

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 8, 2016**

MINUTES

Call to Order – 7:03 PM – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 5, 2016. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Michael Ballard, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Ben Forest (arrived 7:04 pm), Janet Jones, Marjorie Lowe

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Board Secretary/Business Administrator; Peter Sokol, Esq.

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:04 pm Ms. Roseman motioned, seconded by Ms. Viscomi, to convene in Executive Session.

A. Attorney Client Privilege

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone,

Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones, Miss Lowe

RETURN TO PUBLIC SESSION

CALL TO ORDER – 7:31 p.m.

SUNSHINE STATEMENT

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**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 8, 2016**

MINUTES

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones, Marjorie Lowe

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Board Secretary/Business Administrator; Peter Sokol, Esq.

FLAG SALUTE

Ms. Ludwikowski led the Salute to the Flag.

II. SUPERINTENDENT'S REPORT

A. Kindergarten Curriculum Presentation - Dr. Ramage introduced Alyssa May and Lucy Oubina to present a follow-up to their original Kindergarten Curriculum presentation.

B. Dr. Ramage welcomed Ryan Hilligus from Red Bank Regional HS who is shadowing Mr. Laugelli.

C. RAC Update - Dr. Ramage reported all schools are frozen in place and he would like to move our District out of RAC status as soon as it is lifted.

D. Charter School - Dr. Ramage spoke about the Charter School Expansion decision. He thanked the Board of Education members, the Leadership team, Board Attorneys, The Red Bank Community, Parents, and Staff. All responded to the situation with dignity and grace. The support from our community led to the new and true story of our School District.

E. Dr. Ramage indicated the AVID presentation will take place at a future meeting.

III. PRESIDENT'S REPORT

1. Mrs. Ludwikowski thanked all Board of Education members, Staff, Board attorney McOmber & McOmber, the community, and partners for the support in defending and promoting what is going on in our schools. She is proud to be a part of the Board of Education and the Red Bank Community.
2. Mrs. Ludwikowski reminded the Board to complete their Ethics Forms.
3. Mrs. Ludwikowski stated that because of the recent situations we were in, the Board has been more vocal than it would typically be. She reminded all Board Members to be mindful of the roles

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 8, 2016**

MINUTES

of the Board. Only the President should be speaking as the representative of the Board which she will be doing less of and will be deferring to Dr. Rumage for consistency and clarity.

IV. HEARING OF PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Ms. Carol Boehm, RBBEA President, thanked Dr. Rumage, the Board of Education members, the Leadership Team, Staff, and Parents for the efforts in fighting the Charter School Expansion.
- Ms. Boehm addressed the new Kindergarten curriculum results.

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the Board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

VI. ACTION AGENDA

Ms. Roseman motioned, seconded by Mr. Ballard, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 8, 2016**

MINUTES

3015. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
<i>Stacy Sherwood</i>	04/05/16 9:00 a.m. – 3:00 p.m.	Monroe Township, NJ	\$164.88	Legal One – Bilingual Education Law	11-000-221-500-004
<i>Mary Wyman</i>	04/05/16-04/08/16 8:00 a.m. – 4:00 p.m.	Charlotte, NC	\$770.00	AVID District Leadership Training	20-235-200-500-P16

3016. CONTRACT

That the Board approves the contract with Frontline Technologies to provide substitute caller and attendance technology services not to exceed \$11,500.00 for startup and annual support.

Comment:

- Ms. Viscomi clarified the setup cost and annual cost and thinks it’s a great idea.
- Mr. Ballard asked if it’s a one-year support. Yes, it is.

3017. AUDIT FEES

That the Board of Education approves additional audit fees in the amount of \$2,000.00 to Holman, Frenia & Allison representing additional reporting for GASB Statement Number 68.

3018. APPOINTMENT OF PHOENIX ADVISORS, LLC AS INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD AND CONTINUED DISCLOSURE AGENT SERVICES FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements (“CDA’s”) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDA’s, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and WHEREAS, in order to ascertain its compliance with various CDA’s executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA’s and compare those requirements with its filings and correct any deficiencies; and

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 8, 2016**

MINUTES

WHEREAS, new rules and regulations promulgated by the Securities & Exchange Commission (“SEC”) restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA’s and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under the SEC regulations and has heretofore been appointed by the Bond Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Bond Issuer.

NOW, THEREFORE BE IT RESOLVED: The Board of Education approve Phoenix Advisors, LLC as Independent Registered Municipal Advisor of Record and Continuing Disclosure Agent Service: in the amount of \$850.00 for the 2015-2016 school year.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4021. That the Board approves the appointment of *Robin Antonelli* as long-term replacement Preschool Education Program Community Liaison (replacing Shary Ashe-Holt), at a prorated salary of \$40,000.00, effective April 4, 2016 through June 22, 2016.
- 4022. That the Board approves the revision to the end date of long-term replacement teacher *Joanna Kudrick’s* assignment from June 30, 2016 to May 30, 2016.
- 4023. That the Board approves the following staff as Comprehensive Equity Plan Committee members for the 2016-2019 plan and authorizes the Team to conduct a required needs assessment and develop action plans as required by the New Jersey State Department of Education at the stipulated negotiated contractual rate of \$33.00 per hour where applicable.

