IV. HEARING OF PUBLIC
- Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”
- V. STATEMENT TO THE PUBLIC
- Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.
- VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3257. TRAVEL

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Name	Date/Time	Location	Fee	Theme	Account #
Mary Valdivia	03/20/13 & 06/03/13	Trenton, NJ	\$0.00	PreK Supervisors' Meetings	NA
Maria Iozzi	03/22/13 1:00 p.m. – 4:00 p.m.	Neptune, NJ	\$0.00	RAC Workshop: Walkthroughs, Tools, Process and Purpose	NA
Damian Medina	03/22/13 8:30 a.m. – 3:30 p.m.	Tinton Falls, NJ	\$125.00	HIB: The Essentials of Harassment, Intimidation, & Bullying	11-000-221-500-001
Karl Parker	03/22/13 8:30 a.m. – 3:00 p.m.	Tinton Falls, NJ	\$125.00	Essentials of Harassment, Intimidation & Bullying	11-000-221-500-002
Laura Morana	03/25/13 10:00 a.m. – 12:00 p.m.	Rutgers University, Newark, NJ	\$0.00	Panelist on ACNJ and Education Law Center's Forum	NA

**3258. ACCEPTANCE OF AUDIT REPORT**

To accept the district's annual audit report with no recommendations for the year ended June 30, 2012 as presented by and discussed with Mr. Robert Allison, CPA

**3259. ACCEPTANCE OF CORRECTIVE ACTION PLAN 2012 AUDIT REPORT**

To accept the district's Corrective Action Plan for the annual audit report for the year ended June 30, 2012 stating no corrective action needed.

**PERSONNEL – 4000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4593. That the Board approves the appointment of Patricia George, Primary School ESL long-term replacement teacher (replacing Maria Kaiafas), at a BA Step 3-4 prorated annual salary of \$46,415.00, effective March 13, 2013 through June 30, 2013. Account #11-240-100-101-001

4594. That the Board accepts the resignation of Veronica Fiori, LAL Coach, due to personal reasons, effective April 26, 2013.

4595. That the Board accepts the resignation of Michelle Klotzkin, Primary School ESL Teacher, due to extended family leave, effective February 27, 2013.

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4596. That the Board approves a 1-day unpaid leave of absence for Jackie Vascimini on March 4, 2013.

4597. That the Board approves a 2-day unpaid leave of absence for Caroline Dwyer on March 27 and March 28, 2013.

4598. That the Board approves the following as Guest Teachers, effective March 20, 2013 through June 30, 2013.

Sherry Ehrlich

Tiffany Harris

Laura Pesce

4599. That the Board approves the appointment of Michelle Case as Middle School Secretary to the Principal (replacing Linda Forbes), at an annual salary of \$56,736.00, plus a stipend of \$400.00 for lead secretary, effective July 1, 2013 through June 30, 2014. Account #11-000-240-105-002

4600. That the Board approves the appointment of Elizabeth Ford as a substitute lunch aide, at the hourly rate of \$12.00, effective February 28, 2013 through June 30, 2013. Account #60-000-200-100-P13

EXTRA WORK/EXTRA PAY

4601. That the Board approves the following staff to facilitate the 21<sup>st</sup> Century Community Service Learning Grant clubs, effective January 22, 2013 through June 30, 2013. Account #20-460-100-100-013

Staff Member	Club	Hours per Week	Hourly Rate
Adam Merklinger	Study Skills	Not to exceed 5	\$32.00
Isaac Nathanson	Study Skills	Not to exceed 5	\$19.00
Nancy Pape	Sea Quest Program	Not to exceed 3	\$32.00
Jill Williams	Study Skills	Not to exceed 2	\$32.00

4602. That the Board approves Margaret Nerney as Instructional Assistant to provide support for Middle School students as part of the 21<sup>st</sup> Century Grant Program/Supplemental Funding, effective March 30, 2013 through June 30, 2013, not to exceed 10 hours per week, at the stipulated negotiated contractual rate of \$19.00 per hour. Account #20-258-100-106-013

4603. That the Board approves the participation of Tiffany Fetter as a Primary School member of the English Language Arts Framework Redesign Committee, not to exceed 15 hours total, at the stipulated negotiated contractual rate of \$32.00 per hour, effective February 1, 2013 through June 30, 2013. Account #20-272-200-100-004.

