

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – BUDGET HEARING
MARCH 29, 2011

AGENDA

CALL TO ORDER – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 3, 2010. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

I. SUPERINTENDENT’S REPORT

- A. World Languages/Spanish Program Presentation – Emily Lagrotteria
- B. Summer Program 2011
- C. Budget 2011-2012

II. CORRESPONDENCE

None

III. PRESIDENT’S REPORT

- A. Recognition of Music Educators
- B. NJSBA Carole E. Larsen Master Board Certification – NJSBA Kathy Winecoff, Award Presentation
- C. Committee Reports

IV. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

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V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3138. BUDGET 2011-2012

BE IT RESOLVED that the budget be approved for the 2011-2012 School Year using the 2011-2012 state aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2011-12 Total Expenditures	<u>15,054,242</u>	<u>3,821,657</u>	<u>577,942</u>	<u>19,453,841</u>
Less: Anticipated Revenues	<u>15,054,242</u>	<u>3,821,657</u>	<u>577,942</u>	<u>19,453,841</u>
Taxes to be Raised	<u>12,268,200</u>	<u>0</u>	<u>577,942</u>	<u>12,846,142</u>

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WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$700 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$150,000 for all staff and board members.

3139. MACHINE BALLOT QUESTION 2011-2012 SCHOOL YEAR

RESOLVED, that there should be raised for General Funds \$12,268,200 for the ensuing School Year (2011-2012)

3140. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account Number
Annie Darrow	03/30/11 9:30 a.m. – 1:30 p.m.	Eatontown, NJ	\$0.00	Systems 3000 Personnel (HR) Review Training	NA
John Bombardier	04/05/11 8:30 a.m. – 3:00 p.m.	E. Brunswick, NJ	\$0.00	Title I Services for Non-Public Students	NA

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Name	Date/Time	Location	Fee	Theme	Account Number
John Bombardier	04/08/11 9:00 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	Newly Adopted Common Core Standard in LAL/Math	NA
Kelly Brinton	04/08/11 9:00 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	Newly Adopted Common Core Standard in LAL/Math	NA
Meredith Faistl	04/08/11 9:00 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	Newly Adopted Common Core Standard in LAL/Math	NA
Laura Morana	04/08/11 9:00 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	Newly Adopted Common Core Standard in LAL/Math	NA
Cruz Roolaart	04/08/11 8:30 a.m. – 4:00 p.m.	W. Windsor, NJ	\$70.00	7 TH Annual Leadership Conference	20-455-200-580-PD4
Damian Medina	04/11/11 & 05/02/11 9:00 a.m. – 3:00 p.m.	Hamilton, NJ	\$0.00	NJDOE: ESL Curriculum Development Process Workshop	NA
Annie Darrow	04/11/11 9:00 a.m. – 10:00 a.m.	Neptune, NJ	\$0.00	County Non-Public Transportation Meeting	NA
Ivelis Gomez	04/11/11 9:00 a.m. – 10:00 a.m.	Neptune, NJ	\$0.00	County Non-Public Transportation Meeting	NA
Brandy Balthazar	04/12/11 9:00 a.m. – 3:15 p.m.	Princeton, NJ	\$0.00	2011 NCLB Effective Practices Conference	NA
James T. Pierson	04/12/11 9:00 a.m. – 3:15 p.m.	Princeton, NJ	\$0.00	2011 NCLB Effective Practices Conference	NA
Damian Medina	04/14/11 9:00 a.m. – 3:30 p.m.	Trenton, NJ	\$0.00	ACCESS for ELLs Data Analysis Workshop	NA
Samantha Maurer	05/04/11 8:00 a.m. – 4:00 p.m.	Mercerville, NJ	\$0.00	21 st CCLC Grant Action Research Training	NA
John Bombardier	05/06/11 9:00 a.m. – 3:00 p.m.	Hamilton, NJ	\$0.00	NJDOE: ESL Curriculum Development Process Workshop	NA
Damian Medina	05/06/11 9:00 a.m. – 3:00 p.m.	Hamilton, NJ	\$0.00	NJDOE: ESL Curriculum Development Process Workshop	NA
Joanne Fiore	05/12/11 8:00 a.m. – 3:00 p.m.	Elizabeth, NJ	\$90.00	Smart But Scattered: Executive Dysfunction	20-465-200-500-003
Samantha Maurer	05/19/11 9:00 a.m. – 4:00 p.m.	Mercerville, NJ	\$25.00	21 st CCLC Grant Coordinators' Showcase	20-231-200-500-S12

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3141. BUDGET TRANSFERS

To ratify any budget transfers effective February and March 2011 per the transfer report previously distributed in writing to the Board.

