

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
NOVEMBER 15, 2011

AGENDA

Call to Order – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

I. SUPERINTENDENT'S REPORT

- A. 2010-2011 Audit Presentation – Robert Allison, CPA
- B. 2012-2013 Budget Update
- C. American Education Week 2011

II. CORRESPONDENCE

- A. Letter of Support – Safe Routes to School Grant

III. PRESIDENT'S REPORT

- A. Committee Reports
- B. New Jersey School Boards Association Delegate Assembly

IV. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public

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meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3077. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Samantha Maurer	11/18/11 8:00 a.m. – 4:30 p.m.	Princeton, NJ	\$186.00	New Jersey Annual Afterschool Conference	20-461-200-500-TR4
Ann Roseman	11/19/11 8:00 a.m. – 4:00 p.m.	Plainsboro, NJ	\$0.00	New Jersey School Boards Association – Annual Delegate Assembly	NA
Laura Morana	11/28/11 9:30 a.m. – 2:30 p.m.	Lawrenceville, NJ	\$0.00	Excellent Educators for New Jersey (EE4NJ) Liaison Meeting	NA
Stacy Sherwood	11/28/11 9:30 a.m. – 2:30 p.m.	Lawrenceville, NJ	\$0.00	Excellent Educators for New Jersey (EE4NJ) Liaison Meeting	NA
Melissa Osmun	12/02/11 8:00 a.m. – 4:00 p.m.	Eatontown, NJ	\$149.00	New Jersey Association of Federal Program Administrators Winter Training Institute	20-231-200-500-004

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Name	Date/Time	Location	Fee	Theme	Account #
Damian Medina	12/09/11 8:30 a.m. – 10:30 a.m.	Red Bank, NJ	\$0.00	World Language Articulation Meeting with RBR	NA
Laura Morana	01/12/12 9:30 a.m. – 1:30 a.m.	Weehawken, NJ	\$0.00	Hot Topics in NJ Special Education Administration & Compliance: NO MORE Doing Business as Usual for Special Ed in NJ	NA
Joseph Christiano	01/26/12 & 01/27/12 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$369.00 Registration \$99.00 Accommodations \$99.00 Per diem	Techspo 2012	20-231-200-500-004
Annie Darrow	03/16/12 9:00 a.m. – 12:00 p.m.	Oakhurst, NJ	\$20.00	NJSBAIG Claims Coordinator Training	11-000-251-592-000

3078. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the July 2011 Report of the Treasurer and the October 2011 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3079. ACCEPTANCE OF AUDIT REPORT

To accept the district's annual audit report for the year ended June 30, 2011, as presented and discussed with Mr. Robert Allison, CPA.

3080. BILLS PAYMENT

To approve payment of final bills for October 2011 and for bills as of November 2011 previously distributed in writing to the Board.

3081. BUDGET TRANSFERS

To ratify any budget transfers effective October 2011 per the transfer report.

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3082. APPROVE MINUTES

To approve the minutes of the Board meetings of October 11, and 18, 2011 as previously distributed to the Board.

3083. CANCELLED CHECKS

Approve the cancellation and reissue of the following outdated, outstanding checks from the Petty Cash Account in the amount of \$52.82:

Check number	Amount	Check Date
6914	\$5.00	3-23-2011
6915	\$47.82	3-30-2011

3084. DONATION

To accept with gratitude the generous donation of \$1,700 from the Red Bank Education Foundation to support the Primary School greenhouse.

As part of the Science, Technology, Engineering, and Mathematics (STEM) curriculum, students will be afforded learning opportunities that extend beyond the classroom walls.

3085. DONATION

To accept with gratitude the generous donation of \$400.00 from the Red Bank Education Foundation to support the installation of a sundial on the Primary School grounds. As part of the Science, Technology, Engineering, and Mathematics (STEM) curriculum, students will decorate the sundial markers, work with the longitude and latitude location-specific plans to lay out the markers to create a working sundial.

3086. ENROLLMENT PROJECTION STUDY

To approve Ross Haber Associates, Inc. to complete an enrollment projection study for the Red Bank Public Schools at an amount of \$1,000.00.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4176. That the Board approves the following professional development tuition reimbursement as per contract.

James T. Pierson	Fairleigh Dickinson University Field Based Internship 1 Course #EDUC 6722	\$1,833.00
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3 credits @ \$611.00
Summer 2011

4177. That the Board approves the following as district translators, at the stipulated negotiated contractual rate of \$20.00 per hour, effective November 16, 2011 through June 30, 2012.

