



# The #RBBisBIA Road Back: User Friendly Guide

Revised January 2021

Dream BIG... We'll Help You Get There!

# SEPTEMBER 2020

## → [2020-2021 District Calendar](#)

- ◆ **Staff Professional Learning:** September 2, 3, 8, 9, 10 & 11
- ◆ **First Day for Students:** Monday, September 14

## → School Hours

- ◆ **Minimum School Day Schedule Beginning Monday, September 14, 2020**
  - **Preschool & Primary School:** 8:55 AM – 1:25 PM
  - **Middle School:** 8:20 AM – 1:00 PM

→ **Main Number:** 732-758-1500

→ **Website:** [www.rbb.k12.nj.us](http://www.rbb.k12.nj.us)

→ [NJDOE: School Reopening Frequently Asked Questions](#)

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# POTENTIAL STAGES

STAGE (LEVEL)	BUILDING & BUS CAPACITY	TYPE	LENGTH	VIRTUAL COMPONENT	# OF DAYS IN PERSON	CLASS SIZE
1	0%	Virtual	Full Day	Fully	0	Full
2	25%	Hybrid	MSD	Wednesday	1	6
3	50%	Hybrid	MSD	Wednesday	2	12
4	100% (PK-5) 50% (GR 6-8)	Hybrid & Differentiated	MSD	Wednesday	4 (PK-5) 2 (GR 6-8)	20 (PK-5) 12 (GR 6-8)
5	100%	Hybrid	MSD	Wednesday	4	20 (PK-5) 24 (GR 6-8)
6	100%	In Person	MSD	N/A	5	Full
7	100%	In Person	Full	N/A	5	Full

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# STAGE 5 IMPLEMENTATION

<b>RETURN TO 4 DAYS OF IN-PERSON INSTRUCTION</b> Mon/Tue & Thu/Fri - Minimum School Day Schedule Wednesdays - Full Remote Schedule	
<b>GRADE</b>	<b>REOPENING DATE</b>
All Preschool Sites Kindergarten & Grade 4 In-Class Resource Students (All Grades) Specialized Populations	January 11, 2021
Grades 1, 2, 5 & 6	January 19, 2021
Grade 3, 7 & 8	January 25, 2021
All Grades & Students	TBD - 5 Days - Minimum School Days
All Grades & Students	03/22/21 - 5 Days - Regular Schedule

# STAGE 3 COHORT SCHEDULE

All students will be assigned to one of four cohorts. In person instruction will occur four days per week at 50% capacity on a Minimum School Day schedule. Each student will attend school in person two of the four days, except for self-contained special education students who will attend school in person all four days. **All students will participate in Full Remote Learning on Wednesdays.**

→ **Cohort A**

- ◆ In Person Instruction Mondays & Tuesdays. Full Remote Learning on Wednesdays, Thursdays & Fridays.

→ **Cohort B**

- ◆ In Person Instruction on Thursdays & Fridays. Full Remote Learning on Mondays, Tuesdays & Wednesdays.

→ **Cohort C (Students In Self-Contained Special Education Classes)**

- ◆ In Person Instruction on Mondays, Tuesdays, Thursdays & Fridays. Full Remote Learning on Wednesdays.

→ **Cohort D**

- ◆ Full Remote Learning



# FACE COVERINGS & FACE SHIELDS

- Students must wear face coverings at all times including on the bus, entering and exiting the building, walking in the hallways, and traveling to the restrooms.
- Effective October 26, 2020, students will be required to wear district provided face shields while at school.
- Staff members will wear face coverings at all times. Protective eyewear will be required when with students or large groups.
- When possible, students will have the opportunity to go outside for face covering breaks.



# SOCIAL DISTANCING

- Student occupied seats arranged 6 feet apart to the greatest extent possible.
  - ◆ As of 01/11/21, in most instances the 3 feet recommended by the American Academy of Pediatrics (AAP) will be in place.
- Floor markings applied in common areas.
- Wall signage throughout the District to remind students and staff of social distancing.
- Plexiglass barriers in main office areas and classrooms as needed.



# FACILITY CLEANING PRACTICES

- Enhanced cleaning of high touch point areas with electrostatic sprayers.
- Increased restroom cleaning with support from additional custodial/maintenance staff.
- Monitoring of soap dispensers and paper towel supplies in restrooms.
- Materials that must be shared will be sanitized in between uses.
- Electrostatic sprayers will be utilized to sanitize difficult to clean items/areas.
- On remote learning days and days when students/staff are not present, a more intense cleaning will be conducted along with ongoing maintenance of HVAC systems.





