

**RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
SEPTEMBER 8, 2015**

**MINUTES**

**Call to Order** – 7:00 p.m. – Middle School Media Center

**SUNSHINE STATEMENT**

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**ROLL CALL**

PRESENT: Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi    ABSENT: Michael Ballard (arrived 7:03 pm)  
ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

**I. RESOLUTION FOR EXECUTIVE SESSION**

At 7:01 pm Ms. Ludwikowski motioned, seconded by Ms. Roseman, to convene in Executive Session.

- A. Pupil Personnel Services Personnel
- B. Attorney/Client Privileges
- C. Personnel
- D. Residency
- E. Negotiations

**VOICE VOTE:**

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi    NAYS: None  
ABSTENTIONS: None    ABSENT: Mr. Ballard (arrived 7:03pm)

**CALL TO ORDER** – 7:36 p.m.

**SUNSHINE STATEMENT**

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**ROLL CALL**

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

**FLAG SALUTE**

Mr. Forest led the Salute to the Flag.

**II. SUPERINTENDENT'S REPORT**

Dr. Ramage reported on:

- Summer Facilities work and cleaning of the schools—the maintenance and custodial crew worked very hard over the summer as well as all of the Leadership team and staff to re-organize the schools and offices.
- Professional Development Days September 1st through 3<sup>rd</sup> went very well and all staff were engaged in many activities and trainings. The staff was excited to start the new school year.
- Opening Day of School – Went well. Some transportation issues which are expected in the beginning of the year. All staff and students were happy to get the year started.
- Upcoming Events/Projects:
  - Staff Leadership Conversations – All staff will meet with Dr. Ramage in small groups to have an opportunity to be heard.
  - RBBEA Family Day at the Races.
  - Family BBQ night at the Middle School on September 22<sup>nd</sup>.
  - Challenges Days throughout the school year such as a ten day challenge to send positive communication to a student, parent or peer.
  - District Logo – There will be a choice of three District logos. An opportunity for all Board of Education Members, staff and community members to vote for one of three logos. These logos will be posted on the District website with an opportunity to vote. The winning logo will be announced at the next staff PD day.
  - RBBEF Casino Night - The Education Foundation will be hosting a fundraising casino night to benefit the District.
  - Jana Diamond Klotzkin was quoted on-line in Education Leadership for her one word “Visionary” to describe great schools.
- Mr. Ballard asked about the Positive Communication Challenge. Dr. Ramage explained it was done last year and there was a lot of positive feedback.

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**III. PRESIDENT’S REPORT**

Mr. Forest congratulated Mr. Ballard on his nomination to run for Council and commented how great it is to have all Board members here.

**IV. HEARING OF PUBLIC**

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

**V. STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the Board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

**VI. ACTION AGENDA**

Ms. Ludwikowski motioned, seconded by Ms. Roseman, to approve the following:

**BUSINESS – 3000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

**3123. APPROVE USE OF FACILITIES**

That the Board approves the one-time and recurring building use requests, as previously distributed to the Board.

**3124. DONATION**

That the Board accepts with gratitude the generous donation of school supplies for the Primary School from the United Way of Monmouth County Stuff the Bus Program equaling over \$1,000.00. Items include basic school supplies and backpacks.

**3125. DONATION**

That the Board accepts with gratitude, the generous donation of 6 red shirts and 3 khaki pants with an approximate value of \$70.00 from Eileen Maier and Josephine Menna.

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**3126. DONATION**

That the Board accepts with gratitude the generous donation of books from Bridge of Books valued at \$2,500.00 for Red Bank Middle School teachers' classroom libraries.

**3127. DONATION**

That the Board accepts with gratitude the generous donation of school supplies for the Primary School from the Morgan Stanley Wealth Management office in Red Bank, NJ equaling \$175.00. Items include basic school supplies and backpacks.

