

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
AUGUST 16, 2011

AGENDA

Call to Order – 7:30 p.m. - **Middle School Room # 206**

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

I. SUPERINTENDENT'S REPORT

- A. Opening of School 2011-2012
- B. Harassment, Intimidation, and Bullying Policy – Student Code of Conduct
- C. Primary School 3rd Grade Departmentalization Pilot Program
- D. Criminal History Requirements

II. CORRESPONDENCE

- A. Letter from New Jersey Department of Education Regarding Quality Single Accountability Continuum (QSAC) District Improvement Plan (DIP)

III. PRESIDENT'S REPORT

- A. Committee Reports
- B. Committee Assignment Changes

IV. HEARING OF PUBLIC

Bylaw #060 reads . . . "Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

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V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3035. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Suzanne Viscomi	09/24/11 8:30 a.m. – 3:30 p.m.	Monroe Twp., NJ	\$125.00	NJSBA Bargaining Training Series	11-000-230-590-000
Annie Darrow	09/22/11, 10/20/11, 11/17/11*, 12/14/11, 01/19/12, 02/23/12, 03/15/12**, 04/19/12, 05/17/12, 06/07/12***	Neptune, NJ *TBD **Spring Lake Hts, NJ ***Spring Lake, NJ	\$0.00 (Part of Subscrip.)	MCASBO 2011-2012 County Meetings	NA
Christina Vlahos	09/16/11, 10/14/11, 11/04/11*, 12/09/11*, 01/12/12, 02/10/12, 03/09/12, 05/11/12, & 06/07/12*	Neptune, NJ *TBD	\$0.00 (Part of Subscrip.)	Monmouth County Association for Directors of Special Education	NA
Michelle Leonardo	09/28/11, 12/14/11, & 03/28/12 9:00 a.m. – 3:30 p.m.	Neptune, NJ	\$0.00	PreK Tools of the Mind II – Curriculum Training	NA

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Name	Date/Time	Location	Fee	Theme	Account #
Shari Ashe	10/14/11 8:30 a.m. – 3:30 p.m.	Clifton, NJ	\$75.00	Mother-Infant Communication Disturbance: Research/Treatment	20-218-200-580-P12
Annie Darrow	12/06/11 8:30 a.m. – 12:00 p.m.	Mt. Laurel, NJ	\$0.00 (Part of Subscrip.)	NJASBO Special Education & What the BA Should Know	NA

3036. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the June 2011 Report of the Treasurer and the June 2011 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3037. BILLS PAYMENT

To approve payment of final bills for July 2011 and for bills as of August 2011, previously distributed in writing to the Board.

3038. BUDGET TRANSFERS

To ratify any budget transfers effective June 2011 per the transfer report.

3039. BUILDING USE REQUEST

To approve the one-time and recurring building use requests for the 2011-2012 school year as reviewed and approved by the Superintendent. All organizations have been advised of the Board's policy regarding security and fees where necessary and appropriate. All organizations requesting service have valid certificates of insurance on file.

3040. APPROVE MINUTES

To approve the minutes of the Board meeting of July 19, 2011 as previously distributed to the Board.

3041. REIMBURSEMENT OF BOARD MEMBERS FOR COST OF CRIMINAL HISTORY BACKGROUND CHECK

WHEREAS, Assembly Bill 444, signed into law on May 26, 2011, disqualifies members of boards of education or members of

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charter school boards of trustees from serving in office if they have been convicted of certain crimes; and

WHEREAS, The statute also requires members to undergo criminal history background checks and to pay the cost of such investigations; and

WHEREAS, Assembly Bill 444 permits local boards of education to reimburse individual members for the cost of criminal history background investigations; and

WHEREAS, State law (N.J.S.A. 18A:12-4) prohibits the compensation of local board of education members; and

WHEREAS, Members of the Red Bank Borough Board of Education devote significant time and substantial effort to the governance of the district's public schools; and

WHEREAS, The Board Red Bank Borough of Education believes that individual school board members, who are uncompensated, should be reimbursed for the cost of the criminal history background investigations, which are necessary to continue serving in office. So, therefore be it