3142. APPROVE MINUTES

To approve minutes of the Board meeting of February 15, 22, and 28, 2011 as previously distributed in writing to the Board.

3143. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the February 2011 Report of the Treasurer and the February 2011 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3144. DONATION

That the Board accepts with gratitude the generous donation of four \$25.00 gift cards from Staples, Red Bank, as part of the Give Back to the Community Program, for the purchase of office supplies for the Primary School main office.

3145. DONATION

That the Board accepts with gratitude the generous donation from the Middle School PTO of four picnic tables.

3146. DONATION

That the Board accepts with gratitude the generous donation of three \$10.00 gift cards from Coconut Forest Restaurant, Hazlet, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

3147. DONATION

That the Board accepts with gratitude the generous donation of cookies and candy worth an approximate value of \$80.00, from Asian Food Market of Middletown, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

3148. DONATION

That the Board accepts with gratitude the generous donation of soup and a multi-function cooker worth an approximate value of \$73.00, from Hop Sing Oriental

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Grocery Store, Matawan, as a door prize for the Chinese New Year Celebration Assembly held on March 11, 2011.

3149. DONATION

That the Board accepts with gratitude the generous donation of five \$10.00 gift cards from West Lake Seafood Restaurant, Matawan, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

3150. DONATION

That the Board accepts with gratitude the generous donation of one \$20.00 gift card and two \$15.00 gift cards from Osha Japanese Restaurant, Holmdel, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

3151. DONATION

That the Board accepts with gratitude the generous donation of four \$15.00 gift cards from Mahzu Japanese Restaurant, Matawan, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

3152. DONATION

That the Board accepts with gratitude the generous donation of a \$20.00 gift card from Crown Palace Restaurant, Middletown, as door prizes for the Chinese New Year Celebration Assembly held on March 11, 2011.

3153. APPROVAL OF STIPEND

To approve the change in monthly stipend for the 2010-2011 school year from the use of a personal cell phone, \$20.00, to an email enabled Smartphone device, \$50.00, for Richard Cohen, effective April 1, 2011.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4173. That the Board approves an unpaid family leave of absence with benefits in accordance with the Family Medical Leave Act (FMLA) for Jonathan Colavita, effective May 9, 2011 through May 20, 2011.

4174. That the Board approves the appointment of Samantha Tomblin as substitute strings teacher (replacing Kim Stiles), at a prorated BA Step 1-2 annual salary of \$43,760.00, effective March 30, 2011 through June 30, 2011. Account #11-110-100-101-001 and 11-120-100-101-002

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4175. That the Board approves the following as Guest Teachers, effective March 30, 2011 through June 30, 2011.

Nicole DePeri Sally Scarpa Nina Sussman

4176. That the Board approves the following professional development tuition reimbursements as per contract.

Amy Campbell Fairleigh Dickinson University \$3,600.00
Advanced Leadership Seminar
Course #EDUC 6706
Field Based Internship 2
Course #EDUC 6721
6 credits @ \$600.00
Fall 2010

Julius Clark Fairleigh Dickinson University \$3,600.00
Advanced Leadership Seminar
Course #EDUC 6706
Field Based Internship 2
Course #EDUC 6721
6 credits @ \$600.00
Fall 2010

Blanca Ramirez Rutgers University \$1,800.00
Bilingual-Bicultural Education
Course #15:253:522
3 credits @ \$600.00
Fall 2010

Mary Wyman Fairleigh Dickinson University \$3,600.00
Advanced Leadership Seminar
Course #EDUC 6706
Field Based Internship 2
Course #EDUC 6721
6 credits @ \$600.00
Fall 2010

4177. That the Board approves the movement on guide for Blanca Ramirez, from BA Step 3-4 salary of \$44,260.00 to BA+15 Step 3-4 salary of \$45,260.00, for the 2010-2011 school year.

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EXTRA WORK/EXTRA PAY

4178. That the Board approves the following staff members to participate at the Community Health Fair/Healthy Kids Day Event at the Red Bank Middle School, from 9:30 a.m. to 12:30 p.m., on April 9, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour, as part of the 21st Century Grant Program. Account #: 20-461-100-100-E04.

James Brown Lauren Chapman Meredith Faistl Holcombe Hurd

4179. That the Board approves Nancy Pape to act as liaison to the Sea Quest Program for the 21st CCLC after school program, not to exceed 3 hours per week for 12 weeks, effective March 2, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour. Account #: 20-461-100-100-E04.

4180. That the Board approves Diane Washer as Softball Coach for 6th, 7th, and 8th grade students, not to exceed 5 hours per week, for 9 weeks, effective March 14, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour, as part of the 21st Century Grant Program. Account #: 20-461-100-100-E04.