# VENTILATION

- Regular HVAC filter changes as per the operating guidelines of units.
- **RBMS:** 100% of Airedale units replaced over last 3 years. Final 13 units replaced this summer.
- **RBPS:** 100% of classroom units replaced in 2015-2016. Remaining units replaced this summer.
- **UMC/FBC:** HEPA Air Purifiers will be installed in each classroom. The unit cleans 1100 SqFt every 30 minutes and is designed to clean air in large spaces.
- All units designed to meet fresh air requirements.
- Classroom units are equipped for free cooling allowing for up to 100% outside air intake if outside ambient temperature allows.



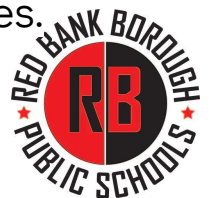
# DAILY HEALTH SCREENINGS

- Parents/Guardians will be required to conduct daily health screenings before students depart for school.
- All students and staff will undergo a temperature screening upon arrival at school.
- If the first reading registers over 100.4°F a recheck will be conducted.
- After a brief waiting period, if the recheck registers over 100.4°F, the student will be brought to an isolation area and await for their parent/guardian.
- Any student or staff member exhibiting symptoms during the day will be immediately screened by the School Nurse.



# SYMPTOMATIC STUDENT/STAFF PROTOCOLS

- If an individual registers a second reading over 100.4° F **OR** displays symptoms of COVID-19-like illness, they will be required to leave the school.
  - ◆ **Possible Symptoms:**
    - Temperature 100.4° F or above
    - Respiratory symptoms (cough, congestion, runny nose, sore throat, difficulty breathing)
    - Gastrointestinal symptoms
    - New unexplained loss of taste or smell
- Siblings of sick children will also be sent home to quarantine. They may return once their sibling receives medical care and the parent/guardian consults with the School Nurse.
- Students will remain in isolation with supervision until a parent/guardian arrives.
- All symptomatic students/staff will be advised to seek medical care.



# POSITIVE COVID-19 TEST RESULT

- Readmittance policies will align with the NJ Department of Health (NJDOH) guidance and the NJDOH/Communicable Disease Service's Quick Reference Guide on the Discontinuation of Transmission-Based Precautions and Home Isolation for Persons Diagnosed with COVID-19.
  - ◆ Any students/staff testing positive for COVID-19 must isolate for 10 days from the first symptom onset date or 14 days from the test date.
  - ◆ To return to school, any students/staff testing positive for COVID-19 must exhibit an improvement of their symptoms **AND** be fever free for 24 hours without the use of fever reducing medication.
- Schools will develop a list of close contacts in collaboration with the local Health Department.
  - ◆ **Close Contact:** any person(s) who has spent 15 cumulative minutes or more within 6 feet of a confirmed case (inclusive of masked time) over a 24 hour period.
- Close contacts will need to be quarantined for 14 days (siblings 24 days) from the last contact to a COVID-19 case. **You can not test out of quarantine.**
- Communication with close contacts will be managed by appropriate school officials.



# CONTACT TRACING & QUARANTINE

- The District must report anyone with COVID-19 symptoms to the local Health Department and Executive County Superintendent.
- The local Health Department will notify the Superintendent when there is a positive case which may impact the District.
- As with any communicable disease outbreak/investigation, the local Health Department is the primary agency to conduct a disease investigation. They will collaborate with the District to assist in contact tracing activities.
- If a student or staff member travels to a state/location beyond the immediate region (includes NY, CT, PA & DE), they will be required to quarantine for 14 days.



# RETURN TO SCHOOL: NON-COVID-19 ILLNESS

- **Time-Based:** Any student or staff member who has had COVID-19 related symptoms must stay home at least 10 days from onset of symptoms AND be fever free for at least 24 hours without fever-reducing medication.
- **Test-Based:** Resolution of fever without the use of fever-reducing medicine, improvement in respiratory symptoms AND negative result of COVID-19 test.



# SCHOOL CLOSURES

## → SHORT-TERM:

- ◆ A school-wide virtual instruction day may be implemented to allow the local Health Department to complete an investigation and contact tracing protocols.

## → LONG-TERM:

- ◆ School closure decisions related to COVID-19 will be made in collaboration with the local Health Department and the NJDOH.