RESOLVED, That the Red Bank Borough Board of Education authorizes reimbursement of individual members for the cost of the criminal history background investigations required by Assembly Bill 444; and be it further

RESOLVED, That the Red Bank Borough Board of Education through its policy adoption process will add the following language to its Bylaws at File Code 9111 "Qualifications and Requirements of Board Members," Clause I:

I. He/she has not been disqualified due to the conviction of a crime or offense listed in N.J.S.A. 18A:12-1. In order to fulfill this requirement:

1. Each member of the board of education, within 30 days of the election or appointment to the board shall undergo a criminal history background check investigation for the purpose of ensuring that the member is not disqualified for membership due to a

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conviction of a crime or offense pursuant to the statute listed above; and

2. The board shall reimburse the member for the cost of the criminal history record check, including all costs for administering and processing the check. **

3042. BILLS PAYMENT

To approve payment of final bills for February 2011 and for bills as of March 2011.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4098. That the Board approves the appointment of Milena Jaramillo, Middle School Spanish Teacher (replacing Emily Lagrotteria), at a BA Step 1 annual salary of \$44,116.00, effective September 1, 2011 through June 30, 2012. Account #11-120-100-101-WL2
4099. That the Board approves the appointment of Diana Archila, Middle School Bilingual Instructional Assistant (replacing Carla Chicas), at a Step 1-2 annual salary of \$23,920.00, plus a \$2,000.00 stipend for holding a Bachelor's Degree, effective September 1, 2011 through June 30, 2012. Account #11-240-100-106-002
4100. That the Board approves the appointment of Dayna Stein, Middle School LAL Teacher (replacing Jonathan Colavita), at an MA+30 Step 10 annual salary of \$55,130.00, effective September 1, 2011 through June 30, 2012. Account # 11-130-100-101-002
4101. That the Board approves the appointment of Nicole Oropallo as Middle School Social Studies Teacher (replacing Brunilda Solano), at an MA Step 4-5 annual salary of \$48,121.00, effective September 1, 2011 through June 30, 2012. Account #11-240-100-101-002

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4102. That the Board approves Monique Zuffanti as Preschool Bilingual Instructional Assistant (replacing Fanny McKenty), at a Step 1 annual salary of \$23,920.00, plus a \$2,000.00 stipend for holding a Bachelor's Degree, and a \$200.00 stipend for holding a county substitute certificate. Account #20-218-100-106-P12
4103. That the Board approves the appointment of Enshirah El-Menshawy as Primary School Substitute Lunchroom Aide, on an as-needed basis, at an hourly rate of \$12.00 per hour, effective September 1, 2011 through June 30, 2012. Account #11-000-262-100-005.
4104. That the Board approves the following professional development tuition reimbursements as per contract:

Karim Vitolo	Rutgers University Bilingual-Bicultural Education Language in Society Course #15:253:537 3 credits @ \$600.00 Spring 2011	\$1,800.00
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Christina Vlahos	The College of New Jersey Advanced Leadership in School Administration & Supervision Course #EDAD 617-01 3 credits @ \$596.65 Spring 2011	\$1,789.95
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Christina Vlahos	The College of New Jersey Advanced Curriculum Independent Study Course #CURR 555 3 credits @ \$596.65 Summer 2011	\$1,789.95
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4105. That the Board approves the following as Guest Teachers for the 2011-2012 school year.

Eunice Washington	Shannon Welch	Siobhan Woods
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4106. That the Board approves the annual salary of \$44,092.00 for Cruz Roolaart, effective July 1, 2011 through June 30, 2012.

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EXTRA WORK/EXTRA PAY

4107. That the Board approves the following staff members as district babysitters, on an as-needed basis for all parental activities, at the hourly rate of \$12.00, effective September 1, 2011 through June 30, 2012.