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PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

- 5038. That the Board approves MOESC to provide home instruction for Student ID# 42057, not to exceed 5 hours per week, effective March 11, 2013 through June 30, 2013 at the rate of \$75.00 per hour. Account #11-150-100-320-000
- 5039. That the Board approves home instruction for Student ID #17423, not to exceed 10 hours per week, effective March 18, 2013 through June 30, 2013. Account #11-150-100-101-000

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6258. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
American Littoral Society	Jenkinson’s Aquarium, Point Pleasant, NJ (Students participating in 21 <sup>st</sup> CCLC Sea Quest After School Program)	03/26/13
American Littoral Society	Highlands Popomora Point (Students participating in 21 <sup>st</sup> CCLC Sea Quest After School Program)	04/16/13
American Littoral Society	Sandy Hook (Students participating in 21 <sup>st</sup> CCLC Sea Quest After School Program)	04/30/13, 05/14/13, & 05/28/13

- 6259. That the Board approves the partnership between the American Littoral Society’s Sea Quest Program and the Red Bank Middle School’s 21<sup>st</sup> Century Grant Program, effective March 19, 2013 through June 30, 2013.
- 6260. That the Red Bank Borough Board of Education accepts the Collaborative Agreements between Headstart/ACELERO Learning of Monmouth/Middlesex Counties, Inc. and the Red Bank Borough School District in regards to “Transition to Kindergarten” and “Services for Families and Children with Disabilities”.

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6261. That the Board approves the 2013-2014 school calendar.

VII. HEARING OF THE PUBLIC

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ADJOURNMENT

Board of Education Meetings--2013

Workshop Meetings- 7:00 p.m. – Middle School Media Center

January 3, 2013 (Thursday – Reorganization Meeting)	
February 12, 2013	August 13, 2013
March 19, 2013	September 10, 2013
April 9, 2013	October 8, 2013
May 14, 2013	November 12, 2013
June 11, 2013	December 10, 2013

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

January 15, 2013*	July 16, 2013***
February 26, 2013	August 20, 2013
March 28, 2013**	September 17, 2013
April 16, 2013	October 15, 2013
May 21, 2013	November 19, 2013
June 18, 2013	December 17, 2013

\*7:00 p.m. Executive Session; 8:00 p.m. Public Session

\*\*Thursday, Public Budget Hearing

\*\*\*A Board Retreat will be held prior to the regular meeting on Tuesday, July 16 at 5:30 p.m. The agenda to the extent known consists of a discussion of Board of Education roles and responsibilities led by a field representative from New Jersey School Boards Association.

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Committee Meetings – January to December 2013

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Ms. Ludwikowski	Ms. Roseman	Mr. Noble	Ms. Viscomi	Dr. Stone
Co-Chairperson:	Miss Lowe	Ms. Ludwikowski	Ms. Jones		Ms. Viscomi
Time:	7:00 PM	7:00 PM	9:00 AM	6:00 PM	7:00 PM
	3 <sup>rd</sup> Monday	2 <sup>nd</sup> Monday	3 <sup>rd</sup> Tuesday	Meets prior to Workshop Meeting	
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	No Meeting	No Meeting	01/15/13	01/15/13	No Meeting
	02/18/13	02/11/13	02/19/13	02/07/13	02/19/13
	No Meeting	03/25/13	03/19/13	03/19/13	03/28/13
	04/15/13	04/08/13	04/16/13	04/09/13	04/16/13
	05/20/13	05/13/13	05/21/13	05/14/13	05/21/13
	06/17/13	06/10/13	06/18/13	06/11/13	06/18/13
	07/15/13	07/08/13	07/16/13	No Meeting	07/16/13
	08/19/13	08/12/13	08/20/13	08/13/13	08/20/13
	09/16/13	09/09/13	09/17/13	09/10/13	09/17/13
	10/21/13	10/14/13	10/15/13	10/08/13	10/15/13
	11/1/13	11/11/13	11/19/13	11/12/13	11/19/13
	12/1/13	12/09/13	12/17/13	12/10/13	12/17/13

Community Relations: Carrie Ludwikowski, Ann Roseman, Marj Lowe  
 Curriculum: Ann Roseman, Carrie Ludwikowski, Ben Forest, Allen Palma  
 Facilities & Safety Committee: Peter Noble, Janet Jones, Marj Lowe, Allen Palma  
 Finance: Suzanne Viscomi; Janet Jones, Ann Roseman, Fred Stone  
 Policy: Fred Stone, Suzanne Viscomi, Ben Forest  
 Negotiation:  
 Personnel Committee of the Whole