**PERSONNEL – 4000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4107.** That the Board accepts the resignation of *Susan DeRosa*, for personal reasons, effective August 27, 2015.
- 4108.** That the Board rescinds the appointment of *Amanda Lakatos* for the 2015-2016 school year.
- 4109.** That the Board approves the appointment of *Monique Grable* as preschool instructional assistant (replacing Amanda Lakatos), at a Step 1 annual salary of \$25,760.00 (pending completion of RBBEA contract negotiations), effective September 1, 2015 through June 30, 2016. Account #20-218-100-106-P16
- 4110.** That the Board approves the appointment of *Evelyn Rosenberg* as preschool instructional assistant (replacing Katie Muller), at a Step 1 annual salary of \$25,760.00 (pending completion of RBBEA contract negotiations), effective September 1, 2015 through June 30, 2016. Account #20-218-100-106-P16
- 4111.** That the Board approves the following professional development tuition reimbursement as per contract.

<i>Morgan Cassella</i>	West Virginia University Early Childhood Special Education Culmination Project in Early Childhood Course #SPED 680 3 credits @ \$364.00 Summer 2015	\$1,092.00
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<i>Dawn Fowler</i>	Georgian Court University Master of Arts/School Counseling Supervision of Instruction in Inclusive Schools Course #EDC5102 3 credits @ \$662.00 Summer 2015	\$1,986.00
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<i>Nicole Matarazzo</i>	Marygrove College Masters of Education Program Teacher as Recruiter Course #EDU501 3 credits @ \$486.00 Summer 2015	\$1,458.00
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**4112.** That the Board approves the movement on guide (pending completion of RBBEA contract negotiations) for *Morgan Cassella* as follows:

FROM: BA+30 Step 12  
TO: MA Step 12

**4113.** That the Board approves the movement on guide (pending completion of RBBEA contract negotiations) for *Nicole Matarazzo* as follows:

FROM: BA Step 1-2  
TO: BA+15 Step 1-2

**4114.** That the Board approves Patricia Miller-Pittman as Guest Teacher for the 2015-2016 school year.

**EXTRA WORK/EXTRA PAY**

**4115.** That the Board approves the following appointments for the 2015-2016 school year. Compensation based on the stipulated negotiated contractual stipend of \$1,769.00 for head coaches and \$1,598.00 for assistant coaches (pending completion of RBBEA contract negotiations). Account #11-402-100-100-002

*Amy Campbell*- Girls Soccer Coach  
*Nicole Oropallo*- Assistant Girls Soccer Coach  
Fall Season

*John Adranovitz*- Boys Soccer Coach  
*Isaac Nathanson*- Boys Assistant Coach  
Fall Season

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**4116.** That the Board approves the appointment of the following staff members as Middle School breakfast monitors, Monday-Friday from 7:07 a.m. – 8:07 a.m., at \$14.00 per hour; not to exceed 5 hours each per week, effective September 8, 2015 through June 22, 2016. Account #11-000-262-107-002

*Isaac Nathanson                      Greta Wlsh*

This motion was discussed separately at the end of the Action Agenda.

**4117.** That the Board approves the compensation for *Isaac Nathanson* to facilitate one extra instructional period, Grade 4 Health, 50 minutes per day, 5 days per week, at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations), effective September 1, through June 22, 2016 for the 2015-2016 school year. Account #11-120-100-101-002

**4118.** That the Board approves *Dana Slipek's* participation in New Teacher Orientation on August 25, 2015, at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations), not to exceed 3 hours. Account #11-000-221-110-004

**4119.** That the Board approves the following staff members participation in Genesis teacher observation training on September 10, 2015, not to exceed 1.5 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations). Account #11-000-221-110-004

*Cynthia Bankowski              Queenie Li              Kristen Maiello*

**4120.** That the Board approves the appointment and rate of \$15.00 per hour for *Magda Timmes* as Primary School Bus Aides, effective September 1, 2015 through June 30, 2016.

**PUPIL PERSONNEL SERVICES- 5000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

**5024.** That the Board approves the out-of-district placement and tuition for the following student, for the 2015-16 school year.

