

RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 OCTOBER 17, 2017

AGENDA

Call to Order – 7:30 p.m. – Primary School Cafeteria

**SUNSHINE STATEMENT**

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2017. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**ROLL CALL**

**FLAG SALUTE**

**I. SUPERINTENDENT’S REPORT**

- A. Red Bank Borough Education Foundation
- B. HIB
- C. Bus Evacuation Drills

Date of Drill	Time Drill Conducted	School	Location of Drill	Route Numbers Included in Drill	Principal or Person Assigned to Supervise the Drill
09/29/17	8:33 a.m.	Primary School	Front loop/driveway	PS1, PS2, PS3, PS4, PS5, PS6, PS7 & PS8	Luigi Laugelli, Principal
10/02/17	8:40 a.m.	Monmouth Reform Temple	Parking lot on side of building	RB-TF & RB-TF 2	Christine Donohue, Director
10/03/17	3:15 p.m.	Monmouth Day Care Center	Front of building	RB-MDC	Heidi Zaentz, Director
10/10/17	8:45 a.m.	Reformed Church of Middletown	Side entrance	RB-MID	Mary Valdivia, Supervisor
10/11/17	8:37 a.m.	First Baptist Church	Side entrance	RB-FBC	Mary Valdivia, Supervisor

RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 OCTOBER 17, 2017

AGENDA

II. PRESIDENT’S REPORT

III. COMMITTEE REPORTS

IV. HEARING OF THE PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3152. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Gabrielle Coco	11/03/17 9:00 a.m. – 3:00 p.m.	Monroe Township, NJ	\$164.00	Effective Instructional Practice in Mathematics	20-275-200-500-16
Kristyn Wikoff	11/03/17 9:00 a.m. – 3:00 p.m.	Monroe Township, NJ	\$164.00	Effective Instructional Practice in Mathematics	20-275-200-500-16

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
OCTOBER 17, 2017

AGENDA

3153. APPROVAL OF SECRETARY/TREASURER'S REPORT  
Pursuant to 18A:6-59  
To approve the August 2017 Report of the Treasurer and the August 2017 Report of the Secretary as being in balance for the month.
3154. BUDGET TRANSFERS  
To ratify any budget transfers effective August 2017 per the transfer report.
3155. BILLS PAYMENT  
To approve payment of final bills for September 2017 and for bills as of October 2017.
3156. APPROVAL OF MINUTES  
To approve the minutes from the September 12 and 19, 2017 Board of Education Meetings.
3157. APPROVE USE OF FACILITIES  
That the Board approves the one-time and recurring building use requests according to Board Policy, as previously distributed to the Board.
3158. DONATION  
That the Board accepts with gratitude the generous donation of approximately \$250 worth of sensory integration items from Lindsey and Chris Burke.
3159. RBBEF PLAYGROUND DONATION  
That the Board accepts with gratitude the generous donation of \$24,281.50 towards the Primary School Playground for STEAM related equipment.
3160. FOOD SERVICE MANAGEMENT CONTRACTING  
Whereas, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and
- Whereas, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a "Cost Reimbursement Basis" to a "Fixed Price Basis" for contract awards, and
- Whereas, the Red Bank Borough Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
OCTOBER 17, 2017

AGENDA

Whereas, the Red Bank Borough Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

Whereas, the Red Bank Borough Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

Whereas, the Red Bank Borough Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

Whereas, the Red Bank Borough Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

Whereas, the Red Bank Borough Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

Whereas, the Red Bank Borough Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either “Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

Now Therefore be it Resolved, that the Red Bank Borough Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative, a “Fixed Price” procurement method, and

Be It Further Resolved that copies of this resolution shall be forward to:  
New Jersey Association of School Business Officials  
New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)  
Local Legislators, NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
OCTOBER 17, 2017

AGENDA

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4105. That the Board approves a paid leave of absence for Jana Klotzkin from January 2, 2018 through January 5, 2018 utilizing personal and family illness days and January 6, 2018 through April 29, 2018 utilizing sick days, an unpaid leave of absence under the Federal Medical Leave Act (FMLA) effective April 30, 2018 through September 30, 2018 and an unpaid leave of absence under the New Jersey Family Medical Leave Act (NJFMLA), effective October 1, 2018 through December 23, 2018.