4181. That the Board approves Thomas Schroll as Baseball Coach for 6th, 7th, and 8th grade students, not to exceed 5 hours per week, for 9 weeks, effective March 14, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour, as part of the 21st Century Grant Program. Account #: 20-461-100-100-E04.

4182. That the Board approves the following staff members as Saturday Detention Advisors, not to exceed three hours per Saturday, effective April 2, 2011 through June 9, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour. Account #11-130-100-101-000

Julius Clark Mary Wyman (Substitute)

4183. That the Board approves Denise Borns to lead a Family Education Program on Standardized Testing Preparation to be held April 6, 2011 at the stipulated negotiated contractual rate of \$31.00, not to exceed two (2) hours. Account # 20-457-200-101-004

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PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5018. That the Board approves the adjustment to the original contract with Above and Beyond Learning Group, LLC , to provide training and consultation for students on an as-needed basis for up to 6 additional hours per month, at the hourly rate of \$110.00, effective March 1, 2011 through June 17, 2011. Account #20-465-100-300-003

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6064. That the Board authorizes the Superintendent to accept the Grand Prize award from the National Pest Management Association in the amount of \$3,000.00, for the Middle School's video PSA.
6065. That the Board approves the submission of an age-range waiver request to the County Office for the Multiple Disabilities Class at the Primary School for the remainder of the 2010-2011 school year.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9009. That the Board approves the following policies for second reading and adoption:

Use of School Facilities	1330
Social Networking	4252

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- VII. HEARING OF THE PUBLIC
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. RESOLUTION FOR EXECUTIVE SESSION
 - A. Evaluation of the Superintendent – Kathy Winecoff, NJSBA
- XI. ADJOURNMENT

Board of Education Meetings– 2010-2011

Workshop Meetings- 7:00 p.m. – Middle School Media Center

June 8, 2010	July – No Meeting
August 10, 2010	September 14, 2010
October 12, 2010	November 9, 2010
December 14, 2010	*January 11, 2011 *Cancelled due to inclement weather
February 15, 2011	March 22, 2011
April 12, 2011	*May 10, 2011
	*Reorganization Meeting

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

May 11, 2010	June 15, 2010
July 20, 2010	*August 17, 2010
September 21, 2010	October 19, 2010
November 16, 2010	*December 21, 2010 *Cancelled
January 18, 2011	February 22, 2011
March 29, 2011	April 26, 2011

Special Meeting

February 28, 2011

**Meeting will be held at 5:30 p.m. in the Middle School Media Center

***Meeting will be held in the Middle School Media Center

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Committee Meetings 2010-2011 – REVISED JULY 20, 2010

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Ms. Lowe	Ms. Ludwikowski	Mr. Noble	Mr. Forest	Ms. Jones
Time:	6:00 PM	7:00 PM	9:00 AM	6:00 PM	6:30 PM
	3 rd Monday	2 nd Monday	1 st Friday	Meets prior to Workshop Meeting	
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	06/21/10	06/14/10	06/07/10	06/08/10	06/15/10
	07/19/10	07/12/10	No meeting in July	No meeting in July	Board Retreat 07/20/10
	08/16/10	08/09/10	08/09/10/3:00 p.m.	08/10/10	08/17/10
	09/27/10	09/13/10	No meeting in September	09/14/10	09/21/10
	10/18/10	10/11/10* Staff Development Day	10/01/10	10/12/10	10/19/10
	11/15/10	11/08/10	11/12/10* Primary School	11/09/10	11/16/10
	12/20/10	12/13/10	12/10/10 3:00 p.m.	12/14/10	12/21/10
	01/24/11	01/10/11	01/13/11 3:00 p.m. Cancelled	01/11/11 Cancelled	01/18/11
	02/28/11 6:00 p.m.	02/28/11 7:30 p.m.	02/09/11 3:00 p.m.	02/14/11 02/17/11 5:30 pm	02/22/11
	03/21/11	03/14/11	03/04/11 12:00 p.m.	03/22/11	03/29/11
	04/04/11 Middle School	04/04/11	04/08/11 12:00 p.m.	04/12/11	04/26/11

Community Relations: Marjorie Lowe, Chair, Carrie Ludwikowski
 Curriculum: Carrie Ludwikowski, Chair; Grace Costa, Ben Forest, Marjorie Lowe
 Facilities & Safety Committee: Peter Noble, Chair; Janet Jones
 Finance: Ben Forest, Chair; Ernest Anemone, Grace Costa, Suzanne Viscomi
 Policy: Janet Jones, Chair; Ann Roseman, Suzanne Viscomi
 Negotiation: Janet Jones, Chairperson, Ernest Anemone, Peter Noble – as needed
 Personnel Committee of the Whole