Martha Carvajal

Magda Timmes

4178. That the Board approves the following as Guest Teachers for the 2011-2012 school year.

Janice Havay

Griselda Nunez

4179. That the Board approves the termination of Jose Hidalgo, Middle School Night Custodian, effective November 23, 2011.

4180. That the Board approves the appointment of Alonzo Meacham as substitute custodian, effective November 21, 2011 through June 30, 2012.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6056. That the Board approves the revised Local Professional Development Plan for the 2011-2012 school year to comply with Excellent Educators for New Jersey (EE4NJ) requirements.

6057. That the Board approves the Middle School's participation in the Stars Challenge Program.

6058. That the Board accept funds in the amount of \$200 from New Jersey Parent Information Resource Center to assist with carrying out any actions resulting from a "Family Friendly Walkthrough" to be conducted prior to December 22nd.

6059. That the Board approves the agreement with Teachscape Software and Licensing and Professional Services to support the data management system as required under Excellent Educators for New Jersey (EE4NJ) Pilot Program, throughout the 2011-2012 school year, not to exceed \$33,300.00.

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6060. That the Board approves the agreement with the Danielson Group to provide professional services throughout the 2011-2012 school year in support of the implementation of the Framework For Teaching job embedded coaching under Excellent Educators for New Jersey (EE4NJ) Pilot Program, not to exceed \$20,700.00.

6061. That the Board approves the submission of a letter of support to establish a partnership between the Central Jersey Family Health Consortium and the Red Bank Middle School to expand the Teen Outreach Program (TOP) for the 2012-2013 school year as an after school club for students in 6th – 8th Grade in conjunction with 21st Century Community Learning Centers Program.

VII. HEARING OF THE PUBLIC

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ADJOURNMENT

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Board of Education Meetings– 2011-2012

Workshop Meetings- 7:00 p.m. – Middle School Media Center

June 21, 2011	July – No Meeting
August 9, 2011	September 13, 2011
October 11, 2011	November 8, 2011
December 13, 2011	January 10, 2012
February 21, 2012	March 13, 2012
April 16, 2012	*May 8, 2012 *Reorganization Meeting

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

May 17, 2011	June 28, 2011
**July 19, 2011	August 16, 2011
September 20, 2011	October 18, 2011
November 15, 2011	December 20, 2011
January 17, 2012	February 28, 2012
March 27, 2012	April 24, 2012

**Board Retreat will be held at 5:30 p.m.

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Committee Meetings 2011-2012

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Ms. Ludwikowski	Mr. Forest	Mr. Noble	Ms. Viscomi	Ms. Jones
Time:	7:00 PM 3 rd Monday	7:00 PM 2 nd Monday	1:00 PM 3 rd Tuesday	6:00 PM Meets prior to Workshop Meeting	6:30 PM
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	06/20/11	06/13/11	06/06/11	06/21/11	06/28/11
	07/18/11	07/11/11	No July Meeting	No July Meeting	No July Meeting
	08/15/11	08/08/11	08/30/11	08/09/11	08/16/11
	09/19/11	09/12/11	No September Meeting	09/13/11 6:00 p.m.	09/13/11 6:30 p.m.
	10/17/11	10/10/11	10/18/11	10/11/11	10/18/11
	11/21/11	11/14/11	No November Meeting	11/08/11	11/15/11
	12/19/11	12/12/11	12/20/11	12/13/11	12/20/11
	01/23/12	01/09/12	01/17/12	01/10/12	01/17/12
	02/27/12	02/13/12	02/21/12	02/21/12	02/28/12
	03/19/12	03/12/12	03/20/12	03/13/12	03/27/12
	04/23/12	04/02/12	04/17/12	04/16/12	04/24/12

Community Relations: Carrie Ludwikowski, Chairperson; Ann Roseman, Co-Chair; Marj Lowe, Allen Palma
 Curriculum: Ben Forest, Chairperson; Carrie Ludwikowski, Co-Chair; Grace Costa,
 Facilities & Safety Committee: Peter Noble, Chairperson; Janet Jones, Co-Chair
 Finance: Suzanne Viscomi, Chairperson; Allen Palma, Co-Chair; Ben Forest, Grace Costa
 Policy: Janet Jones, Chairperson; Ann Roseman, Co Chair; Suzanne Viscomi
 Negotiation: Janet Jones, Chairperson; Peter Noble, Co-Chair; Suzanne Viscomi
 Personnel Committee of the Whole