4106. That the Board approves the following staff members' zero period to facilitate Spanish classes, effective October 18, 2017 through June 30, 2018. Account #Respective Salary Accounts:

Samantha Arauz, Grade 4	\$3,385.35
Justine Coppola, Grade 5	\$3,376.65
Kevin Cuddihy, Grade 6	\$3,003.59
Theresa Davidson, Grade 7	\$3,944.95
Kristen Maiello, Grade 8	\$2,891.39

EXTRA WORK/EXTRA PAY

4107. That the Board approves all Middle School teachers to serve as alternates on the Red Bank Middle School SIT (School Improvement Team) for the 2017-2018 school year, not to exceed 2 hours per month each, at the stipulated negotiated contractual rate of \$33.00 per hour: Account #20-275-200-100-SI2

4108. That the Board approves the following staff members and their compensation for participation in Grade 2 ELA curriculum guide development effective October 18, 2017, through June 30, 2018, at the stipulated negotiated contractual rate of \$33.00 per hour, not to exceed hours shown. Account #11-000- 221-110-004

Jackie Rivera, 6 hours  
Rosalyn Giallanza, 6 hours  
Samantha Ceparano, 6 hours  
Meredith Faistl, 6 hours  
Kelly Hogan, 6 hours  
Michelle Saldida, 6 hours  
Dana Slipek, 4 hours

RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 OCTOBER 17, 2017

AGENDA

4109. That the Board approves the following program descriptions and staff members for the Middle School After-School Program for the 2017-2018 school year, at the stipulated negotiated contractual rate of \$33.00 per hour for teachers and \$20.00 per hour for instructional assistants and secretaries, not to exceed the hours indicated below plus an additional half hour per session as needed for supervision. Account #20-235-100-100-TU2

<b>Position</b>	<b>Staff Names</b>	<b>Hours Not to Exceed</b>
Grade 4 Study Skills Teacher	Janet Sharkey Justine Coppola	2.5
Grade 5 Study Skills Teacher	Marianne Ivanicki	2.5
Grade 6 Study Skills Teacher	Gabrielle Coco	2.5
Grade 7 Study Skills Teacher	Kristine Maiello	2.5
Grade 8 Study Skills Teacher	Jason Cadet Mark Costa (one day each)	2.5
ELL Intervention Teacher	Shannon Meyers	2.5
Special Education Intervention Teacher	Toni Graham	2.5
Science Intervention	Nancy Pape	1.25
Girls on the Run/Track	Lauren Schmitt Lara Wengiel	2.5
Secretary	Judy Schindler Maria Mujirishvili	2.5

4110. That the Board approves all certified staff members (teachers and instructional assistants) and guest teachers as substitute facilitators for the Middle School After-School Program, on an as-needed basis for the 2017-2018 school year, at the stipulated negotiated contractual rate of \$33.00 per hour for teachers and at the stipulated negotiated contractual rate of \$20.00 per hour for instructional assistants and secretaries, not to exceed 2.5 hours per week pending submission to and review by the State. Account #20-235-100-100-TU2

RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 OCTOBER 17, 2017

AGENDA

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5019. That the Board approves MOESC to provide LDTC evaluation services for students referred to CST on an as needed basis at the rate of up to \$335.00 for each evaluation and \$88.00 per hour for IEP meeting attendance for the 2017-18 School Year.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6054. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5 (c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Preschool Grant	Dearborn Farm Market, Holmdel, NJ (All CYMCA, Middletown & MRT preschool classes)	10/19/17
Preschool Grant	Dearborn Farm Market, Holmdel, NJ (All PS preschool classes)	10/25/17
PTO	Linos Mexican Café, Red Bank, NJ (PS special education classes)	01/18//18
PTO	Foodtown and Gianni's, Red Bank, NJ (PS special education class)	05/10/18

6055. That the Board approves the Harassment, Intimidation and Bullying (HIB) report as submitted by the Superintendent.

6056. That the Board approves the following staff members' salaries charged to federal grants and account numbers for the 2017-2018 school year per Attachment A.

6057. That the Board authorizes the Superintendent to submit the 2017-2018 Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA).

6058. That the Board authorizes the Superintendent to submit the District Improvement Plan (DIP) for 2016-2017, in accordance with NJAC.6A:30.