# VACCINATIONS

- The New Jersey Department of Health will not waive vaccination requirements nor will any extensions be granted for 2020-2021.
  - ◆ Your child's vaccinations must be up to date in order to be eligible to attend school (both in-person and full-remote instruction).
  - ◆ You have been or will be notified by the school if your child is missing a required vaccination.
  - ◆ If you have not provided proof of your child's vaccinations, and we do not have a confirmation of an appointment for a vaccination, you **MUST** contact the school nurse immediately.
  - ◆ If you are in need of assistance with resources to help you meet these requirements, please contact the school nurse.
- Religious exemptions per New Jersey guidelines still exist.
- Contact the School Nurse with any questions or concerns.
  - ◆ **Preschool:** Nurse Rochford (732-758-1500 EXT 1536)
  - ◆ **Primary School:** Nurse Reardon (732-758-1538)
  - ◆ **Middle School:** Nurse Van Patten-Dermond (732-758-1532)





# HAND WASHING & SANITIZING

- Students will be provided time for regular hand washing during the school day. They must wash or sanitize their hands prior to eating and after coughing or sneezing.
- Students will have access to hand sanitizer throughout the school day.
- Additional hand sanitizing dispensers have been installed throughout the buildings.



# TRANSPORTATION

- Face coverings must be worn on all buses.
- Students will have assigned seats.
- Siblings will sit together.
- Attendance will be taken on a daily basis.



# MEAL DISTRIBUTION

## → In Person Instruction

- ◆ Breakfast will be provided as “Grab and Go” to take home and eat prior to arriving at school. A bagged lunch will be delivered and consumed in the classroom. Students will eat outside when possible. When indoors, students will eat in waves in order to reduce the amount of time without a mask. Students may bring in a clear water bottle to refill during the day. Water fountains will be limited to filling student water bottles only.
- ◆ *As of 01/11/21, only Preschool will have lunch in school. Grades K-5 students will have a snack only. Lunch will be sent home with all K-8 students. This will be re-evaluated on 01/25/21 and any necessary changes will be implemented in February.*

## → Virtual Instruction

- ◆ Students will receive a “Grab and Go” bag which includes breakfast and lunch prior to leaving for the day. If students are in school in person two days per week, they will receive meals for three days when they leave school and are on virtual instruction.

## → Full Remote Learning

- ◆ We plan to distribute meals outside of RBPS and RBMS. Multiple meals will be included in the “Grab and Go” format. Families will be required to order in advance.



# CURRICULUM & INSTRUCTION

- Students in specialized programs (Special Education, ESL/Bilingual, Honors, etc.) will receive the appropriate services whether in person or full remote.
- Students with IEPs or 504 Plans will be contacted by District staff regarding related services.
- Parents/Guardians can elect to have their child take part in full remote learning.
  - ◆ A survey was distributed to families and is closed at this time. Classes will be taught by staff who provide live and pre-recorded lessons and assignments virtually. Changes to full remote learning or in person learning can be done at the conclusion of Trimester I (12/11/20) via a parent survey.
- Regular grading practices will be utilized regardless of the instructional model used.
- Students will receive detailed schedules and information in September regarding their daily schedule, including those on in person instruction and full remote learning.
- All students in Kindergarten - Grade 8 will be issued a Chromebook. Assistance will be provided to those needing WiFi.



# EXTRA-CURRICULARS, ATHLETICS, FIELD TRIPS & EVENTS

## → Extra-Curriculars

- ◆ May occur with appropriate health and safety precautions in place such as face covering use and social distancing.
- ◆ Modifications may have to be made to accommodate the number of participants at any given time.

## → Athletics

- ◆ Fall sports are cancelled. Each season will be reevaluated as per public health metrics and collaboration with local Health Department and other districts.
- ◆ Sports team may be able to operate on an intramural level with appropriate health and safety precautions in place.

→ **Field Trips and Events** (which include large gatherings) are suspended.



# VISITOR POLICY

- Schools will maximize the use of virtual meetings.
- If a visitor must enter the building, the following are required:
  - ◆ Pre-scheduled appointment.
  - ◆ Visitor will call the office and "stay in car" until the office gives permission to enter the building.
  - ◆ Must wear a face covering.
  - ◆ Must complete a health screening form.
  - ◆ Must undergo a temperature check (100.4° F or Higher - No Admittance)