*Sophia Ali
Tom Berger
Dawn Fowler*

*Jenny Hurd
Debra Pappagallo
Stacy Sherwood*

Mary Wyman

**RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 MARCH 8, 2016**

MINUTES

EXTRA WORK/EXTRA PAY

4024. That the Board approves the following staff members' participation in a mandatory Girls on the Run Training Meeting on Saturday, March 12, 2016, not to exceed 2.5 hours each with the stipulated negotiated contractual rate of \$33.00 per hour. Account # 20-235-100-100-TU2

Lauren Schmitt

Marysa Van Patten Dermond

4025. That the Board approves *Isaac Nathanson* to provide Home Instruction for Student ID#72311 (not to exceed 5 hours total per week), effective February 23, 2016 through May 1, 2016, at the stipulated negotiated contractual rate of \$33.00 per hour. Account #

4026. That the Board approves the participation and compensation for *Nancy Pape* as chaperone for the Middle School After-School Program's Sea Quest/Science Intervention trips, at the stipulated negotiated contractual rate of \$33.00 per hour, not to exceed 2.5 hours per trip. Account #20-233-100-100-TU2 Title I

4027. That the Board approves the following staff members and their compensation for participation in ELA Curriculum Design, effective March 1, 2016 through June 30, 2016, not to exceed 8 hours each, at the stipulated negotiated contractual rate of \$33.00 per hour: Account #11- 000-221-110-004

Rosalyn Giallanza Jackie Rivera

4028. That the Board approves the following program description and staff member for the Middle School After-School Program for the 2015-2016 school year, at the stipulated negotiated contractual rate of \$33.00 per hour for lead facilitators and \$20.00 per hour for instructional assistants, not to exceed 2.5 hours per week for 20 sessions. Account #20-235-100-100-TU2 Title 1

Program Description	Facilitator	Advisors Needed	Days
8th Grade LAL Study Skills	<i>Holly Kluck</i>	1	Tuesdays and Thursdays

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 8, 2016**

MINUTES

6014. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
District	The Community YMCA (PS MD Class students)	03/09/2016, 03/16/2016, 03/23/2016, 04/06/2016, 04/13/2016, 04/20/2016, 04/27/2016, & 05/04/2016
Sea Quest Grant	Jenkinson's Aquarium, Pt. Pleasant, NJ (All Grade 6 Sea Quest students)	04/04/2016
Student Activities Fund	Philadelphia Zoo, Philadelphia, PA (All Grade 6 classes)	04/11/2016
Sea Quest Grant	Sandy Hook, NJ (All Grade 6 Sea Quest students)	04/25/2016
Sea Quest Grant	Sandy Hook, NJ (All Grade 6 Sea Quest students)	05/16/2016
Student Activities Fund	The American Museum of Natural History, New York, NY (All Grade 6-8 ESL students)	05/20/2016
PTO Student Activities Fund/Parents	Turtle Back Zoo, West Orange, NJ (All Grade 2 classes)	05/31/2016
Sea Quest Grant	Sandy Hook, NJ (All Grade 6 Sea Quest students)	06/06/2016
Student Activities Fund	Camp Zehnder, Wall, NJ (All Grade 7 students)	06/13/2016
Student Activities Fund	Trenton Statehouse, Museum & Planetarium, Trenton, NJ (All Grade 4 classes)	06/15/2016

6015. That the Board authorizes the Superintendent to apply for the United Way Early Grade Reading Summer Literacy Grant in the amount of \$25,000.00.

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 8, 2016**

MINUTES

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9003. That the Board approves the following policies for second reading and adoption:

<u>Policy #</u>	<u>Title of Policy</u>
3212	Attendance – Teaching Staff Members
4212	Attendance – Support Staff Members

ROLL CALL VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones, Miss Lowe

VII. HEARING OF THE PUBLIC - None

VIII. OLD BUSINESS

1. Ms. Roseman commented on the power of public engagement. She feels it is the reason the Commissioner denied the Charter School Expansion Application. It's a lesson for children that voice matters; it all made a difference. Ms. Viscomi agreed with Ms. Roseman and felt it was the right time and place with all coming together; amazing.
2. Ms. Viscomi stated March 15 is the preliminary budget adoption and March 22 at the County, with the Public Hearing and final adoption on April 26. Ms. Viscomi stated Red Bank is underfunded by over \$500,000. One of our next hurdles is to go back to addressing how and what we need to do to support staff and teachers.
3. Mr. Noble thanked members of the Board of Education who called and visited him, and Dr. Rumage for keeping him apprised of everything. Mr. Noble stated he wishes he could have been with all of us at the meetings; he has endless people to thank.

IX. NEW BUSINESS

1. Mr. Forest, as Community Relations Chairperson, stated the Charter School expansion fight gave us the opportunity to change old perceptions in town. It is time to move on and take advantage of the energy.

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 8, 2016**

MINUTES

2. Ms. Pappagallo asked interested Board members to call her to get registered for a Legal Boot Camp training opportunity with NJSBA as distributed in the packet. She reminded Board members to complete their School Ethics disclosures.
3. Ms. Viscomi stated we are in preliminary stages of looking to refinance our bonds.

X. ADJOURNMENT

At 8:15 pm Dr. Stone motioned, seconded by Ms. Roseman, to adjourn.

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone,
Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones, Miss Lowe

Respectfully submitted,

Debra Pappagallo
Board Secretary/Business Administrator