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
OCTOBER 17, 2017

AGENDA

6059. That the Board approves Red Bank Middle School staff and students for participation in community service at Lunch Break, Red Bank, NJ, on the following Saturdays: 10/15/17, 10/28/17, 11/18/17, 12/16/17, 1/27/18, 2/24/18, 3/24/18, 4/28/18 and 5/19/18.
6060. That the Board approves a Primary School Lego Club before school one day per month for second and third grade students.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9010. That the Board approves the following policies for second reading and adoption:

Policy#	Policy
1511	Board of Education Website Accessibility
2700	Services to Nonpublic School Students
3160	Physical Examination
4160	Physical Examination
7100	Long-Range Facilities Planning
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing
7300	Disposition of Instructional Property
7424	Bed Bugs

- VII. HEARING OF THE PUBLIC
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ADJOURNMENT



RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
OCTOBER 17, 2017

AGENDA

Board of Education Meetings – 2017

Workshop Meetings- 7:00 p.m. – Middle School Media Center

January 3, 2017 Reorganization Meeting  
February 14, 2017  
March 14, 2017  
April 4, 2017  
May 9, 2017  
September 12, 2017  
October 10, 2017  
January 2, 2018 Reorganization Meeting

Regular Public Meetings – 7:30 p.m. – Primary School Cafeteria

January 17, 2017	July 18, 2017**
February 21, 2017	August 15, 2017****
March 21, 2017	September 19, 2017
April 25, 2017*	October 17, 2017
May 16, 2017	November 14, 2017
June 13, 2017**	December 12, 2017
June 22, 2017***	

\*Public Budget Hearing

\*\*Middle School Media Center – 7 p.m. Executive Session/7:30 p.m. Public Session

\*\*\*Special Meeting

\*\*\*\*Board Retreat @ Middle School Media Center 5:00 p.m.; Executive Session @ 7:00 p.m.; Public Session @ 7:30 pm

RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 OCTOBER 17, 2017

AGENDA

	Community Relations	Curriculum & Instruction	Facilities & Safety	Finance	Policy
Chairperson:	Ben Forest	Ann Roseman	Janet Jones	Suzanne Viscomi	Fred Stone
Members:	Janet Jones Tom Labetti Sue Viscomi	Marj Lowe Fred Stone Juanita Lewis	Tom Labetti Fred Stone	Michael Ballard Ann Roseman Fred Stone	Michael Ballard Ben Forest Sue Viscomi
	7:30 PM	6:30 PM	9:00 AM	6:00 PM	7:00 PM
			Meets 3 <sup>rd</sup> Tuesday	Meets prior to Workshop Meeting	Meets prior to Regular BOE Meetings
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	No Meeting in January	No Meeting in January	No Meeting in January	01/11/2017	No meeting in January
	02/06/2017	02/13/2017 Cancelled	02/17/2017*	02/07/2017 & 02/14/2017	02/21/2017
	No meeting in March	03/13/2017	03/28/2017	03/14/2017	03/21/2017
	04/19/2017	04/10/2017 Cancelled	Cancelled	04/04/2017	04/25/2017
	Cancelled	05/08/2017	05/22/2017*	05/09/2017	05/16/2017
	06/26/2017* 6:30 PM	06/14/2017 Cancelled	Cancelled	06/13/2017* 6:30 PM	06/13/2017 6:00 PM
	No meeting in July	No meeting in July	No meeting in July	No meeting in July	No meeting in July
	Cancelled	08/14/2017	08/15/2017	TBA	TBA
	09/26/2017	09/26/2017	09/19/2017	09/12/2017	09/19/2017
	No Meeting Scheduled	10/09/2017	10/17/2017	10/10/2017	10/17/2017
	11/28/2017	11/28/2017	11/14/2017*	11/14/2017* 6:30 PM	11/14/2017 6:00 PM
	No Meeting Scheduled	Cancelled	12/12/2017*	12/12/2017* 6:30 PM	12/12/2017 6:00 PM

Negotiations: Janet Jones, Chair; Ann Roseman Suzanne Viscomi meets as needed  
 Residency: Janet Jones, Chair; Ann Roseman, Vice-Chair, Fred Stone, Suzanne Viscomi  
 Meets as needed

\*Notes difference in usual date or time.