Peggy Nerney

Tanya Parrish

Mina Rodriguez

4108. That the Board approves the appointment of Martha Carvajal as bus aide, at the hourly rate of \$13.44, not to exceed 3 hours per day, effective September 1, 2011 through June 30, 2012. Account # 11-000-270-107-001

4109. That the Board approves JePiera Boykin, Primary School Hall Monitor, as Bus Aide Liaison, with a yearly stipend of \$200.00, for the 2011-2012 school year. Account # 11-000-270-107-001

4110. That the Board approves Natividad Oliveras, Primary School Cafeteria Aide, as Cafeteria Aide Liaison, with a yearly stipend of \$200.00, for the 2011-2012 school year. Account # 11-000-262-100-005

4111. That the Board approves the following Primary School staff members and their compensation to participate in School Improvement Team meetings for the 2011-2012 school year, at the stipulated negotiated contractual rate of \$32.00, not to exceed 10 hours each. Account #11-000-221-110-004

Brandy Balthazar
Carol Boehm
Kelly Brinton

Andrea Fontenez
Rick McGovern
Brooks Morris

Karim Vitolo
Maria Zuffanti

4112. That the Board approves the appointment of the following Primary School staff members as Grade Level Team Data Analysis leaders, not to exceed 50 hours each, at the stipulated negotiated contractual extra work/extra pay rate of \$32.00 per hour, for the 2011-2012 school year. Account #11-000-221-110-004.

Kelly Brinton
Andrea Fontenez
Beth Ann Moran

Karim Vitolo (20 hours)
Maria Zuffanti
(30 hours)

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4113. That the Board approves the following staff members' compensation for their overnight stay during participation in the AVID Summer Institute, San Diego, CA, three (3) nights each, Sunday, July 31, 2011 through Tuesday, August 2, 2011, at the stipulated negotiated contractual rate of \$109.00 per night. Account # 11-000-221-110-004

Kimberlee Sherman Christopher Ippolito Melissa Osmun

4114. That the Board approves the following staff members to serve as "Buddies" for New Teacher Orientation, August 25 – 26, 2011, at the stipulated negotiated contractual rate of \$32.00 per hour, not to exceed five (5) hours each. Account # NCLB

JT Pierson Mayra Velasquez Maria Zuffanti

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5015. That the Board approves The Language School in Red Bank to provide an American Sign Language follow-up training on Thursday, September 1, 2011 at the cost of \$160 per hour for up to 8 staff members who will use sign language as a method of communication with select students. The total cost of the 2 hour training is \$320. Account #11-000-216-320-003

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6026. That the Board approves the agreement between AVID Center and the Red Bank Board of Education for the implementation of the AVID Elementary and AVID Elective curriculum, for the period of July 1, 2011 through June 30, 2012 in the amount of \$3,195.00. Account #NCLB

6027. That the Board approves the contract between the Metropolitan State College of Denver and the Red Bank Borough Board of Education for the required training and technical support for first and second year teachers and instructional assistants for the Pre-K and Kindergarten Tools of the Mind Curriculum, for the period of July 1, 2011 through June 20, 2012 in the amount of \$9,500.00. Account breakdown is as follows:

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11-216-100-800-003 - \$1,000
20-218-200-329-P12 - \$5,000
NCLB - \$3,500

6028. That the Board approves the agreement between The Metropolitan Center for Urban Education (NYU) and the Red Bank Borough Board of Education for the purpose of building capacity of the district/school data teams for the 2011-2012 academic year at a per diem rate of \$1,500, not to exceed six (6) days for a total of \$9,000. Account # NCLB
6029. That the Board approves the contract between Dance Innovation Performance Foundation and the Red Bank Middle School's 21st Century Community Learning Center (CCLC) grant to lead the after school dance program for the 2011 – 2012 school year, at a rate of \$90 per class, not to exceed 34 classes. Account #20-461-100-300-MD4
6030. That the Board approves the contract between Rutgers University and the Red Bank Middle School's 21st CCLC grant for the 7th and 8th grade boys and girls after school leadership programs, for the 2011 – 2012 school year, at an annual rate of \$14,025. Account #20-461-100-300-004
6031. That the Board approves the contract between the Consulting Service Associates Evaluators and the Red Bank Middle School's 21st CCLC grant to conduct required formative and summative evaluations of the FY12 21st CCLC program, at an annual rate of \$25,000.00. Account #20-461-200-300-004
6032. That the Board approves the partnership between the HISPA Role Models/Mentoring Program and the Red Bank Middle School's 21st CCLC grant, for the 2011 - 2012 school year, at an annual rate of \$7,500. Account #20-461-100-300-004
6033. That the Board approves the partnership between ID Educational Solutions and the Red Bank Middle School's 21st CCLC grant, for the 2011 - 2012 school year, to conduct parent education classes that focus on high school graduation and college admission process, at an annual rate of \$3,200. Account #20-461-200-300-004
6034. That the Board approves the revised Quality Single Accountability Continuum (QSAC) District Improvement Plan 2011-2012 (DIP) in consultation with the Monmouth County Office of Education.