Student	School	Grade	Tuition cost September 1, 2015 through June 30, 2016
Student ID#72316	Princeton Child Development Institute	Entering 3rd grade	\$94,500.00/180 days

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**CURRICULUM AND PROGRAM – 6000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

**6032.** That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Complimentary	Count Basie Theatre, Red Bank, NJ (Grade 6 students)	08/28/2015
PreK Grant	Dearborn Market, Holmdel, NJ (All MDCC PreK classes)	10/09/2015
Complimentary	Count Basie Theatre, Red Bank, NJ (Grade 8 students)	11/17/2015
Complimentary	Count Basie Theatre, Red Bank, NJ (Grade 5 students)	02/22/2016
Complimentary	Count Basie Theatre, Red Bank, NJ (Grade 7 students)	03/07/2016
Complimentary	Count Basie Theatre, Red Bank, NJ (Grade 4 students)	04/18/2016

**6033.** That the Board approves the following student teacher and cooperating teacher, effective September 8, 2015 through December 11, 2015.

Student Teacher	College/University	Cooperating Teacher	School/Grade
Thomas Wade	Monmouth University	Adam Merklinger	MS Health & PE

**6034.** That the Board approves the contract between Third Sector New England, on behalf of Tools of Mind and the Red Bank Borough Board of Education, for the required training and technical support for instructional assistants for Pre-K Year 2 Tools of the Mind curriculum, for the period of July 1, 2015 through June 30, 2016. Account # 20-218-200-580-P16 (\$1,000)

**6035.** That the Board approves the submission of a waiver for the Preschool Family Worker requirements for offsite providers per 6A:13A-4.6(b)2 for the 2015-2016 school year to the Monmouth County Executive Superintendent of Schools.

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**BYLAWS OF THE BOARD – 9000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

**9001.** That the Board approves the following policy for first reading:

Policy #0167                      Public Participation in Board Meetings

At 7:47, after the motion and the second a brief recess was taken by the Board.

Mr. Noble Left the meeting at 7:48pm.

The Board returned from recess at 7:59

**ROLL CALL:**

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi      ABSENT: Peter Noble

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

- Discussion of Item #4117 – Mr. Ballard asked why this was needed and was concerned we are hiring someone that was not a teacher. Dr. Ramage replied that enrollment is up and an additional period of health was necessary. Mr. Nathanson has his certificate and is teaching this class on his free time in the day. He also stated that this will be needed for 5<sup>th</sup> and 6<sup>th</sup> grades which would be coming shortly. Ms. Viscomi asked if he had qualifications to teach. Dr. Ramage replied yes.

**ROLL CALL VOTE:**

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi      NAYS: Mr. Ballard on 4117      ABSTENTIONS: None      ABSENT: Mr. Noble

**VII. HEARING OF THE PUBLIC – None**



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**VIII. OLD BUSINESS**

- Ms. Roseman reported the Red Bank Borough Education Foundation’s Casino Night is open to the public; invitations to follow.

**IX. NEW BUSINESS**

- Ms. Ludwikowski reported that she attended the Jazz Arts Project concert. She stated all involved were very complimentary to Red Bank Schools.
- Ms. Viscomi stated a parent had asked her if we require ID for visitors to the school and for people picking up students from school. Dr. Ramage stated ID’s are required for both. Ms. Viscomi stated that we are allowed to ask for ID to pick up a student but we are not allowed to require one for registration. Dr. Ramage stated that was correct. Mr. Ballard asked if there was an alternative of a Driver’s License as many of our community does not have them. Dr. Ramage stated they have to present a picture ID.
- Dr. Stone asked about class sizes. Dr. Ramage stated there were a few larger classes in the Middle School in the high 20’s. Ideal would be under 25. The Primary School was in good shape.

**X. ADJOURNMENT**

At 8:13 pm Dr. Stone motioned, seconded by Mr. Ballard, to adjourn.

**VOICE VOTE: :**

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble,  
Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None            ABSTENTIONS: None            ABSENT: None

Respectfully submitted,

Debra Pappagallo  
Business Administrator/Board Secretary