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BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9005. That the Board approves the following policy for second reading and adoption:

Harassment, Intimidation, and Bullying Policy – Student Code of Conduct #5131

9006. That the Board approves the reaffirmation of the 2009-2012 District Goals as follows:

1. Continue to provide a supportive, stimulating and challenging learning environment for all students.
2. Continue to maintain a cohesive school community and continue to promote our great schools.
3. Continue to maximize district resources and explore outside sources of funding and shared services to enhance the educational program.

VII. HEARING OF THE PUBLIC

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ADJOURNMENT

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Board of Education Meetings– 2011-2012

Workshop Meetings- 7:00 p.m. – Middle School Media Center

June 21, 2011	July – No Meeting
August 9, 2011	September 13, 2011
October 11, 2011	November 8, 2011
December 13, 2011	January 10, 2012
February 21, 2012	March 13, 2012
April 16, 2012	*May 8, 2012 *Reorganization Meeting

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

May 17, 2011	June 28, 2011
**July 19, 2011	August 16, 2011
September 20, 2011	October 18, 2011
November 15, 2011	December 20, 2011
January 17, 2012	February 28, 2012
March 27, 2012	April 24, 2012

**Board Retreat will be held at 5:30 p.m.

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Committee Meetings 2011-2012

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Marj Lowe	Carrie Ludwikowski	Peter Noble	Mr. Forest	Ms. Jones
Time:	7:00 PM	7:00 PM	9:00 AM	6:00 PM	6:30 PM
	3 rd Monday	2 nd Monday	1 st Friday	Meets prior to Workshop Meeting	
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	06/20/11	06/13/11	06/06/11	06/21/11	06/28/11
	07/18/11	07/11/11	No July Meeting	No July Meeting	No July Meeting
	08/15/11	08/08/11	08/30/11	08/09/11	08/16/11
	09/19/11	09/12/11	No September Meeting	09/13/11	09/13/11
	10/17/11	10/10/11	10/07/11	10/11/11	10/18/11
	11/21/11	11/14/11	11/04/11	11/08/11	11/15/11
	12/19/11	12/12/11	12/02/11	12/13/11	12/20/11
	01/23/12	01/09/12	01/06/12	01/10/12	01/17/12
	02/27/12	02/13/12	02/03/12	02/21/12	02/28/12
	03/19/12	03/12/12	03/02/12	03/13/12	03/27/12
	04/23/12	04/02/12	04/20/12	04/16/12	04/24/12

Community Relations: Marjorie Lowe, Chairperson, Ann Roseman, Co-Chair, Carrie Ludwikowski, Allen Palma
 Curriculum: Carrie Ludwikowski, Chair; Ben Forest, Co Chair, Grace Costa, Marjorie Lowe
 Facilities & Safety Committee: Peter Noble, Chair; Janet Jones, Co-Chair
 Finance: Ben Forest, Chair; Allen Palma, Co-Chair, Grace Costa, Suzanne Viscomi
 Policy: Janet Jones, Chair, Suzanne Viscomi, Co Chair, ; Ann Roseman,
 Negotiation: Janet Jones, Chairperson, Peter Noble, Co-Chair
 Personnel Committee of the Whole